Revised Detailed Project Description. May 14, 2008.

Changing the Face of Medicine –
a Kansas City Academic Medical Library/Community Celebration

These are the events we plan with approximate costs:

1) Opening reception – As our keynote speaker, we are proud to welcome Dr. Marjorie Sirridge, a trail blazing physician who was the first Kansas City female medical school dean. She is featured in the exhibit.
   • Facilities set up, housekeeping, AV $400.00
   • Honorarium $300.00

2) Girl Scouts – an interactive hands-on learning exploration of health sciences and careers involving senior scouts, in collaboration with the pathology department of the University of Kansas Medical Center and the “Association of Women in Science” club at William Jewell College.
   • Informational materials about careers and healthcare $700.00
   • Supplies for pathology project $300.00

3) “Medical Tools of the Trade” – program for elementary students by medical students, reaching out to metropolitan school children to encourage them in a medical/scientific career.
   • Informational materials $400.00
   • Science career favor bag $1000.00

4) Women’s Experiences in Medicine – a dramatic presentation featuring students from the University of Missouri-Kansas City theater classes reading from diaries of prominent women physicians, and lecturer, Dr. Diane Buckingham, a metropolitan area psychiatrist who works with adolescents.
   • Speaker gift- $100.00
   • Facilities and AV - $340.00

5) Dean’s Panel and Tea – a panel discussion of the three Kansas City female deans. Sponsorship arranged by the three institutions.

6) Local pathologist, Dr. Mary Dudley, for Halloween program and lecture about forensic medicine.
   • Facilities and AV - $340.00
   • Speaker gift - $100.00

7) Women in Research – a cooperative effort with Linda Hall Library of Science, Engineering & Technology featuring speaker Dr. Sara Walker.
   • Transportation from Columbia, MO – $200.00 gas mileage
   • Speaker gift - $100.00

8) Closing -- tentatively -- Professor Arlene Tuchman. Director, Center for Medicine, Heath and Society, Vanderbilt University.
   • Travel, honorarium and local accommodations sponsored
   • Facilities and AV - $340.00
A related program that we anticipate hosting at the exhibit site is a meeting of the Health Sciences Library Network of Greater Kansas City with a program featuring librarian, Brenda Pfannenstiel, and her work with Dr. Marjorie Sirridge in locating biographies of women physicians. (No funding required.)

A tentative ancillary program, provided by a speaker from the New York Academy of Medicine, will be the portrayal of women physicians in the movies. (This is also a sponsored program.)

Additional costs for informational flyers on health information resources and careers in medicine. -- $1100.00

Youth health career surveys- $200.
Event announcements - $80.

Project total - $6000.
STEP 2 – Revised Project Budget Information  May 14, 2008.
Changing the Face of Medicine –
a Kansas City Academic Medical Library/Community Celebration

CATEGORY NN/LM
1) Personnel Costs: $2020.00
2) Supplies Costs: $3780.00
3) Equipment or Software Costs: * $00.00
4) Travel Costs: $200.00
5) Other Costs: $00.00

Total NN/LM Costs: $6000.00

Please describe the types of expenditures that you have included in each budget category and explain why they are needed:

Personnel Costs: $2020.00
A significant expense is the cost of the AV and facilities personnel who will be setting up and working at these events, many of which are scheduled for weekends. The honoraria are nominal.

Supplies Costs: $3780.00
The biggest cost is career and healthcare printed materials, supplies, and surveys for the youth programs at $2600.00.

Equipment or Software Costs: $00.00
We are not purchasing any equipment for this event. If we need additional computer equipment for the student groups, we will ask our institutions to provide them during the exhibit dates.

Travel Costs: $200.00
There is only one speaker from out of town who has travel costs that aren’t covered by a sponsoring group. She is a regional physician who is featured in the exhibit. We are searching for supplementary funding within our own institutions and from other organizations to cover additional costs of the exhibit, e.g., street banners, additional promotional material. Institutional support includes the personnel time needed to coordinate and monitor the exhibit and events. Our institutions are covering current mailings and phone calls dealing with the local arrangements as well as some of the printed materials. The full cost for the Dean’s Panel and tea is institutionally sponsored. The closing speaker’s travel, honorarium and local accommodations are sponsored.
Dear Kristie:

We are sad that one speaker, Dr. Sara Walker, will be unable to speak at the Changing the Face of Medicine, due to poor health and family health concerns. We would like to be able to allocate the funds assigned to that lecture for other events and activities, if possible.

We had requested $200. in transportation expenses and a $100. honorarium for the Walker talk. Could we reallocate those funds to the following: $200. for a small honorarium for each of the participants in the Women Leaders in Medicine panel, for which we previously had no speaker honoraria and $100. for additional costs of the student career favor bags? If this would be an acceptable change, would you be willing to reply to this request for approval to re-budget via letter so we can forward this change to our grants office?

Your cooperation is greatly appreciated. Please contact me if there any questions.

Sincerely,

Amrita J. Burdick
Primary Investigator, Changing the Face of Medicine – a Kansas City Academic Medical Library/Community Celebration Subaward 2507044-10
Changing the Face of Medicine –
Celebrating America’s Women Physicians
October 3, 2009 through November 11, 2009

cc:
Siobhan Champ-Blackwell, MSLIS
Dear Kristie:

In our project grant: Changing the Face of Medicine – a Kansas City Academic Medical Library/Community Celebration we asked for funding to cover additional charges for audiovisual personnel and facilities set up fees for weekend events. Our local grants office is concerned that we listed this under “personnel.” We never intended to hire any additional people to do this work. Although University of Missouri – Kansas City (UMKC) is the recipient of this grant, it was envisioned that other institutions would simply invoice UMKC for those services provided to support the exhibit.

Could we move what was under “personnel” to the main part of the grant as an “other” expense? And if, so, would you be willing to reply to this request for approval to re-budget via letter so we can forward this change to our grants office?

Your cooperation is greatly appreciated. Please contact me if there any questions.

Sincerely,

Amrita J. Burdick
Primary Investigator, Subaward 2507044-10

cc:
Siobhan Champ-Blackwell, MSLIS