Tribal Connections Four Corners
Statement of Work

The Arizona Health Sciences Library at the University of Arizona will manage this two year project. The purpose of this project is to capture the lessons learned by the partners of the Tribal Connections Four Corners in their collaboration to improve health information access to the Native Americans in the Four Corners area of the United States. The process would include an assets inventory and mapping of the participants, a selection of pilot projects to be evaluated, and the creation of an effective practices website populated with information from the pilot projects.

The institutional partners of Tribal Connections Four Corners are:
Arizona Health Sciences Library, University of Arizona
Denison Memorial Library, University of Colorado Health Sciences Center
Spencer S. Eccles Health Sciences Library, University of Utah
Health Sciences Center Library, University of New Mexico
NN/LM MidContinental Region
NN/LM South Central Region
NN/LM Pacific Northwest Region
NN/LM Pacific Southwest Region Medical Library
Tribal Health Connections
National Library of Medicine

Background
The Tribal Connections (TC) Four Corners project is meant to build on the efforts of two projects, Tribal Connections 2 (TC2) funded by the NLM and Tribal Health Connections (THC), funded by the Bill and Melinda Gates Foundation. TC2 is a continuation of TC1, a sixteen-site project with American Indians and Alaska Natives (AI/AN) in the Pacific Northwest. TC2 provided Networking and Internet connectivity to NLM e-health products and services to four sites in the Pacific Southwest, which set a precedent for NNLM inter-regional collaboration. The Gates Foundation’s Native American Access to Technology Program empowers Native communities through increased access to digital information resources by installing hardware and providing Internet connectivity and computer literacy training in Chapter Houses across the Navajo Nation in the Four Corners area. Tribal Health Connections (THC) a partnership between The Gates Foundation and Pacific Northwest Regional Medical Library (PNR) augments that effort by working with the Chapter Houses and other departments in the Navajo Nation to provide training and to promote access and use of health information among health professionals and community members. The potential impact of THC attracted the Resource Libraries in the region and they agreed to play a supportive role. THC incorporates community based outreach methods and lessons learned in previous TC outreach work. TC outreach conducted by the Pacific Northwest Regional Medical Library has established an example of how to build or enhance sustainable health information infrastructures within Native American communities.
**Arizona Health Sciences Library Responsibilities**

- Coordinate the activities of the project listed below and ensure that they are completed to the satisfaction of the Tribal Connections Four Corners partners.

- Develop web forms to inventory the assets/resources and create a graphic representation of this inventory (asset map) for each of the partnering Regional Medical Libraries, Resource Libraries, and the Tribal Health Connections project staff.

- Follow up on this data collected using the web forms and complete a more in depth inventory of each of the partner Regional Medical Libraries, Resource Libraries, and the Tribal Health Connections staff.

- Organize and host a workshop to which the major representatives of the Tribal Connections Four Corners partners will be invited.

- Evaluate the pilot projects selected at the workshop.

- Develop an Outreach Knowledgebase website.

**Deliverables:**

- Webform and database for preliminary collection of resources: 1/2/2003
- Website of best practices: 12/31/2003
- Final report: 10/29/2004

**The NN/LM MidContinental Region Responsibilities:**

- A liaison to answer questions and provide consultation during the project.

- Guidelines and format for the quarterly and final reports.

- Guidelines for reimbursement of project expenses.

**Timeline**

**Year 01**

1st Quarter
Select and hire personnel
Develop web form and database to collect basic information on participants’ resources

2nd Quarter
Participants complete web form
Assessment consultant reviews web input from participants
Assessment consultant conducts interviews of participants
Assessment consultant analyzes interviews

3rd Quarter
Preparation of materials for workshop
Hold workshop to complete internal assessment and evaluation
Select possible pilot evaluation projects
Begin development of website of best practices

4th Quarter
Final selection of pilot evaluation projects
Conduct assessment for pilot evaluation projects
Continue development of website of best practices

Year 02
1st Quarter
Test website of best practices with participant activities already completed
Make public the website of best practices

2nd Quarter
Proceed with pilot evaluation projects

3rd Quarter
Proceed with pilot evaluation projects

4th Quarter
Complete evaluation of pilot evaluation projects
Add pilot evaluation projects to website of best practices
**Budget**

Tribal Connections Four Corners  
September 30, 2002 - September 30, 2004  

<table>
<thead>
<tr>
<th>Expenditure Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Manager</td>
<td>$ 35,000</td>
</tr>
<tr>
<td>Database and Web Programmer</td>
<td>$ 15,000</td>
</tr>
<tr>
<td>Evaluation Staff</td>
<td>$ 20,000</td>
</tr>
<tr>
<td>Fringe Benefits (19.4% for Prof. Staff)</td>
<td>$ 13,580</td>
</tr>
<tr>
<td>Assessment Consultant</td>
<td>$ 10,000</td>
</tr>
<tr>
<td>Nonexpendable Property</td>
<td>$ 1,500</td>
</tr>
<tr>
<td>Supplies</td>
<td>$ 1,000</td>
</tr>
<tr>
<td>Travel</td>
<td>$ 3,550</td>
</tr>
<tr>
<td>Meeting cost</td>
<td>$ 800</td>
</tr>
<tr>
<td>Communications</td>
<td>$ 500</td>
</tr>
<tr>
<td>Reproduction</td>
<td>$ 500</td>
</tr>
<tr>
<td>Subcontracts</td>
<td></td>
</tr>
<tr>
<td>Other Costs</td>
<td></td>
</tr>
<tr>
<td>Total Direct Costs</td>
<td>$ 101,430</td>
</tr>
<tr>
<td>[Modified Total Dir. Costs]</td>
<td>$ 99,930</td>
</tr>
<tr>
<td>Indirect Cost for U of AZ (24.2%)</td>
<td>$ 24,183</td>
</tr>
<tr>
<td>Total</td>
<td>$ 125,613</td>
</tr>
</tbody>
</table>