Quarterly Report

June 30, 2003

Project Code: mcrquarterreport-2003-06-30-130727.html

Name of reporting institution:
Hope Fox Eccles Health Sciences Library
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Reporting Period start date (e.g., mm-dd-yyyy): 03-01-2003
Reporting Period end date (e.g., mm-dd-yyyy): 05-31-2003

Publicity: List publicity and promotional activities conducted during the reporting period, if there were any. (Send any examples of non-electronic promotional materials to the NN/LM MCR by mail or send an email attachment to reports@rml4.utah.edu. Give URLs, send a disk for electronic materials created.)
NONE

Outreach Sessions: List any demonstrations, trainings, or exhibits that took place during the reporting period. Include date, participating organization(s), city and state, number of attendees, and type of intervention (e.g., PubMed class, basic Internet class, etc.)
NONE

Other accomplishments: List any additional activities, resources, services, and administrative arrangements or collaborations that occurred during this reporting period. We have not been able to begin recording narrations, and have not achieved all our first quarter goals, because we have not received the necessary paperwork to begin work.

Target audience: Are there any insights you have gained about your target population during this reporting period? Have their needs changed since your initial assessment? Is the group different from your original anticipated audience?
NONE

Goals, Outcomes, Objectives: Discuss problems, successes, surprises, and/or insights of this quarter. Based on these experiences and your progress to date, have you rethought or in any way modified your objectives for the project? Are the needs of the audience those you anticipated, and are the outcomes you expected still feasible?
Because we have not received the needed paperwork, we have not reached our first quarter goals. However, I strongly believe we can adjust goal completion target dates, and complete the project, once we get the paperwork.
**Evaluation:** List any specific evaluation activities that occurred during the reporting period. Activities might include surveys, focus groups, pre- and post-tests, interviews, log of activities, or other steps to monitor progress.
NONE

**Impacts and Observations:** If there are anecdotes that illustrate the impact that the project is having, provide the narrative here; include any indicators of success. Share observations, lessons learned, and any other feedback you think would be helpful.
Because we have not received all of the paperwork yet, we have not begun the main work of recording narrations. We have spoken with internal narrators. We cannot provide payment dates or other payment information to the narrators until we receive the paperwork; once we receive the paperwork, we can comfortably approach everyone, and make formal arrangements (working with the International Center) for narrators to read aloud materials at the digital video studio at the Eccles Health Sciences Library.

All of the needed equipment is in place at the digital video studio. The technician is ready to begin the recording process. Work will begin once we receive the paperwork.

**Planned Activities:** Provide a brief outline of activities (training, exhibits, web development, meetings, evaluation etc.) that are scheduled for the next quarter.
Next Quarter's Activities:

- Locate all narrators and arrange for each of them to read aloud the relevant materials in the digital video studio.

- Begin recording narrations.

- Evaluate work in process (working with narrators and the International Center, the work of recording narrations).