Region 4
University of Utah
Year 4
(May 1, 2004 – April 30, 2005)

Budget Questions

Year 4 Objectives

1. Page 1 - Assessment and Evaluation: To what extent has the RML explored the evaluation-related objectives with OERC? How will the web site mentioned here differ from the OERC web site?

   The Assessment and Evaluation (A&E) Liaison works closely with the OERC to advance its objectives and activities. The Associate Director, OERC, and the Liaison communicate regularly and the Associate Director of OERC, is aware of the implementation of evaluation planning in the region as described below in response to Question 2.

   Activities in the MCRML extend beyond evaluation of outreach activities to include outcomes based evaluation of all programs and services developed and conducted under the auspices of the MCRML.

   The MCRML evaluation website will encourage visitors to use information available on the OERC site, will include links to the OERC and will also provide information for visitors about general program evaluation, especially the use of outcomes based evaluation as it applies to library programs and services. While information on the A&E site may duplicate some information on the OERC this will be done to provide more efficient information retrieval for visitors by providing a body of useful information at a single site. It will be made clear to all site visitors that similar and additional information is available on the OERC site and visitors will be encouraged to use both sites as resources for evaluation information.

2. Page 1 - Assessment and Evaluation: Please provide more information about the evaluation methods class. Has it already been developed? Who will lead it?

   Cathy Burroughs, AD, OERC, invited Betsy Kelly to develop a section on ROI/CBA approaches to evaluation and to co-teach “Measuring the Difference” incorporating ROI/CBA into the course. As a result of their discussions the decision was made to develop an entirely new course. Betsy Kelly, A&E Liaison; Cathy Burroughs, Associate Director for the OERC; and Maryanne Blake, Education and Communications Coordinator, PNR are developing the new class. Betsy Kelly and Maryanne Blake will teach it. “Measuring Your Impact: Using Evaluation to Demonstrate Value” will be first taught on April 2, 2004 in Denver, sponsored by the Colorado Council of Medical Libraries. The class will cover
challenges facing hospital and health sciences libraries
process for showing value
community needs assessment
constructing the evaluation question
creating and using logic models
methods and tools of data collection
making sense of the data – putting your information into a usable message

Information covered in this class will be condensed for the liaison’s presentation at the Wyoming symposium. Additional full day classes for the RML liaisons and for librarians in the region will be offered during the contract year.

3. Page 1 - Education: Please provide more information on e-mail notification what will the notification be about?

An e-mail notification will be distributed bi-monthly to Network Members and affiliates. The e-mail would contain information on current training available from the RML as well as the NTCC. It would also include information indicating that liaisons are available for education design assistance and workshop development. Finally, the names and contact information for each of the liaisons would be included.

4. Page 1 - Education: Please provide an update on the CD training product. How many CDs will be created? Who will do the testing? Will nurses provide input? What is the updating plan? How will health professionals be queried about the product?

About forty CD’s will be created. An initial pilot group of approximately five student nurses will be enlisted to test the initial product. They will have input into the beta product before distribution to the forty nursing students. Plans to update the CD may occur as PubMed makes significant changes to search capabilities or on a yearly basis. All students and preceptors will be expected to provide feedback.

5. Page 1 - Network Membership: Is a specific consortium being promoted?

No, a specific consortium is not being promoted. Ms. Jones is contacting health science libraries in the MidContinental Region to see who is interested in participating. The consortium will consist of all health science libraries in Region 4 who is interested and able to participate. As the resources are identified and a package is made available, libraries in the region will be invited to join. This plan may change as the consortium develops, but the intent is to negotiate for resource packages that will benefit member libraries within the region both in cost and quality.
6. **Page 1 - Network Membership:** Please provide additional information on negotiating licenses for electronic resources. Which resources and on whose behalf will this be done?

An advisory group of academic and hospital librarians has been assembled with representation from each state in the region that will help define the scope of the resource packages selected. Factors that will be considered include cost, selecting a package that will apply to a wide range of health science libraries in the region, and quality of the resources included in the package. BCR has agreed to work with the advisory group on the negotiation process. The goal of this plan is to benefit libraries, especially hospital libraries within Region 4.

7. **Page 1 - Network Membership:** What are the plans for continuing to promote EFTS?

The following objective will be added to the Year 04 plans: We will increase regional participation in EFTS by 25%. These steps will be taken to promote EFTS throughout the region: 1) Send promotional emails and mail informational packets. 2) Follow up with phone calls from state liaisons and/or Network Membership liaison to answer questions. 3) Include announcements of new participants in weekly RML News email. 4) Promote participation at annual exhibit at MCMLA. 5) Evaluate success of activities and repeat or revise as needed.

8. **Page 1 - Network Membership:** Please provide further clarification on updating and maintaining DOCLINE FAQs.

The RML maintains a DOCLINE FAQ in QuickPlace, its shared workspace. Ms. Jones will keep this resource updated as new modifications are made in DOCLINE. When there are problems or issues that recur within the region, solutions will be placed in the DOCLINE FAQ in QuickPlace. Appropriate problems or questions that are not addressed on NLM’s DOCLINE FAQ page will be suggested to NLM as a valuable addition.

9. **Page 1 - Network Membership:** What type of subcontracts will be awarded to members? Are they connections or outreach subcontracts? Please include additional information about subcontracts in the outreach narrative as well.

The subcontracts referred to are part of our unexpended funds proposal that we optimistically expect to be approved. Since they have not yet been funded we have deleted this objective from the Network Membership section and will delay adding this information to our outreach narrative.
Library Improvement Awards:
The Regional Advisory Board suggested ways that NN/LM MCR can support hospital libraries. We think that through regional awards several of their suggestions can be carried out.
We propose library improvement awards that only hospital libraries can apply for. We would highly rate awards that would:

- Formally assess the health information needs of hospital staff
- Evaluate library service(s)
- Support professional development that directly relates to improving library service
- Add new technology to improve library service

Examples:
- Digital document delivery (Ariel)
- Library website on the hospital’s website or intranet
- Library’s collection on an OPAC

Outreach Awards:
The RML still needs assistance from its Network members to help us accomplish our outreach goals. We will also seek proposals for projects that increase services to public health professionals, health professionals that serve minority or inner city populations, and the community at large.

10. Page 2 - Technology: Who is the audience for the “Introduction to Networks” class? Is there evidence from a needs assessment that this class is needed?

This activity relates to our goal of ensuring that librarians are technology leaders in their institutions. Knowledge about networks can help them be more effective when communicating with IT staff and assist them in moving into leadership positions. Without knowledge of basic networking concepts, they will find it difficult to present themselves as technology leaders.

The audience for the first class is the RML liaisons in the MidContinental Region. The purpose of the class is to help the liaisons understand basic networking terminology and issues related to security (firewalls, viruses, etc.) so that they can ask the Network Members the right questions and help facilitate the delivery of innovative technology services (distance learning, videoconferencing, PDA’s, push technology, etc.).

The class will also be offered to member librarians at MCMLA. Member librarians will need to understand basic networking concepts in order to be seen as technology leaders in their institutions.
11. Page 2 - Technology: What information will be gathered from the needs assessment survey that is not already known? How will the information gathered from the needs assessment be used?

The previous needs assessment asked a few broad questions related to technology infrastructure (“how many computers do you have available for patrons and staff?” and “How fast is your Internet connection?”). The purpose of this needs assessment is to determine our Network members’ technology education needs. This assessment will be carried out with MCMLA, which had already planned such an assessment for 2004.

12. Page 2 - Technology: Please provide additional information on the PDA Working Group.

The PDA Working Group consists of over thirty people from the region who self-selected for participation because of interest in PDA implementation and issues. The group has had two very successful teleconferences, each including a program and discussion. Four similar teleconferences are planned for Year 04. The group has its own electronic discussion list and will have a prominent space for sharing information as part of the MCR web site redesign, either through a bulletin board or other electronic forum. The information contributed to the electronic forum will be publicly available on the Internet.

In addition, feedback from participants is defining the path of RML PDA activities. The group indicated a strong desire for additional information on promoting PDA use to patrons, which will be the primary focus of Year 04 activities.

13. Page 2 - Technology: How will the CE class on PDAs be different from the classes developed by Bryan Vogh and Greg Bodin? Will NLM’s PDA products be included in these classes?

The PDA CE classes currently being offered focus on introduction to PDA technology and software. Similar classes were offered in the MCR in 2002, with an update offered in 2003. Feedback from these classes and from the Working Group indicates a need to move beyond discussing only the technology and into strategies for working with users, including providing library resources, creating user groups, providing user training, and other activities. NLM PDA resources will be prominently featured in the class, as they are excellent resources for librarians to promote to users who may only be familiar with heavily marketed commercial materials. This class will be submitted for MLA CE credit approval, other RML staff will be added as instructors if they so desire.
14. Page 2 - Technology: Please add an objective to include participation in the Web-STOC committee.

The following has been added to our technology objectives:
Contribute to the policies and direction of the Web Services Technology Operations Center by designating an RML staff for its advisory committee.

15. Page 3 - Outreach - Consumer Health: Please include an objective for exhibits at national meetings.

Exhibit and/or present at state library association meetings and at national meetings as assigned.

16. Page 3 - Outreach - Consumer Health: Please provide more information on the state groups that are being developed as part of the RML’s consumer health initiative.

The RML of the MCR wishes to further partnerships between medical and public libraries in the hopes that the public will achieve better access to consumer health information. The MCR has found that medical librarians working in partnership with public librarians are more connected to their community and better able to serve their patrons through this connection. The Colorado group will have a joint poster and roundtable at the Colorado Association of Libraries Annual Meeting as their project for 2004. The Kansas group has two leading members of the consumer health community that are eager to get started: Kelly Klinke and Brenda Pfanennsteil. Janet Ashwell, the Kansas Liaison, will be working with them to encourage and facilitate the Kansas group. The University of Missouri-Columbia is sponsoring a consumer health symposium this summer. This will be an opportunity to bring together public and medical librarians and instill in them the possibility of meeting for further collaborative activity. They Wyoming group is already meeting virtually via a listserv that was established at the 2003 Wyoming symposium.

From our outreach narrative page 21: “In year 03 of the contract the liaisons worked on solidifying relationships between public and medical librarians in their respective states. The Colorado Consumer Health Information Librarians (CCHILL) group met regularly and relationships were forged between public and medical librarians. A preliminary meeting was held in Kansas to explore the possibility of creating a consumer health librarian group. The idea was met enthusiastically, and will be implemented in year 04 of the contract.”

17. Page 3 - Outreach - Consumer Health: Based on the Public Libraries Outreach Evaluation Logic Model what is planned for: (a) trying to get public libraries to link to MedlinePlus; (b) teaching the new classes to public librarians –
how many classes will be taught: and (c) activities to foster public library and community partnership?

a. The MCR will try to get libraries to link to MedlinePlus via a definite plan. Each state liaison will check four public library web sites per month to see if they have a link to MedlinePlus on their site. An email will then be sent to encourage them or congratulate them on linking to MedlinePlus. If all goes as planned, 288 public libraries will be contacted at the end of year four.

b. Four classes will be taught to public librarians in year 4 four of the contract. 

c. Public library and community partnerships will be fostered via marketing of the community/public library website on which the RML consumer health coordinators collaborated. A poster will be presented by Siobhan Champ-Blackwell and Mary Henning at MLA on public library projects in the MCR. Two projects are being carried out by public libraries - community group collaborations. Information about collaborations will be available on the MCR web site. An article will be written for submission to state public library newsletters on the success of these collaborations.

18. Page 3 - Outreach - Public Health: How many classes will be conducted for public health workers and where will they be held?

The year 4 outreach plans specify that two separate classes will be provided for public health workers in each of the six states in Region 4, a minimum of 12 classes. The state liaisons will be approaching public health workers from the state public health departments although they will also be watching for interest from the local public health departments. No specific locations have yet been identified. The state liaisons will provide training for any receptive group of public health workers.

19. Page 3 - Outreach - Public Health: Please add an objective of regularly submitting suggestions for new links to be added to PHpartners.org.

The objective for submitting suggestions for new links to PHpartners.org has been added as follows:
Suggest links to PHpartners.org, the web site for public health professionals supported by the NLM, the NN/LM and public health organizations.

20. Page 4 - Outreach - Public Health: As part of the plan for an information component in the University of Utah public health program, please consider building on the work that Nancy Allee at the University of Michigan has done as
part of a subcontract for developing a model curriculum for public health informatics.

Thank you for the suggestion. The model curriculum for public health informatics developed at the University of Michigan will be analyzed and discussed with Nancy Allee. This information will be shared with George White, director of the University of Utah Public Health Program and consultant with the NN/LM MCR.

21. Page 4 - Inner City and Minority Outreach: Have any minority health conferences been identified at this point?

Missouri Institute on Minority and Aging will be holding a conference in 2004; Champ-Blackwell and Jones have been in contact with staff at the Institute.

The Nebraska Minority Health Conference will be held in Lincoln, NE October 26-27, 2004.

22. Page 4 - Inner City and Minority Outreach: Please clarify which minority health resources module is being referred to in this section. Is it the multi-lingual health information section of the NN/LM consumer health class?

This refers to classes discussed in Page 20 of the Outreach Narrative in which the Consumer Health Liaison will be “creating more focused modules and will work with public librarians to ensure that the modules created meet their needs”. The minority health resources module will be created for public librarians to use to teach their patrons.

23. Page 4 - Inner City and Minority Outreach: Has a copy of the minority resources brochure been sent to the NNO? If so, please remind us in which quarterly report it was included.

The final brochure is still in development; when the series of four have been completed, they will be sent to the NNO office, and placed on the NTCC training page as well.

24. Page 4 - Inner City and Minority Outreach: Please provide more information on the College 101 course.

This class was developed by two staff members of Creighton University School of Medicine’s Multicultural and Community Affairs (MACA) office. One of the staff, Channing Bunch, is a pastor at his church in a low-income section of Omaha, with a high number of African American and Latino members. He wanted to provide the teenagers of his church with a class that would provide them with the basics of how to prepare for college acceptance. The class teaches students what courses they should be taking to gain college admittance, how to
apply for college and financial aid, and what scholarships are available to them. It focuses on a timeline, and is open to high school students and interested 8th graders. Both the staff at MACA and the Community Outreach Liaison work on recruiting students to health care careers; this class is a first step toward that goal: getting them into college.

25. Page 4 - Inner City and Minority Outreach: Why is Wyoming the only state listed?

No other states are listed because all other activities will be carried out throughout the region. This one activity is specific to the Wyoming. The Wyoming Liaison does not have a special project assignment. In addition to her own activities to provide outreach to Wyoming consumers and health professionals, she works with the other Liaisons to implement Wyoming outreach activities that involve their own special project areas. In this case, the Inner City and Minority Outreach Liaison will travel to Wyoming to present at the Second Annual Symposium for Wyoming Health Information Professionals, an outreach activity organized by the Wyoming Liaison.

26. Page 5 - Inner City and Minority Outreach: On Page 5, how does the RML plan to extend outreach to Wind River Tribal community?

Although outreach to the Wind River Tribal community will follow the same general model as outreach to other Wyoming communities, it is being customized to fit the needs of this community. Since building trust and developing personal relationships within the tribal community is key to sustaining any long-term project on the Reservation, the Wyoming Liaison has been advised to:

1. Seek out individuals who have developed relationships and ask questions or have them arrange introductions to tribal representatives
2. Visit a tribe and meet individuals before a meeting
3. Set-up informal meetings
4. Develop personal relationships
5. Learn about Indian culture
6. Write letters of introduction to the joint Arapaho-Shoshone Tribal Council describing the proposed outreach
7. Contact individuals at the University of Wyoming already working with the tribal community

The liaison is at step 1. She has identified health information providers such as librarians, medical personnel, and teachers and is contacting them. The Liaison will offer to assist with community information needs, present classes or demonstrations, and provide printed information covering
MedlinePlus and other NLM products. At least two site visits to the Wind River Reservation are planned for 2004 in addition to attendance at one Powwow.

**Outreach Narrative**

27. Page 2 - Outreach to Health Professionals: What other minority populations will the RML focus on in addition to Native Americans?

Outreach to African American and Latino communities is ongoing; examples include participating in “Spanish for the Health Care Provider” class and exhibiting at African American health fairs. Outreach to community health centers especially those located in urban areas will reach health professionals who serve minority populations.

28. Please provide more information on the “smaller projects with non-Network member hospitals.”

“Smaller projects with non-Network member hospitals” refers to our efforts to assist hospitals who currently do not have libraries and information services and who take the initiative to request assistance from the RML. It also includes the preliminary work that will undertake to identify non-Network member hospitals in order to carry out a more intensive effort with non-Network member hospitals in year 05.

29. Page 3 - Please provide specific information (location, dates, etc.) on the National Association of Local Boards of Health meeting. Please consider suggesting this for inclusion in the National Exhibit schedule.

The National Association of Local Boards of Health Meeting (NALBOH) will be held in Denver from July 28 – 31, 2004, at the Omni Interlocken Hotel. This conference will be a worthwhile event for the MCR to exhibit at, as the mission of the NALBOH is to strengthen local boards of health, enabling them to promote and protect the health of their communities, through education, technical assistance and advocacy. Exhibiting the Partners in Public Health Site and perhaps even getting on the presentation schedule will be very enriching for the public health workers attending and will further the message of the National Library of Medicine. This conference will be evaluated as a possible NLM exhibit.

30. Please provide more information on the evaluation card that will be used for feedback at exhibits. Will they be filled out onsite, or are they to be mailed back? What questions will be asked on the card? Is there any evidence that
using these cards is worth the effort? Is the card to be used for local or state meetings?

The “evaluation card” to be handed out to attendees at state public health association meetings is a method to gauge the impact of exhibiting efforts at the conference. This very simple card is intended to gain an immediate reaction to an attendees’ visitation to the exhibit booth. After the public health attendee speaks with an NN/LM MCR exhibitor, they will be asked to answer a few short questions and leave the card in the booth. The questions asked will be similar to “Did you learn something new today?” and “Have you been made aware of a new personal contact to help you gain access to health information?” The intention is to see if we are “preaching to the choir” or providing new insights into health information access. The use of the feedback card at public health meetings is a pilot effort to determine whether it is worth the effort. If informative, feedback cards will be used at other exhibiting opportunities.

31. Page 7 - Evaluation: There is no reference to OERC. Please address how OERC may be involved in evaluation activities.

The description of working with the Health Alert Networks is commendable. Hopefully your success rate will exceed your expectations.

The region is actively working with and aware of the Public Health Task Force and the evaluation plans of that group. Evaluation of outreach programs targeting public health professionals and organizations will include all appropriate tools and guidelines developed by the Task Force. The Associate Director, OERC, serves on the A&E Liaison’s working group. The liaison and the AD communicate regularly by phone, email and at meetings and training events, sharing ideas, thoughts and plans. The AD provides feedback on MCRML evaluation tools and plans. A stated goal for the project, “Liaison and Network/Affiliate Members will understand and use assessment and evaluation for services and projects”, parallels the objectives of the OERC.

32. Page 11 - Methodology: Is there a backup plan if Siebel is not used as a contacts database?

If Siebel were not used as the RML’s contacts database, we would add access to the ACT database that was reviewed by the Tribal Connections Four Corners group. http://www.act.com/products/web/index.cfm

33. Page 12 - Evaluation: The word “listserv” appears to be missing on the second Line. Are we correct to assume that the messages referred to are the ones sent over the public health listserv?

The word is missing. The sentence should read: Feedback from public health workers that have benefited from messages sent out over the public health “liters”
will be noted in the monthly liaison reports. Special note will be made of any requests, activities, or collaborations, generated by these messages.

34. Page 13 - We are very interested in the lessons learned from outreach efforts to computer technology centers. Please provide a summary of the feedback or reference where these can be found.

Michael Brielle, MSLIS, is on the staff at the University of Illinois’ Prairie Net outreach program. Last April, he invited Beth Carlin, GMR Outreach Liaison and Siobhan Champ-Blackwell to teach a class to Public Librarians and Community Group leaders associated with the Neighborhood Technical Assistance Center (NTAC) [http://www.eslarp.uiuc.edu/ntac/index.htm](http://www.eslarp.uiuc.edu/ntac/index.htm) on locating health information on the Internet. After the class, Michael spoke with Ms. Carlin and Ms. Champ-Blackwell. Two main points came out of this discussion:

While evaluation of websites is important, over emphasis on theory wastes time and it is more important to take a practical hands on approach to the topic.

Teaching Medline Plus as a resource is important, but it is equally important to teach people to use search engines to find health information.

35. How much training has already been done with NACHC?

- Liaisons have offered training on Medline Plus and Plumbed to two clinics in Utah and one in Colorado.

36. Page 13 - Methodology: Have the brochures on consumer health resources already been developed?

The brochures are still in development, but will be completed by April of 2004.

37. How will the clinics to receive training be selected?

Ms. Champ-Blackwell will be attending the fall 2004 NACHC conference as a participant and as exhibit staff in the SIS booth. She will begin to network with clinics within the MCR geographic area at this time. In addition, state liaisons will correspond with staff at clinics that respond to the information mailer. Ms. Champ-Blackwell will provide state liaisons with feedback she receives to the conference and mailer. State liaisons will then select the clinics they will provide training based on this information.

38. Page 14 - Evaluation: In what form will the three-month follow up be – will it be a site visit or some other form of contact?

The follow up will be determined by the state liaison. If possible, a site visit will be made; however if a site visit is not possible, phone calls will be made.
39. Page 15 - Methodology: What information was determined by the baseline assessment of Resource Library support?

Creighton University works closely with the Health Sciences Office of Multicultural and Community Affairs, hosting a variety of training sessions in the library. In addition the School of Medicine recently won a Center of Excellence Grant, and the library is building a collection of minority resources, offers workshops on minority health concerns, and hosts a website with resources and pathfinders. Dennison Library assists in the University of Colorado’s Pharmacy Center of Excellence (CoE). They currently have a part time librarian devoted to the CoE. This will become a full time position in the future. A reference librarian from Denison is a member of the Diversity Committee. The Office of Diversity offers a Minority Health Professions Opportunity Day for Undergraduates. Students work with faculty, current and prospective students, and staff to learn about career opportunities and admission requirements. KUMC’s CoE library exists outside of the Archie Dykes Library, and so the Resource Library is not directly involved in activities related to minority health. McGoogan Library conducts a 1.5 hour training seminar on library services and research for the summer research students from Dillard University, a historically Black university in New Orleans. Two librarians from Becker Medical Library work with the Washington University Office of Diversity on the Saturday Scholars program. The library also supports the Minority Health Career Day by setting up a booth with computers and software, staffed by reference librarians, to provide students with hands on searching for health information. The medical librarian from the University of Wyoming Libraries gives a library orientation class to the U-DOCS students each year. U-DOCS are minority or first-generation university hopefuls interested in health-care careers. http://uwadmweb.uwyo.edu/udoc/ Missouri and Utah report no activities.

40. Page 15 - Methodology: At how many churches or locations will this class be taught? How many students will be recruited?

It is difficult to know how many churches will be involved in this program. Once a church is willing to offer this class, a message will be sent to the members of the youth organizations within the church to advertise it. We hope to offer one class in the fall of 2005.

41. Page 20 - How will the modules being created by the Consumer Health Liaison complement the four modules being developed by Jo-Ann Benedetti?

The modules developed by JoAnn Benedetti are classes for librarians to use when instructing public librarians. The modules being developed by the Consumer Health Liaison are educational tools for the public librarians to use when teaching their patrons. These tools consist of a PowerPoint presentation and corresponding talking points. They will complement each other nicely, as a public librarian will be able to use knowledge gained from Ms. Benedetti’s class to provide classes to...
public library patrons. The PowerPoint modules will give the busy public librarian a tool to work from when giving classes to the public.

42. Page 21 - Are Wyoming, Kansas, Colorado and Utah the four states that will have partnerships referred to on Page 21 between public and medical libraries? When will other states be included?

Yes, Wyoming, Kansas, Colorado and Utah are the states we were referring to. The two remaining states Nebraska and Missouri will have these partnerships by the end of year 05 of the contract.

43. Will there be representation from all states in the region at the Wyoming Symposium?

The Annual Symposium for Wyoming Health Information Professionals specifically targets librarians and other health information providers from Wyoming who often lack access to low-cost local training. Last year 16 librarians attended. We hope to have the maximum number of 26 in year 04. This size is determined by the capacity of the electronic classroom, but the small group enhances networking among the participants and allows them to take advantage of low-cost campus housing. Promotional activities have been limited to Wyoming health information providers for that reason, although individuals from other states are welcome to attend as space permits. Most of the RML special project liaisons will be presenters at the Second Annual Symposium for Wyoming Health Information Professionals.

44. Has the RML received confirmation that all states will be active in the Go Local project by the end of 2005?

No, the RML has not received these confirmations. We will work with all states so that each will at least have a plan for implementing Go Local by the end of year 5. We would like all states to have an active Go Local project, but expect that this is ambitious goal. Our goal is that a minimum of 2 more states (in addition to Missouri) will be active Go Local participants by the end of year 5 of the contract.

45. Page 22 - Is the consumer health class referred to in the second sentence for public librarians and not medical librarians? How many of these classes will be taught and where?

Yes, this class will be given to public librarians. Four classes will be taught within the region. The exact sites are not yet in place. From past experience we know that there is enough demand in the region to present a minimum of four classes to public librarians within a year. Examples of where this class will be taught are state and regional library association meetings, and the Wyoming symposium. The University of Missouri-Columbia is sponsoring a symposium.
entitled “Unlocking the Mysteries of Consumer Health Information” for public librarians in Missouri this summer. RML staff is part of the planning group and are recommending that the modules developed by Ms. Benedetti be incorporated in the program agenda.

46. Will the PowerPoint presentations and lesson plans be sent to all public libraries in the region or to selected public libraries? If selected libraries, on what basis will the selection be made?

The PowerPoint presentations will be sent out via state public library listservs. The presentations and corresponding lesson plans are housed on a web site and thus a link to the location where they are housed will be included in the email message. They will be made available to all public librarians who subscribe to their state public library listserv. They will also be available from the NTCC web site and from the Education page of MCR website.

47. Please include an objective for the planning meeting in St. Louis as listed on the travel form.

The following has been added to the Assessment and Evaluation objectives: Review and plan goals and outcomes for the next year at a meeting of the RML staff.

48. Please include an objective related to developing state profile pages.

“Develop and maintain state pages for the region” is our objective for developing state profile pages. It can be found under State Outreach.

Budget Justification

1. Form NN/LM 2: Please include Wayne Peay as professional personnel.

   Wayne Peay has been added to Form NN/LM 2.

2. Page 2 - Please indicate the number of tablet PCs and PDAs that will be purchased.

   We propose to purchase 2 table PCs and 4 PDAs.
3. Page 3 - Other Travel: At this point there is no expectation that there will be another in-person meeting for the Public Libraries and Public Health evaluation projects. Therefore, you may choose to redirect these funds in the budget.

These funds have been deleted from our travel budget. They have been reallocated for the Director to attend the first day of the planning meeting and to increase the number of books in our netLibrary collection.

4. Page 4 - Please provide a summary of the accomplishments of Drs. Lange and White in Year 03.

Dr. Lange has been very helpful in providing guidance and information for the Online Public Health Library Project (OPHL), a model to provide public access to electronic Utah Department of Health documents. Dr. Lange has worked with the OPHL group to identify issues that impact consistent reporting of electronic documents prepared by departments within the Utah Department of Health. She has also assisted in suggesting new public health MESH terms to supplement existing terms.

Dr. White is director of the University of Utah’s Public Health Program. He has been contacted about assessing the integration of informatics into the program. Upon his recommendation, we are using the updated public health program web site as a starting place for discussions. This site includes the curriculum, course information and some of the course materials for the public health program. Dr. White will facilitate future meetings with the faculty of the public health program.

5. Page 6 - How did the RML arrive at $13,335? Please provide a list of exhibits and estimated cost per exhibit.

The list of exhibits below explains how we arrived at a budget of $13,335. We expect to spend $10,103 on national exhibits and $3,232 on local exhibits.

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<tr>
<th>Year 04 National Exhibits</th>
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<tbody>
<tr>
<td><strong>Meeting</strong></td>
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<tr>
<td>American Academy of Physician Assistants</td>
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<td>CTCNet Community Technology Centers Network</td>
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<tr>
<td>National Association for Rural Mental Health</td>
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<td>American Association of Retired Persons</td>
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<td>Society for the Advancement of Chicanos and Native Americans in Science</td>
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<td>National Student Nurses' Association</td>
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**Total Cost of National Exhibits**

$10,103.00

### Year 04 Local Exhibits

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<th>Meeting</th>
<th>Location and Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Association of Utah Community Health</td>
<td>Salt Lake City, UT June 2004</td>
<td>$400.00</td>
</tr>
<tr>
<td>Utah Library Association</td>
<td>Ogden, UT May 2004</td>
<td>$620.00</td>
</tr>
<tr>
<td>Utah Public Health Association</td>
<td>Salt Lake City, UT May 2004</td>
<td>$355.00</td>
</tr>
<tr>
<td>Utah Medical Association</td>
<td>Salt Lake City, UT September 2004</td>
<td>$485.00</td>
</tr>
<tr>
<td>Utah Nurses Association</td>
<td>Orem, UT September 2004</td>
<td>$400.00</td>
</tr>
<tr>
<td>MCMLA</td>
<td>Kansas City, KS September 28-October 1, 2004</td>
<td>$487.00</td>
</tr>
<tr>
<td>Indian Walk-In Center</td>
<td>Salt Lake City, UT TBA</td>
<td>$100.00</td>
</tr>
<tr>
<td>Utah Navajo Fair</td>
<td>Bluff, UT TBA</td>
<td>$100.00</td>
</tr>
<tr>
<td>Public Health Day</td>
<td>Salt Lake City, UT February 2005</td>
<td>$85.00</td>
</tr>
<tr>
<td>Utah Rural Health Association</td>
<td>TBA</td>
<td>$200.00</td>
</tr>
</tbody>
</table>

**Total Cost of Local Exhibits**

$3,232.00

(Please resubmit NN/LM Forms 1 & 2 as appropriate to reflect any changes.)
Staff Travel

1. Is the November 4/5 meeting in St. Louis a regional planning meeting? There is a $50 charge for Claire Hamasu under “Other” and nothing for the other attendees under this column. Please clarify.

   This was an oversight and $50 has been added for each RML staff attending the planning meeting.

2. For the MCLA meeting in Kansas City, $225 is listed under the “Other” column for Wayne Peay and nothing is listed in this column for the other attendees. Please clarify.

   The $225 will cover the rental of a car that will be the ground transportation for Salt Lake City RML staff. Since Mr. Peay will be claiming it on his travel expense, it has been consolidated as his expense on the Staff Travel spreadsheet.

3. For consistency, please correct the dates for the Regional Advisory Board Meeting in Kansas City.

   The dates have been changed and are consistent.

4. The cost of B. Jones’ airfare to Kansas City for MCMLA Meeting is $325 and to Washington is $327. Please confirm that these airfares are correct.

   These travel amounts are correct.

5. The airfare for Betsy Kelly for MCMLA meeting from St. Louis to Kansas City is noted as $580? Is this information accurate?

   This travel amount is correct.