Region 4
University of Utah
Year 2 Budget Questions

1. Please number the pages of the document with the Year 2 objectives. Please also correct the page numbers of the document with the budget justification and the document listing staff travel.

2. Please include objectives related to the following:
   - Participating in the ongoing usability evaluation and redesign of nnlm.gov;
   - Implementing the guidelines for the new NN/LM logo;
   - Collaborating with the OERC and MCR’s evaluation liaison as part of evaluation and planning efforts; and

3. (Objectives, page 3) Please clarify whether Adobe Connect (formerly Macromedia Breeze) will be among the videoconferencing methods to be tested.

4. (Objectives, page 4) Please provide additional information about plans for a regional CBO symposium.

5. The outreach narrative for Year 2 is worthy of commendation for its organization and comprehensive coverage. MCR’s success at arranging for presentations at state and local meetings is also commendable.

6. (Outreach narrative, pages 31 and 33) Instead of “public health professionals,” please refer more inclusively to “public health personnel,” “public health workers,” “public health workforce,” or “public health sector.”

7. (Budget justification, page 3) Please provide the original purchase date of the laptop that will be replaced.

8. (Budget justification, page 3) Please provide additional information about the “personal interface to the Grid (PIGs), budgeted at $1,500 each. Please provide more specific information about how they will be used. Please describe the process for selecting the resource libraries in the region that would receive them.

9. (Budget justification, page 4) Please address the need for PVX software, given the availability of Adobe Connect (formerly Macromedia Breeze).

10. (Budget justification, page 5) Please keep in mind that authorization must be received prior to hiring any consultants.

11. (Budget justification, page 6) Please clarify what is meant by the phrase “exhibit equipment.”

12. (Budget justification, page 6) Please provide an update about what was learned from the experience in Year 1 of subsidizing a hospital library’s videoconferencing capability.

13. (Budget justification, page 7) Please keep in mind that all RFPs must be approved prior to posting.

14. (Budget justification, page 7) A session provided by the RML at the MLA chapter meeting is a commendable plan. Please describe the process that will be used to determine what this session will cover.
15. (Staff travel; other travel) Please summarize the costs that will be covered with the amount budgeted for “other” expenses. $50 was noted as a common amount for these expenses. Please specifically describe the expected expenses associated with Siobhan Champ-Blackwell’s and Marty Magee’s participation in the November 2007 planning meeting to be held in Omaha.

16. (Staff travel) Note that the 2007 mid-year directors’ meeting will be likely held in Salt Lake City.

17. (Staff travel) Inconsistent airfares and meals per person per day were noted for staff travel between Salt Lake City and Denver ($175 versus $160 for airfare; $47 versus $49 for meals). Please explain or correct this inconsistency.

18. Please address whether travel costs for Pat Wagner should be included as part of her consulting costs.

19. Please plan to exhibit at five national meetings in Year 2:

   Disease Management Association of America (Las Vegas, September 16-19, 2007)
   Parish Nurses Westberg Symposium (St. Louis, September 28-30, 2007)
   Association of State and Territorial Health Officials (St. Louis, October 2-5, 2007)
   National Association for Home Care & Hospice (Denver, October 7-10, 2007)
   American Association of School Librarians (Reno, October 25-28, 2007)

Looking ahead to the period May – September 2008, please plan to exhibit at:

   Association of Bone and Joint Surgeons (Jackson Hole WY, June 13-17, 2008)

Unexpended Funds

Please submit an updated spreadsheet of your unexpended funds to reflect any updates. If no updates and/or changes since date of your original Year 2 budget – please indicate as such and incorporate a current date.