

Guidelines and Notes

Use the form below to submit your progress reports. Select your institution from the menu, then fill out each of the boxes. Reports do not need to be long and only need to cover the areas listed below. All areas need to be filled in. If there is no activity please indicate by typing NONE in the text box.

Invoices should be printed on your institution's official form or on letterhead, signed by an authorized person, and mailed to the:

NN/LM MidContinental Region
Spencer S. Eccles Health Sciences Library
University of Utah
10 North 1900 East, Bldg. 589
Salt Lake City, Utah 84112-5890

The final 10% of your budget should be invoiced when you send in your final report.

Quarterly Report

Submitted on behalf of: scentner@rollanet.org on March 10, 2003.

Project Code:

mcrquarterreport

Name of reporting institution:

Mid-Missouri Area Health Education Center
Attn: Susan Centner
1000 W 10th Street
Rolla, Missouri 65401

First and last name (e.g., Mary Contrary) of person submitting report:

Susan Centner, Learning Resource Coordinator Internet email address (e.g., maryc@project.org) of person submitting this report:

scentner@rollanet.org

Telephone number (e.g., 555-555-5555) of person submitting this report:

(573) 364-8899 x2008

Reporting Period start date (e.g., mm-dd-yyyy):

07-01-2002

Reporting Period end date (e.g., mm-dd-yyyy):

09-30-02

Publicity: List publicity and promotional activities conducted during the reporting period, if there were any. (Send any examples of non-electronic promotional materials to the NN/LM MCR by

mail or send an email attachment to reports@rml4.utah.edu. Give URLs, send a disk for electronic materials created.)

None done this quarter

Outreach Sessions: List any demonstrations, trainings, or exhibits that took place during the reporting period. Include date, participating organization(s), city and state, number of attendees, and type of intervention (e.g., PubMed class, basic Internet class, etc.). Complete an Outreach Reporting Form (MS Word) or Exhibit Report (MS Word) for these same outreach events. Send these forms as email attachments to reports@rml4.utah.edu for inclusion as appendices to this report.

July 23, 2002 Missouri Rural Health Association, Fayette, Missouri

Hands on training using PubMed with one nurse in attendance

July 31, 2002 Missouri Rural Health Association, Fayette, Missouri Hands on training using MEDLINEplus with two nurses in attendance.

August 4, 2002

Great Mines Health Center, Potosi, Missouri

Hands on demonstration of PubMed and MEDLINEplus for Health Centers Operating Board

August 5 & 6th

Fitzgibbon Hospital Family Practice Clinic, Marshall, Missouri I conducted "hands on" training with two physicians in attendance. I also met with IT Department and Nurse Management team to set up additional training sessions for hospital staff nurses and physicians.

Other accomplishments: List any additional activities, resources, services, and administrative arrangements or collaborations that occurred during this reporting period.

None

Target audience: Are there any insights you have gained about your target population during this reporting period? Have their needs changed since your initial assessment? Is the group different from your original anticipated audience?

Our target audiences for these training sessions are health care providers working in rural and medically underserved areas. This is the group we planned to target in our proposal.

Goals, Outcomes, Objectives: Discuss problems, successes, surprises, and/or insights of this quarter. Based on these experiences and your progress to date, have you rethought or in any way modified your objectives for the project? Are the needs of the audience those you anticipated, and are the outcomes you expected still feasible?

Scheduling is always one of the most difficult problems with training of health care practitioners. Most training sessions will be scheduled over the course of two adjoining days. An example would be two hour sessions from 7:00-9:00am, 9:15 - 11:15am, 12:30 - 2:30pm, 2:45 - 4:45pm, 6:00pm - 8:00pm. This allows us flexibility in providing training and a way to deal with unexpected emergencies that arise in a busy health practitioners' day.

Evaluation: List any specific evaluation activities that occurred during the reporting period. Activities might include surveys, focus groups, pre- and post-tests, interviews, log of activities, or other steps to monitor progress.

Participants complete evaluation forms at the end of each training session. Impacts and Observations: If there are anecdotes that illustrate the impact that the project is having, provide the narrative here; include any indicators of success. Share observations, lessons learned, and any other feedback you think would be helpful.

We receive reference and journal article requests from training participants. It is not unusual to get email from participants asking for assistance with complicated questions and we will often schedule a second session with interested parties to advanced searching techniques.

Planned Activities: Provide a brief outline of activities (training, exhibits, web development, meetings, evaluation etc.) that are scheduled for the next quarter.

MEDLINEplus Training at Salem Telecenter

PubMed/MEDLINE Training at Fitzgibbon Hospital in Marshall