ANSWERS TO REVIEWER QUESTIONS – NN/LM MidContinental Region
Hospital Library Awards: Demonstrating the Value of the Hospital Library

Submitted by:
Erin Palazzolo – Clinical Medical Librarian
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Medical Dental Library
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Project Name: **Needs Assessment for the Medical Dental Library of Truman Medical Center – Lakewood**

1) *You describe physician staff in your target population. In your narrative you include hospital staff as part of your target population, but in your project table you do not include them. Please revise your project table to include hospital staff and provide more detail on other health professionals who staff the medical center.*

Target Population (4 points)

Who is the target population?
The target population is the clientele of the Medical Dental Library. The primary group of users includes the 36 Family Practice residents, 3 Geriatric Fellows, and 45 Physician Faculty members. The Library is also available to the hospital's other health professionals. The other health professionals most often served, include 3 Dental faculty members and 4 residents, the Rehabilitation Services Department (includes 7 physical therapists, 3 speech therapists, 6 occupational therapists, and 6 recreation therapists), and a licensed Nursing Staff of over three hundred.

What difference will this project make for the target population?
Completing a Needs Assessment will positively impact the clients of the Medical Dental Library in several ways. It will allow the library to focus on the materials and services that the clients want most. This will enable the clients to find better information, more quickly. The Librarian will be able to initiate new services based on the responses of the Needs Assessment.

Please see the updated Project Table starting on page 2.

Appendix C : Project Table

Organization: Truman Medical Center Lakewood Medical Dental Library

Question/Problem	Objective	Methodology/Action Plan	Outcome
What services and resources do the library's clients currently use, and what services and resources would the library's client's like to see in the future?	Conduct a Needs Assessment of the Family Practice residents and faculty, rehabilitation services, Dental residents and faculty, and nursing staff to learn what services and resources they are currently using and would like to see in the future.	Use laptop and digital camera to collect data at local Medical Libraries to learn what services and resources they are currently offering their clients. Visit 5 local Medical Libraries by December 31, 2004.	
		Create Survey, including current services and resources the library offers, and incorporate feedback from other local Medical Libraries about what services clients would like to see in the future. Finish Survey by February 28, 2005.	
		Distribute Survey to Library Clientele. Distribute Surveys to all Family Practice Residents and Faculty, Dental faculty and residents, 10 health professionals from Rehabilitation Services, and 25 individuals from the nursing staff at Truman Medical Center – Lakewood and have a return rate of 75% by March 31, 2005.	

		Use laptop to conduct open interview with 10 Family Practice residents and faculty, 4 health professionals from Rehabilitation Services, 2 Dental residents and faculty, and 5 licensed nurses about library services and resources that are presently available and that would be wanted for the future. Completed by June 30, 2005.	
		Compile information by August 31, 2005.	
	Enhance the Medical Dental Library's services and resources. Share information with hospital administration.	Use laptop and digital camera evidence to share information learned for the Needs assessment with hospital administration. Complete by September 30, 2005.	Results of the Needs Assessment will be used for future budget, and decision making for Medical Dental Library.
	Share information with local Medical Libraries.	Hold meeting to discuss the findings of the survey and interviews with local Medical Libraries, incorporate photographic evidence provided by digital camera. Complete by December 31, 2005.	Results of the Needs Assessment can be used by local Medical Libraries to 1) create their own Needs Assessment, and 2) use to enhance their library services.
	Use information learned from Needs Assessment to apply for future grants to enhance the Medical Dental Library's services and resources.	Apply for appropriate grants. Apply for two grants by April 1, 2006.	Enhance Medical Dental Library's services and resources.

2. *Please provide further explanation on the kind of data that you will be collecting in your needs assessment. How will you evaluate the data?*

Through the use of surveys and interviews, the proposed needs assessment will provide both qualitative and quantitative data about the information needs of Medical Dental Library patrons. The survey will be created following visits to five other local medical libraries and will compare what services and materials they currently have available for their patrons versus what is available to the Medical Dental Library's patrons. The survey will collect quantitative data about:

- What services patrons currently use in the Medical Dental Library
- What materials and formats of material patrons currently use in the Medical Dental Library
- What services are available at other local medical libraries that patrons would like offered at the Medical Dental Library
- What materials and formats of material available at other local medical libraries that patrons would like offered at the Medical Dental Library

A section within the survey for open-ended discussion and comments about library services and materials will be assessed to look for trends.

After the results of the surveys are compiled, interviews will be conducted and assessed qualitatively.

By analyzing the results of the needs assessment both quantitatively and qualitatively, the librarian and hospital administration will be better able to develop a scope of collections that will better serve the information needs of the library's different users.

3. *Please provide a letter of support from your administration for this project.*

The letter of support is attached in the same email as a separate document and a copy is located on page 5 of this document.

4. *Please determine a name for your project.*

The name of the project is: **Needs Assessment for the Medical Dental Library of Truman Medical Center – Lakewood**.

September 22, 2004

Claire Hamasu, Associate Director
NN/LM MidContinental Region
University of Utah Eccles Health Sciences Library
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Salt Lake City UT 84112-5890

RE: Hospital Library Awards: Demonstrating the Value of the Hospital Library

Dear Ms. Hamasu and Reviewers,

Truman Medical Center – Lakewood is dedicated to providing state of the art, quality health care to our community. We believe that access to current and accurate medical research is vital to the quality of the health services we offer. The administration at Truman Medical Center – Lakewood enthusiastically supports the Medical Dental Library Needs Assessment to determine the unmet needs of our health professionals. We look forward to considering the results of the assessment when planning for resource allocation in the future.

Thank you for your consideration,

Jim Kelly
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