A STUDY OF THE EXPERIENCE, TRAINING, TENURE,
AND SALARIES OF 175 SUPERINTENDENTS OF
SCHOOLS IN THIRD CLASS CITIES OF KANSAS
1929-1930

by Howard B. Cuer

Bachelor of Arts--Wichita University-1925

Submitted to the Department of Education and the Faculty of the Graduate School of the University of Kansas in partial fulfillment of the requirements for the degree of Master of Arts in Education.

Approved by:

Instructor in charge

Head of Department.

Jan. 29 1930; Date

Acknowledgment

The writer wishes to express his appreciation to John W. Twente, Professor of Education, for his instruction and helpful suggestions. Also for the many superintendents of schools who provided the data on which part of this study is based, as well as to State Superintendent of Public Instruction, George A. Allen, Jr., for the salaries of the administrators here included.

List of Tables

e Sougasi			Page
Table	1.	Teaching experience in rural grade school	16
Table	II.	Teaching experience in elementary grade school	18
Table	III.	Teaching experience in junior high school	80
Table	IV.	Teaching experience in senior high school	88
Table	v.	Experience as principal of a rural grade school	24
Table	YI.	Experience as principal of an elementar grade school	y 26
Table	VII.	Experience as principal of a junior high school	28
Table	AIII	.Experience as principal of a seasor high school	30
Table	IX.	Experience as superintendent of a consolidated high school	32
Table	x.	Experience as superintendent of a third class city high school	34
Table	XI.	Experience as superintendent of a second class city high school	36
Table	MII.	Attendance in an undergraduate college	38
Table	XIII	. Attendance in a graduate school	40
Table	.vzx	Degree held	42
Table	xv.	Institutions granting degrees	44
Table	XVI.	Undergraduate work in education	46-47
Table	XVII	. Graduate work in education	48
Table	XVII	I. Teaching cortificates	50

			Page
Table	xIX.	Per cent of day used for teaching	52
Table	XX.	Per cent of day used for super- vision	55
Table	XXI.	Per cent of day used for office work	57
Table	XXII.	Per cent of day used for coaching athletics	59
Table	xxiii.	Educational magazines accessible	61
Table	XXIV.	Membership in educational organi- zations	63-64
Table	XXV.	Major and minor fields	68
Table	XXVI.	Time upon deciding to enter educational work	70
Table	XXVII.	Tenure	72
Table	XXVIII	.Salaries	74
Table	XXIX.	Plans	77

Table of Contents

Pag	şe
Introduction	1
Chapter I. Scope and Related Literature	2
Chapter II. Technique and Data	.3
Chapter III. Presentation and Interpretation of Data	.5
Chapter IV. Summary of Findings	78
Bibliography	35
Appendix	36
A. Personal Letters and Questionnaire 87-88-8	39
B. List of Cities Whose Superintendents 90-9 Contributed to this Study)]

Introduction

In order that the educational interests of the smaller cities in Kansas may be brought to the highest level of achievement it is necessary that the leader-ship be of the highest quality.

To determine wisely what measures should be taken to improve the professional status of the superintendent of schools, it is first important that information regarding his present status be gathered. Upon this information as a basis a program for improvement can be built.

An interest in this particular field of work was stimulated by my work as a superintendent of schools in a third class city for the past four years. Consequently, facts concerning others having similar positions were of special interest to me.

A careful consideration of the facts and data compiled in this study should reveal conditions showing the status of superintendents of schools of third class cities, relative to training, salary, experience, and division of school day.

Chapter I.

Scope and Related Literature

This study involves 175 superintendents of schools of cities of the third class in Kansas. The 175 superintendents in this study represents 67 per cent of the total number of superintendents of district and consolidated high schools found in the third class cities in Kansas. A complete list of the cities whose superintendents are represented in this study may be found on page

The need for excellent professional preparation on the part of the superintendent: of school is clearly shown in a statement of desirable qualifications sought for in the selection of a superintendent of schools in one of our large cities. The statement suggests the following qualifications.

A dominating personality, a leader of men. A man of moral character and religious belief, a good public speaker. A man of strong constitution and health, industrious, persivering, courageous and with a high sense of personal honor, clean in person and in mind. Temperate in act and in speech, knowing when to speak and when to keep silent, honest and square, tactful and diplomatic.

A man who is animated by ideals of service and who is kindly and sympathetic toward his assistants.

A man who, when the needs of the school demand it, knows how to fight and fight hard.

Professional: A graduate of a reputable college, a graduate student of school administration or a professor of administration in one of the leading graduate schools of education.

An important contributor to publications of scientific societies or to educational periodicals upon contemporary problems of consequence to the administration of city schools.

A man who is recognized among superintendents of city schools as one of the ablest and most successful of their group.

Experience: A man who in his earlier years was a principal and teacher of an elementary school, who later became superintendent in a small city which employed only one executive officer, and who now holds or has within the past two years held the superintendency in a city school system in which there were one or more department heads, such as business manager, superintendent of buildings and grounds, etc., and in which there is a wide variety of schools representated, such as vocational schools, special classes for gifted and subnormal children.

A man who is up to date in manners pertaining to supervision of instruction.

A man who has had uniformly conspicious success in each

of these classes of positions and especially in those cities where conditions made success difficult to attain."

This statement of qualifications is cited because it indicates the nature of the superintendents work as reviewed by a board of education, and because it shows the demand for men with specific training. This city is a conspicious example among those which demand school superintendents with the highest quality of leadership. The need for these qualities does not materially decrease as we pass from our largest to our smallest cities.

Previous Studies in the Field

Among the most important studies in this field may be included investigations concerning the social status of the teacher, the development of the authority of the superintendent of schools, the teacher's salaries, the status of the high school principal and the status of the superintendent of schools.

In a study on "The Social Composition of the Teaching Population" published by Columbia University it was found that the typical male teacher was twenty nine years of age, had three or four years of training beyond

^{1.} Elementary School Journal XXI. Nov. 1920 161-162
2. Coffman, Lotus "The Social Composition of the Teaching Population" Teacher's College, Columbia University, New York City

the elementary school, and had seven years teaching experience, his first experience in a rural school.

Bennett Douglas in his study "The Status of the Superintendent" found:

"The superintendents reporting in his study have between 2 and 13 years training beyond the elementary school. Usually the superintendent is a graduate of a four year high school and of a standard college.

The total educational experience of these superintendents reporting is from 2 to 49 years. The middle
50 per cent having from 13.9 to 26.1 years of service.
Experience as a teacher in a rural grade school is
reported by 42 per cent of the superintendents. The
middle 50 per cent having from 1.8 to 4.1 years of
rural school experience.

Experience in teaching a graded school is reported by 16 per cent of the superintendents. The middle 50 per cent having from 1.8 to 3.3 years experience. High school teaching is reported by 38 per cent of the superintendents. The middle 50 per cent having from 2 to 5 years experience.

Experience as a high school teacher reported by 67 per cent of the superintendents. The middle 50 per cent having from 3 to 8 years experience.

1. Douglas, Bennett "The Status of the Superintendent"
Department of Superintendence
First Year Book February 1923

Salaries of the city superintendents range from \$1,000 to \$12,000. The middle 50 per cent receive from \$2,876 to \$4,050 per year.

Superintendents are usually a member of three professional organizations.

Superintendents usually take four professional magazines. The tenure of the superintendents in this study is from 1 to 41 years. The middle 50 per cent are in office from 2 to 6 years.

In the cities under 5,000 population the per cent of superintendents holding various degrees are as follows:

64% A.B. degree 14.56% B.S. degree 7% PhD. 8.4% M.S.

23.24% M.A. degree

Research Bulletin N.E.A. "The Principal in a Program of Supervision"

"An effective program of supervision demands that the principal have wide knowledge of teaching devices, measurements, methods, and curriculams."

On the basis of a nation wide research it has been suggested that teaching principals should divide their time approximately as follows:

Supervision 35% Teaching 30% Administration 17% Clearical 8%

Miscellaneous 10%

^{1. &}quot;The Principal in a Program of Supervision"
Research Bulletin N.E.A. Vol. 7 No. 5 Pages 288-89
297.

The supervising principal must be well informed, much of his academic and professional knowledge will be obtained from the teacher's training institution, and from professional text. But some of the most helpful knowledge for supervision must be obtained on the job. Such special information includes facts about the community, the course of study, the parents, the pupils, the teacher's and the school plant."

Cubberley states, "the primary function of the superintendent of schools is to think, to plan and to lead. He must be tactful intelligent, have good common sense, a deep personal loyalty, technical knowledge, and professional skill.

To be a good principal one should be a good teacher, should know the details of school organization and administration, and should have a reasonable satisfactory philosophy of the educational process which he is to supervise. The principal ought to be able to take a class from any teacher and teach it well and he ought to know the details of school organizations and the reason for doing things better than all except a few of his older and more capable teachers."

^{1.} Cubberley, E. P. "The Principal and his High School" Pages 20-23.

1

In a recent study, by McClure, in which the judgments of fifteen university professors were sought and combined, gave the following distribution of time allotted to various duties:

Supervision of Instruction	40%
Administration	20%
Community leadership	15%
Professional study	11%
Clerical work	10%

One hundred twelve Detroit principals recently made a study of their own activities. They found they were spending their time as follows:

Administration		51%
Supervision		36%
Clerical work		10%
Community work		3/3

1. McClure, "The Function of the Elementary School Principal"
Elementary School Journal Vol. 21.
March 1921. Pages 500-14.

2. Truitt, W.J.B. "Distributing the Principal's Time"
School Executive Magazine (48)
July 1929. Pages 498-99.

W. O. Hampton of North Carolina found that the city and rural principals of that state spend their time as follows:

Administrative duties	65%
Supervision	20%
Clerical work	8%
Teaching	4%
Other duties	3%

The Department of Elementary School Principal's of the National Education Association in a recent nation wide study, find that principals spend their time as follows:

Supervision		34%
Administration	nder Staget part Victoria de la part de la	30%
Clerical work		19%
Teaching		4%
Other duties		3%

"Ferris found that over 31 per cent of the principals in charge of the smaller high schools in the state of New York in 1922 were serving their first year in their respective positions."

1. Truitt, W.J.B. "Distributing the Principal's Time"
School Executive Magazine (48)
July 1929. Pages 498-99.
2. Truitt, W.J.B. Ibid
3. Ferris, "Rural High School Survey of New York State" Page 105.

The qualifications of a superintendent of schools as judged by the president's of several board's of education are as follows:

- 1. He should have a good education, should be a graduate of a very good college.
- 2. He should have a higher degree, as for example the M.A. degree, secured in a reputable college of education.
- 3. He should have several years experience as a teacher.
- 4. He should be aggressive and keep abreast with what is new and essential, and not to be satisfied with what has been accomplished in a system, and yet not given to extravagance where the income is limited.
- 5. He should know how to control himself, and thus be able to receive and answer criticism.
- 6. He should have an interest in public affairs of the community, and be ready to further what is for the good of the same.

^{1. &}quot;Administration of School's in Smaller Cities"
U.S. Bureau of Education. Bulletin No. 2. 1922
Pages 41-43.

1

Cubberley states, the most important officer in the employ of the people of any municipality today is the person who directs the organization and administration of its school system, and supervises its instruction.

The position of superintendent of schools in a modern city, if properly filled, is a full man's job and calls for the best that is in a strong capable, well trained and mature man.

His trining should include a good college education and at least a year of graduate study, doing advanced work in the study of educational problems. Men of ability should not stop here, but after a few years of practical experience, should go on and obtain their PhD. degree.

Benner, T. E. in his study "Training and Experience of New England School Superintendent's" found that the median salary for the superintendents of union and district high schools was \$2,700. The middle 50 per cent receive from \$2,200 to \$3,000. He further concluded that a four year college course with professional training in the last two years, and a year of graduate study are the minimum qualifications which will properly equip a school superintendent of today.

^{1.} Cubberley, E. P. "Public School Administration"
Pages 131-33.

^{2.} Benner, T. E. "Training and Experience of New England School Superintendent's"
American School Board Journal
March 1924 Page 55.

٦

Cubberly states, the most important officer in the employ of the people of any municipality today is the person who directs the organization and administration of its school system, and supervises its instruction.

The position of superintendent of schools in a modern city, if properly filled, is a full man's job, and calls for the best that is in a strong capable, well trained and mature man.

His training should include a good college education and at least a year of graduate study, doing advanced work in the study of educational problems.

Men of ability should not stop here, but after a few years of practical experience, should go on and obtain their PhD. degree.

Benner, T. E. in his study "Training and Experience of New England School Superintendent's" found that the median salary for the superintendents of union and district high schools was \$2,700. The middle 50 per cent receive from \$2,200 to \$3,000. He further concluded that a four year college course with professional training in the last two years, and a year of graduate study are the minimum qualifications which will properly equip a school superintendent of today.

- 1. Cubberly, E. P. "Public School Administration"
 Pages 131-33.
- 2. Benner, T. E. "Training and Experience of New England School Superintendent's" American School Board Journal March 1924 Page 55.

In an article in "School and Society" it was found that in Virginia, the annual turnover of high school principals bears a direct relationship to salaries paid these officials.

Twenty eight high schools of the state which have not changed principals during the past four years, paid a median salary to its principle of \$1,890. On the other hand twenty seven schools which have changed principals each year for the past four years paid a median salary of \$1,350.

The turnover of all principals for a four year period is 37.54 per cent.

Chapter II.

Technique and Data

This is a survey type of investigation. The simplest statistical technique is used throughout this work.

The sources of information used in this study are the following: (1) From the Kansas Educational Directory 1928-29, issued by State Superintendent, George Allen Jr., was obtained the lists of schools whose superintendents contributed to this study (2) Information regarding the salaries of the superintendents in this study was secured from the office of the State Superintendent. (3) An inquiry blank was sent to all the superintendents of schools of cities of the third class in Kansas excepting those who were superintendents of rural and community high schools The Questionnaire was grouped in the following main divisions;

- (a) Class room teaching experience
- (b) Experience as principal
- (c) Experience as superintendent
- (d) Attendance in a college or university
- (e) Degree or degrees held. Institution granting degree
- (f) Major and minor fields
- (g) Undergraduate and Graduate work in education

- (h) Type of certificates held
- (i) Estimate of how school day is divided
- (j) Membership in educational organizations
- (k) Access to educational magazines
- (1) Tenure
- (m) Time when deciding to enter the teaching profession
- (n) Plans
- (o) Salaries

On November 4th questionnaires were sent to the 262 superintendents of district and consolidated high schools in Kansas. This included all the superintendents of high schools in third class cities in Kansas excepting those who were superintendents of rural and community high schools. By November 20th, replies had been received from 67 per cent of the superintendents to whom the questionnaires were sent. On November 23rd, a second copy of the questionnaire was sent to 55 of the superintendents who had not returned the first questionnaire. By December 10th, replies had been received from 183 of the superintendents to whom the questionnaires were sent. From the 183 replies received the 175 questionnaires mose completely answered were used in this study.

Chapter III.

Presentation and Interpertation of Data

This study attempts to show the status of the superintendent of schools of third class cities of Kansas, relative to experience, training, salary and division of school day. An attempt is made to characterize the median superintendent of schools of third class cities in Kansas. In connection with this problem these questions naturally present themselves for consideration.

- (a) How much class room teaching experience have the superintendents?
- (b) To what extent have the superintendents administrative experience?
- (c) What training have the superintendents as indicated by degrees held
- (d) Number of weeks superintendents have attended College and Graduate school?
- (e) Number of semester hour of undergraduate and graduate work in education?
- (f) Magazines read?
- (g) Membership in educational organizations
- (h) Tenure
- (i) Salaries

Table I.

Number of Years Teaching Experience in Rural Grade Schools of 175 Superintendents Included in this Study.

Year's Experience		Fs
24-26		1
22-24.		0
20-22		0
18-20		0
16-18		0
14-16		0
12-14		1
10-12		0
8-10		5
6-8		5
4-6		5
2-4		37
0-2		121

True Range	0-26
Median	1.45
Q ₃	2.55
۹,	72

Teaching Experience in Rural Grade
Schools.

The 175 superintendents included in this study have a teaching experience in rural grade schools ranging from 0-26 years, with a median of 1.45 years. Twenty five per cent of the superintendents have less than .72 of a year's experience and twenty five per cent have more than 2.55 years teaching experience in a rural grade school. Fifty per cent of these superintendents have teaching experience in a rural grade school ranging from .72 to 2.55 years.

Table II.

Number of Year's Teaching Experience in Elementary Grade Schools of 175 Superintendents Included in this Study.

Year's Experience		Fs
11		1
10		0
9		1
8		0
7		2
6		3
5		1
4		3
3		6
2		9
1		• • •
0		. 142
	True Range 0-12	
	Q ₃	
	Q,	
	Median62	

Teaching Experience in Elementary Grade Schools.

The 175 superintendents included in this study have a teaching experience in elementary grade schools ranging from 0-12 years, with a median experience of .62 years. Twenty five per cent of these superintendents have a teaching experience of less than .31 years and twenty five per cent have more than .92 years teaching experience in elementary grade schools. Fifty per cent of these superintendents have teaching experience in elementary grade schools ranging from .92 to .31 years.

Table III.

Number of Year's Teaching Experience in Junior
High Schools of 175 Superintendents Included
in this Study.

Year's Experience	${f r}$
6	
5	
4	0
3	
2	
0	
	True Range 0-7
	Median
	Q ₃ 83
	Q

Teaching Experience in Junior High Schools

The 175 superintendents included in this study have a teaching experience in junior high school ranging from 0-7 years, with a median experience of .55 years. Twenty five per cent of these superintendents have less than .28 years experience and twenty five per cent have more than .83 years teaching experience in junior high schools. Fifty per cent of these superintendents have a teaching experience in junior high schools ranging from .28 to .83 years.

Table IV.

Number of Year's Teaching Experience in Senior

High Schools of the 175 Superintendents In
cluded in this Study.

Year's		
Experience		Fs
20-22		1
18-20	후 시작한 것으로 시험하여 발표하였다. 참 하는 경기 등 시험 기계	2
16-18		7
14-16		4
12-16		3
10-12		9
8-10		10
6-8		16
4-6		25
2-4		39
0-2		59
	True Range 0-22	
	Median 3.4	5
	Q ₃	3
	Q ₁	3

Teaching Experience in Senior High School

The 175 superintendents included in this study have a teaching experience in senior high schools ranging from 0-22 years with a median experience of 3.46 years. Twenty five per cent of these superintendents have less than 1.48 years and twenty five per cent have more than 7.03 years teaching experience in senior high schools. Fifty per cent of these superintendents have a teaching experience in senior high schools ranging from 1.48 to 7.03 years.

Table V.

Number of Year's Experience as Principal of Rural Grade Schools of the 175 Superintendents Included in this Study.

Yes Exper			9													Fs
8	•	*	u •	•	*	y 1	•	*		. 4	* *	•	•	•	*	1
7	*		w x	•	•	, ,	•	•	. ,			•	*	,	•	0
6	*	•	» 4		*	* 4	* *	*		٠		*	•	•	*	1
5	, ,	•	d #	• •	•	• •	• •	•		•	* *	•		•	•	0
4	•	•	e 1	•	• •	,	•	•		•	a =	•		•		8
3							•	•	k 14	*	* *	. *	•	.	•	1
8		•					. #	•	* •	٠	* *	b	•	ń	•	?
1	*		• =	e. For part	•			*	, .		• •	*	•			6
0	•	*	• •	. 4	***			•		•				•	•	157
	-				5	[mie	Rn	nge	e P .∗		* *	Q.	-8			
					ì	led!	an.	•	n *	ń	•.	• !	56			
					(3 .		•			•	. 8	34			
					(2.		•		• •		, :	88			

Experience as Principal of Rural Grade Schools.

The 175 superintendents included in this study have experience as principal in a rural grade school ranging from 0-8 years, with a median of .56 years. Twenty five per cent of these superintendents have less than .28 years and twenty five per cent have more than .84 years experience as principal of rural grade schools. Fifty per cent of these superintendents have experience as principals of rural grade schools ranging from .84 to .88 years.

Table VI.

Number of Year's Experience of the Superintendents in this Study as a Principal of an Elementary Grade School.

Year's Experience		Гв
11		1
20		1
9		1
8		0
7		1
6		2
5		1
4		4
3		• • 7
8		3
1		8
0		• .146
	True Range 0-12	
	Median 6	
	Q ₃	
	Q_1	

Experience as Principal of Elementary Grade Schools.

The 175 superintendents included in this study have experience as principal of an elementary grade school ranging from 0-11 years, with a median experience of .6 years. Twenty five per cent of these superintendents have less than .3 years and twenty five per cent have more than .87 years experience as principal of an elementary grade school. Fifty per cent of the superintendents have experience as principal of elementary grade schools ranging from .3 to 87 years.

Table VII.

*Number of Year's Experience of the Superintendents in this Study as a Principal of a Junior High School.

Year' Experie							Fs
10.	• • •	• •	• • • •				. 1
9.	• • •	• •	• • • •	• • •		• •	. 0
8.	• • •	• • 1	• • •		• • •		. 0
7.		•	• • • •	• •		• •	. 0
6.	• • •					• • •	. 1
5.	• • •			• • •			. 1
4.	• • •		• • • •			• • •	. 1
3.				•			• 5
2.			• • • •	• • •		•	• 5
1,	• • •					• • •	• 5
0.	• • •		• • • • • • • • • • • •			• • •	.158
		True	Range	• • • •	0-11		
		Media	an	• • •	55		
		Q3.			.83		
		Q, .		• • •	.27		

Experience as Principal of a Junior High School

The 175 superintendents included in this study have experience as a principal of a junior high school ranging from 0-10 years with a median experience of .55 years. Twenty five per cent of these superintendents have less than .27 years and twenty five per cent have more than .83 years experience as principal of a junior high school. Fifty per cent of these superintendents have experience as principal of a junior high school ranging from .27 to .83 years.

Table VIII.

Number of Year's Experience of the Superintendents in this Study as a Principal of a Senior High School.

Year's Experience		Fs
20-22.		1
18-20		2
16-18		3
14-16		4
12-14.		5
10-12		7
8-10		
6-8		18
4-6		47
2-4		73
	True Range (0-21
	Median	2.61
	Q3	5.25
	Q,	L . 19

Experience as Principal of a Senior High School

The 175 superintendents included in this study have experience as a principal of a senior high school ranging from 0-22 years, with a median experience of 2.61 years. Twenty five per cent of these superintendents have more than 5.25 years and twenty five per cent have less than 1.19 years experience as a principal of a senior high school. The middle fifty per cent have experience as a principal of a senior high school ranging from 1.19 to 2.25 years.

Table IX.

Number of Year's Experience as Superintendent of a Consolidated Schools of the 175 Superintendents

Included in this Study.

Year's Experience		Fs
12		1
11		2
10		1
9		2
8		2
7.		0
6		2
5		3
4		1
3		9
2		
1		
0		132
		현 (1987년 - 1987년 - 1984년 - 1 1984년 - 1984년 - 1984년 1984년 - 1984년
	True Range	. 0-13
	Median	66
	Q ₃	•99
	Q ₁	. 33

Experience as Superintendent of a Consolidated High School.

The 175 superintendents included in this study have experience as a superintendent of a consolidated high school ranging from 0-13 years with a median experience of .66 years. Twenty five per cent of these superintendents have more than .99 years experience and twenty five per cent have less than .33 years experience as a superintendent of a consolidated school. The middle fifty per cent have experience as a superintendent of a consolidated school ranging from .33 years to .99 years.

Table X.

Number of Year's Experience as Superintendent of Schools in a Third Class City of the 175 Superintendents Included in this Study.

	하는 그 사용하다 한 폭설 동안한	
Year's Experience		Fs
28-30		1
26-28		0
24-26.		0
22-24.		0
20-22		5
18-20	맞이다. 그는 사람들로 잘 한 하였다.	2
16-18		
14-16		3
		5
10-12		10
8-10		16
6-8		20
4-6		15
2-4		38
0-2		59
	True Range 0-3	0
	Median 3.4	9
	Q ₃	3
	Q 1,4	8

Experience as Superintendent of Schools in a Third Class City.

The 175 superintendents included in this study have experience as a superintendent of schools in a third class city ranging from 0-30 years with a median experience of 3.49 years. Twenty five per cent of these superintendents have more than 7.93 years experience and twenty five per cent have less than 1.48 years experience as a superintendent of schools in a third class city. The middle fifty per cent have experience as superintendet of schools in a third class city ranging from 1.48 years to 7.93 years.

Table XI.

Number of Year's Experience as Superintendent of Schools in a Second Class City of the 175 Superintendents Included in this Study.

Number of Years		Fs
12		
11	anaragan kan sajaran kan sajar baga sa sajar baga sa sajar baga sajar baga sajar baga sajar baga sajar baga sa Kan sajar saja	• • • • •
10		• • • • 0
9		0
8		0
7		0
6	• • • • • •	• • • • 0
5		0
4		0
3		1
2		1
1		4
0.		• • • 168

True Range.

Median.

0-12

.52

.78

.26

Experience as Superintendent of Schools in a Second Class City.

The 175 superintendents included in this study have experience as a superintendent of schools in a second class city ranging from 0-12 years, with a median experience of .52 years. Twenty five per cent of these superintendents have more than .78 years experience and twenty five per cent have less than .26 years experience as a superintendent of a second class city. The middle fifty per cent have experience as a superintendent of schools in a second class city ranging from .26 years to .78 years.

Table XII.

Number of Weeks that 172 Superintendents Included in this Study Have Been in Attendance in an Under-Graduate College.

Weeks			
in Attendance			Fs
180-200.			9
160-180.			10
140-160.			. 135
120-140.			. 7
100-120.			. 6
80-100.			. 1
60-80 .			. 2
40-60 .			. 2
	True Range	40-200	
	Median	150.07	
	Q3	156.44	
		143.71	
	* 3 superintenden	ts did not ansi	wer.

Attendance in a College.

The 172 superintendents in this study replying to this question have been in attendance in a college taking under-graduate work from 40-200 weeks. With a median of 150.07 weeks. Twenty five per cent of these superintendents have been in attendance less than 143.71 weeks and twenty five per cent of these superintendents have been in attendance more than 156.44 weeks in a college taking under-graduate work. Fifty per cent of the superintendents have spent between 143.71 and 156.44 weeks in a college taking under-graduate work.

Table WIII.

Number of Weeks in Attendance in a Graduate school of 173 Superintendents Answering this Question.

Weeks	
in Attendance	Fs
70-80	
60-70	
50-60	2
40-50	
30-40	
20-30	26
10-20	31
0-10	90
	True Range 0-80
	Median 9.61
	Q ₃ 23.13
	Q ₁
	그림 왕인 하고 있다. 얼마리 아버지만 그 모든 그

* 2 superintendents did not answer.

Attendance in a Graduate School.

The number of weeks in attendance in a graduate school of the 173 superintendents included in this study have a true range of 0-80 weeks with a median of 9.61 weeks. Twenty five per cent of these superintendents have spent less than 4.81 weeks and twenty five per cent have spent more than 23.13 weeks in attendance in a graduate school. Fifty per cent of these superintendents have been in attendance in a graduate school between 4.81 and 23.13 weeks.

Table XIV.

Number and Per Cent of the 170 Superintendents who Report that they Hold Bachelor and Master Degrees.

Degree	Number	Per Cent
B.S.	85	50
A.B.	84	49.92
Ph.B	2	1.17
M.A.	17	10.
M.S.		4.12
M.Ed.		•59

Number not answering five.

Degrees Held.

Of the 170 superintendents included in this study, eighty five or 50 per cent holds a Bachelor of Science degree. Eighty four or 49.92 per cent holds a Bachelor of Arts degree. Two or 1.17 per cent holds a Bachelor of Philosophy degree. Seventeen or 10 per cent holds a Master of Arts degree. Seven or 4.12 per cent holds the Master of Science degree. One or .29 per cent holds a Master's in Education degree.

* Number of superintendents not answering five.

Table XV.

Number and Percentage of Bachelor Degrees Granted by State Universities, State Agricultural Colleges, Teacher's Colleges, Other Colleges.

Institution	Number	Percentage
State Universities	14	8.18
State Agricultural Colleges	11	6.44
Teacher's Colleges	67	39.18
Other Colleges	79	46.2

Institution Granting Bachelor Degrees.

The 175 superintendents included in this study hold 171 Bachelor degrees. Fourteen or 8.18 per cent of these degrees were granted by state universities. Eleven or 6.44 per cent were granted by State Agricultural Colleges. Sixty seven or 39.18 per cent were granted by Teacher's Colleges. Seventy nine or 46.2 per cent were granted by colleges which are not state supported institutions.

The Institutions Granting Undergraduate Degrees are Given in the Following Tabulation.

K.S.T.C. Emporia	27
K.S.T.C. Pittsburg	16
K.S.T.C. Hays	15
McPherson College	13
Kansas University	12
K.S.A.C. Manhattan	11
Sterling College	9
Baker University	7
Wichita University	7
Kansas Wesleyan	6
Southwestern College	6
College of Emporia	5
Bethany	4
Ottawa University	3
Friend's University	3
Teacher's College	3
Bethel College	3
Campbell College	2
Phillips University	1
Union College	1
Washburn College	1

Park College
William Jewell
Nebraska University
Y.M.C.A
Missouri Wesleyan
Teacher's College
Beloit College
Central Wesleyan
Illinois University
Ohio Wesleyan
Kansas City University
Number of superintendents not answering five.
Five gave only K.S.T.C.
One superintendent holds two undergraduate degrees.

Table XVI.

Number of Semester Hours of Undergraduate Work in Education Acquired by the Superintendents in this Study.

Seme ster Hours						•						P		r,				Fs
			eriya Se							Assett		i ya . G	**					
60-65.			•	 •	•	•	•		•	•			•			•	•	. 1
55-60.			•		•	•	• (•	•	•	• •	•	•	•	•	•	. 0
50-55.	•	•	٠.	•	•	• (•		• •	•	•	•	•	•	. 2
45-50.	•	•	* 				, . • •			•	•				•	•	•	. 2
40-45.	•		•	•		• 1			•	•	•	• •	•			- 20° - 10° * ⊕ - 10°	•	. 8
35-40.	,	•	•	•	•	•	•			•			•	•	•	•	•	.13
30-35.		•	•	•	•	• 1			•	•	•		•	•	•	•	•	.22
25-30.				•	•		•			•	•		•			•	•	.19
20-25.	•	•			•	•	• (•		•	•	•	•	•	•	•	.40
15-20.							• .							•				. 35
10-15.	_			_	•													. 0
5-10.		Ţ,	•	_	_				-								_	. 2
0-5.					•	•	•				. T .					ye. Ye. e		. 7
	•	.• .	•		•	•	•	•		. • . . i .		•				•	•	
				Tr	ue	R	an (де .	•	•	•	. (-6	5				
				Ме	di	an	•	•	•	•	•	23	5.9	4				
				Q,	₹*	•	•		•	•	•	33	6	9				
		i Kilo		Q					•	•	•	19	.1	1				
									19.1									

Ten superintendents did not remember the number of semester hours, and fourteen did not make their answer clear.

Undergraduate Work in Education

The number of semester hours of undergraduate work in education acquired by the 151 superintendents in this study answering this question clearly, have a range of 0-65, with a median of 23.94 hours. Twenty five per cent of these superintendents have less than 19.11 hours and twenty five per cent have more than 33.69 hours of undergraduate work in education. Fifty per cent of these superintendents have undergraduate work in education ranging from 19.11 to 33.69 semester hours.

Number of Semester Hours of Graduate Work in Education Acquired by the Superintendents in this Study

Semester Hours			Fs
40-45			3
35-40			4
30-35			13
25-30			7
20-25			11
15-20			13
10-15			11
5-10			23
0-5			88
	True Range , .	, , ,0-45	
	Median	4.92	
		17.98	
	۹,۰۰۰.	2.46.	

Graduate Work in Education

The number of semester hours of graduate work in education acquired by the 173 superintendents answering this question have a true range of 0-45 hours, with a median of 4.92 hours. Twenty five per cent have less than 2.46 hours and twenty five per cent have more than 17.98 hours of graduate work in Education. Fifty of these superintendents have acquired graduate work in education ranging from 2.46 to 17.98 hours.

Number and Percentage of Superintendents in this Study Holding Life or Three Year State Teaching Certificates.

Certificate	Number of Superintendents	Percentage
Life	156	89.65
Three years State	18	10.35
Number not answere	d .	

Teaching Certificates

Of the 174 superintendents in this study reporting on this question 156 or 89.65 per cent hold Life Certificates. Eighteen or 10.35 per cent hold three years State Teaching Certificates.

Table XIX.

Estimate of the Per Cent of School Day used for Teaching by the Superintendents Included in this Study.

Per Cent		
School Day		Fs
90-100		3
80-90		4
70-80		17
60-70		33
50-60		41
40-50		10
30-40		28
20-30		21
10-20		13
0-10		5
	True Range (0-100
	Median	52.56
	Q ₃	64.01
경영(1941년) 국가 1941년 - 194		31.7

Per Cent of Day Spent in Teaching.

The per cent of the school day used for teaching
by the 175 superintendents in this study ranges from
0-100 per cent, with a median of 52.56 per cent.
Twenty five per cent of these superintendents spend
less than 31.7 per cent and twenty five per cent spend
more than 64.01 per cent of the school day teaching.
Fifty per cent of these superintendents spend from
31.7 per cent to 64.01 per cent of the school day teaching.

Table XX.

Estimate of the Per Cent of School Day Used for Supervision.

Per Cent of School Day		rance established Fs
70-75		2
65-70		0
60-65		4
55-60		2
50-55 • •		16
45-50		2
40-45		16
35-40		6
30-35		21
25-30	• • • • • • • • • •	30
20-25		17
15-20		15
10-15		30
5-10		5
0-5		9
	The Roman	0.72
	True Range	
	Median	26.92
	Q3	38.54
	Q	14.96

Per Cent of Day Used in Supervision.

The per cent of the school day spent in supervising by the 175 superintendents in this study ranges
from 0-75 per cent, with a median of 26.92 per cent.
Twenty five per cent of the superintendents spend less
than 14.96 per cent and twenty five per cent spend
more than 38.54 per cent of the school day in supervising. Fifty per cent of these superintendents spend
from 14.96 per cent to 38.54 per cent of the school
day supervising.

Estimate of the Per Cent of School Day Used for Office Work.

Per cent				
School Day				Fa
60-65				. 3
55-60	* * * * *	* * * * * *		. 0
50-55				.10
45-50				. 0
40-45				. 8
35-40				.10
30-35				.26
25-30		* * * * * *		.38
20-25			* * * * *	.22
15-20				.88
10-15				.29
5-10	* * * * * *			. 7
0-5				. 6
	True Range		. 0-65	
	Median		25.23	
	G3		38.58	
		* * * * * *	15.4	

Time Spent for Office Work.

The per cent of the school day used for office work by the 175 superintendents in this study ranges from 0-65 per cent with a median of 25.23 per cent. Twenty five per cent of the superintendents spend less than 15.4 per cent and twenty five per cent spend more than 32.58 per cent of the school day for office work. Fifty per cent of the superintendents spend from 15.4 per cent to 32.58 per cent of the school day in office work.

Table XXII.

Estimate of the Per Cent of School Day Used for Coathing Athletics.

Per cent										
of Day			·							Fs
							. •			
25-30 .			• •	• •	•	•	• '	• •		1
20-25 .		• •		•		•	•	• •	 • :	9
15-20 .	• • •		• •		•		•	• . • .		9
10-15 .		• •			• •		•	• •		19
5-10 .	• • •	· • · •		•	•		•	• •	•	4
0-5 .				• •	•	•	, •	• •	.1	.33
		•								
	Tı	rue Re	ange		• 1		0-	30	3.8	
	Me	dian			• • •	• •	3.	21		
	Q,			• •	• •	•	4.	93		
	ୟ	•	• • •	•	• •	•	1.	64		

Per Cent of Day Spent in Coaching Athletics.

The per cent of the school day used for coaching athletics by the 175 superintendents in this study ranges from 0-30 per cent, with a median of 3.21 per cent. Twenty five per cent of the superintendents spend less than 1.64 per cent and twenty five per cent spend more than 4.93 per cent of the school day coaching athletics. Fifty per cent of these superintendents spend from 1.64 per cent to 4.93 per cent of the school day coaching athletics.

Table XXIII.

.The Number of Educational Magazines to which the Superintendents in this Study have Access.

Number of Magazines	Number of Superintendents	Percentage of Superintendents
9	1	.57
8		.57
7	4	2.29
6	6	3.43
5	24	13.71
* .4	34	19.43
3	50	28.57
2	36	20.57
1	17	9,71
0	2	1.15
Rang	ge 0-9	
Me di	an 3,65	
Q3.	4.77	
Q.	2.69	

Number of Educational Magazines Accessible.

The superintendents included in this study have access to thirty eight education magazines. The number of magazines to which any superintendent has access ranges from 0-9 magazines, with a median of 3.65 magazines. Twenty five per cent have access to more than 4.77 and twenty five per cent have access to less than 2.69 magazines. The number of educational magazines to which the middle fifty per cent of the superintendents in this study has access ranges from 2.69 to 4.77 magazines.

The number of superintendents having access to each of the following Educational Magazines as listed below:

Kansas Teacher	164
School Board Journal	98
School Executive Magazine	83
N.E.A. Journal	78
National School	49"
School Review	31
Journal of Educational Research	8
Teaching	.5
Technic	4
English Journal	4
Journal of Education	4
Elementary School Journal	4
Industrial Arts	3
High School Teacher	3
Primary Instructor	. 3
Normal Institute	2
Industrial Education	2
School and Society	2
Journal of Educational Psychology	2
Grade Teacher	2
School and Community	1
School Life	1

Social Science	1
Educational Digest	1
Teacher's College Record	1
Correct English	1
Loyola Digest	1
Vocational Education	1,
Science and Mathematics	11
Administration and Supervision .	2
Historical Outlook	l
Research Bulletin N.E.A	11
Public Service	1
Popular Education	1
Gleaner	1
Phi Delta Kappa	1,
Hodern Language	1
Readers Digest	1

Table XXIV.

Number and Per Cent of Superintendents who are Members of Indicated Number of Educational Organizations.

Number of Organizations	Number of Superintendents	Percentage
5	5	2.86
4	8	4.56
3 3 3	39	22.29
	58	33.14
1	63	36.00
0	2	1.15
	Range 0-5	
	Median 2.39	
	Q ₃	
	Q ₁	

Membership in Educational Organizations.

The superintendents included in this study have membership in 23 educational organizations. The number in which any superintendent has membership ranges from 0-5, with a median membership in 2.39 educational organizations. The middle fifty per cent have membership in 1.66 to 3.21 educational organizations.

Number of superintendents in this study who are members of the Educational Organizations indicated:

Kansas State Teacher's Association
National Education Association 69
County Teacher's Association 43
Phi Delta Kappa
Red Red Rose 6
Pi Gamma Mu 6
Council of Administration 5
National High School Principal's Association 6
Parent-Teacher Association
Sunflower Research Club
Education Club
Department of Superintendence
County Superintendent's Club
State Principal's Association
National Chemistry Society
N.W. Conference of Consolidated School
Vocational Arts
Kansas Education
Kansas Academy of Science
Kansas Association of Mathematics Teacher's 1
School Masters Club
S.W. Conference of Administration of Consolidated Schools
State Commercial Teacher

Table XXV.

The Superintendents Included in this Study Who
Have Their Majors and Minors in the Fields
Indicated.

	Undergraduate		Graduate		
	Major	Minor	Major	Minor	
Social Science	48	42		18	
Education	47	40	7 8	. 14	
Physical Science	39	35	8	*9	
English	10	15	1	1	
Mathematics	9	19	.1	4	
Manual Arts	9	7			
Language	8	7		1	
Psychology	4	3	3	13	
Not Answering	3	7			

Major and Minor Fields.

Under-graduate major and minor fields.

Forty eight superintendents have their major and forty two have minor in the field of social science. Forty seven have their major and forty have their minor in education. Thirty nine have their major and thirty five have their minor in physical science. Ten have their major and fifteen have their minor in English. Nine have their major and nineteen have their minor in mathematics. Nine have their major and seven have their major and seven have their minor in language. Four have their major and three have their minor in psychology.

Graduate major and minor fields.

Nine superintendents have their major and eighteen have their minor in social science. Seventy eight have their major and fourteen have their minor in education. Nine have their major and nine have their minor in physical science. One has his major and one has his minor in English. One has his major and four have their minor in mathematics. Three have their major and thirteen have their minor in psychology.

The Time During Their Career When the Superintendents in this Study Decided to Follow Educational Work as a Life's Profession.

		Per Cent
Before entering co.	llege 48	28,23
First year	30	17.64
Second year	17	10
Third year	38	22,23
Fourth year	28	16.47
After leaving colle	эge 7	4.11
Do not remember	2	1.14
Not answering	. 5	2.86

Time Upon Deciding to Enter Educational Work.

Forty eight or 28.23 per cent of the superintendents included in this study had decided to follow educational work as a life's profession before entering college.

Thirty or 17.64 per cent decided during their first year of college. Seventeen or 10 per cent decided during their second year of college. Thirty eight or 22.34 per cent during their third year. Twenty eight or 16.47 per cent during their fourth year. Seven or 4.11 per cent decided after leaving college. Two or 1.14 did not remember at what time they made their decision.

Table XXVII.

Number of Year's the Superintendents in this Study Have Been in Their Present Position.

Number of			
Years			Fs
22-24 .	• • •		. 1
20-22			. 0
18-20 .	• • •		. 0
16-18			. 0
14-16	•		. 2
12-14	• • •		. 0
10-12 .	• •		. 4
8-10			. 8
6-8 .			.14
4-6 .			.26
2-4	•		. 69
0-2			.50
		True Range 1-24	
		Median 3.07	
		Q ₃ 4.88	
		Q ₁	

Tenure.

The number of years the superintendents in this study have been in their present position ranges from 1-24 years, with a median of 3.07 years. Twenty five per cent of the superintendents have been less than 1.74 years and twenty five per cent have been more than 4.88 years in their present position. Fifty per cent of the superintendents have been in their present position from 1.74 years to 4.88 years.

Table XXVIII.

Yearly Salaries of the Superintendents Included in this Study.

Yearly Salaries		Fs.
3600-3900.		• • • 3
3300-3600.		0
3000-3300.		• • 8
2700-3000.		17
2400-2700.		40
2100-2400.		43
1800-2100.		47
1500-1800.		7
1200-1500.		3
	True Range 1350-	-3900
	Median 2288	.37
	Q ₃	,00
	Q, 2004.	,25

Data not given by seven superintendents on report blank to State Superintendent of Public Instruction.

Salaries.

of the 168 superintendents included in this study have yearly salaries ranging from \$1,350 to \$3,800 with a median salary of \$2,288.37.

Twenty five per cent of these superintendents have a salary less than \$2,004.25 and twenty five per cent have a salary of more than \$2,595.00. Fifty per cent of the superintendents have a yearly salary ranging from \$2,004.25 to \$2,595.00.

Table XXIX.

Number of Superintendents Included in this Study Intending to Follow the Educational Fields Indicated.

Administration		124.	è	.71.26
Supervision		1.	•	5?
Teaching	•	8.	. • . '	. 4.59
Administration and Supervision		10.	1	. 5.75
Administration and Teaching	•	6.	*	. 3.48
Administration, Supervision and Teaching		3.		. 1.73
Undecided	•	8.	#	. 4.59
Other than educational fields		14.	•	. 8.04
Not answering	10 (2 ET) # 2 EY	1.		•

Plans.

Of the 174 superintendents included in this study reporting on this question, 124 or 71.26 per cent plan to follow administration work in education as a life profession. One or .57 per cent supervision. Eight or 4.59 per cent teaching. Ten or 5.75 per cent administration and teaching. Three or 1.72 per cent administration, supervision and teaching. Eight or 4.59 per cent are undecided as to their plans. Fourteen or 8.04 per cent plan to enter fields other than educatiom.

Chapter IV.
Summary of Findings.

Number of years teaching experience the 175 superintendents included in this study have in the following

schools:	Range	Median	Q	ą
Rural grade school	0-26 yrs.	1.45 yrs.	2.55 yr	rs72 yrs.
Elementary grade school	0-11 "	62 "	.92	.31 "
Junior high school	0-6	•55 "	.83	.28 "
Senior high school	0-22 "	3.46 "	7.03	1.48 "

Number of years experience the 175 superintendents included in this study have as principal of the following schools:

	Range		Media	n	Q ₃	i de Milione Maria de Milione	Q ₁
Rural grade school	0-8 yrs.	.52	yrs.	.79	yrs.	.26	yrs.
Elementary grade school	0-11 "	•6		.87	n e e e e e e e e e e e e e e e e e e e	•3	
Junior high school	0-10 "	•55		.83		.27	u
Senior high school	0-22 "	2.61		5.25	11	1.19	n

Number of years experience the 175 superintendents included in this study have as superintendents of the following schools.

	Range	Median Q ₃	Q ₁
Consolidated high school	0-12 .6	36 . 99	.33
High school third class city	0-30 3.4	49 7.93	1.48
High school secon		.78 . 78	.26

The 175 superintendents included in this study have been in attendance in a college ranging from 40-200 weeks, with a median attendance of 150.07 weeks. Their attendance in a graduate school ranges from 0-80 weeks with a median attendance of 9.61 weeks.

Number and per cent of the 170 superintendents included in this study holding the following degrees:

1. <u>1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1</u>	Degrees	Number	Per Cent
	B.S.	85	50
	A.B.	84	49.92
	Ph.B	2	1.17
	м.А.	17	lo.
	M.S.	7	4.12
: 왕기기 왕기 기 기 - 김 기 왕기 기	M.Ed.	1	•59

^{*} Number of superintendents not answering five.

Of the 174 superintendents included in this study answering this question, one hundred fifty six or 89.65 per cent hold life certificates and 18 or 10.35 per cent hold three year teaching certificate.

* Not answering one.

Per cent of the school day used by the superintendents included in this study in performing the following duties:

	Range	Median	Q ₃	ନ୍ତ୍ର
Teaching	0-100%	52.56%	64.01%	31.7%
Supervision	0-75%	26.92%	38.54%	14.96%
Office work	0-65%	25.23%	32.58%	15.4%
Coaching Athletics	0-30%	3.11%	4.93%	1.64%

Number and percentage of bachelor degrees granted by the different types of colleges and universities to the superintendents in this study.

	Number	Percentage
State Teachers Colleges	67	39.18
State Universities	14	8.18
State Agricultural Colleges	11	6.44
Colleges, other than state supported institutions	79	46.2

The 151 superintendents answering this question have acquired undergraduate work in education ranging from 0-65 semester hours, with a median of 23.94 semester hours. They have acquired graduate work in education ranging from 0-45 semester hours with a median of 4.92 semester hours.

* Ten superintendents did not answer and fourteen misinterperted the question.

The superintendents included in this study have access to 38 educational magazines. The largest number of magazines accessible to any superintendent is 9 and the median number of educational magazines accessible is 3.65 magazines.

The superintendents included in this study are members of 23 educational organizations. The largest number in which any superintendent is a member is 6 and the median is 2.39 educational organizations.

The benure of the 174 superintendents included in this study ranges from 1-24 years with a median tenure of 3.07 years.

.x. Not answaring one.

The yearly salaries of the 168 superintendents in this study ranges from \$1,350 to \$3,800 with a median salary of \$2,288.37.

-:- Information regarding the salaries of seven superintendents was not on record in the office of State Superintendent of Public Instruction. From the facts secured in this study one is able to characterize the median Superintendent of Schools of a Third Class City as follows:

I. Teaching experience

Glass room teacher

Rural grade school 1.45 years

Elementary grade school .62 years.

Junior high school .55 years.

Senior high school 3.46 years.

II. Principal

Rural grade school .52 years.

Elementary grade school .6 years.

Junior high school .55 years.

Senior high school 2.61 years.

III. Superintendent

Consolidated high school .66 years.

Third class city high school 3.49 years.

Second class city high school .52 years.

IV. Academic and Professional Training
Attended 150.07 weeks. Has bachelor's degree.
Attended Graduate school 9.61 weeks.

Has 23.94 semester hours of undergraduate work, and 4.92 semester hours of graduate work in Education.

He holds a life certificate.

Divides his school day as follows:

Teaching 52.56 per cent

Supervision 26.92 per cent

Office work 25.23 per cent

Cocahing athlectics 4.93 per cent

He has access to 3.65 educational magazines and is a member of 2.39 educational organizations. He has been in his present position 3.07 years and receives a yearly salary of \$2,288.37.

BIBLIOGRAPHY

1. Allen,	George Jr.,	"Kansas Educational Directory"
		1928-29, Topeka Kansas.

"Elementary School Journal"
Vol. 21, No. 3, November 1920.
P.P. 161-162.

- 2. Benner, T. E. "Training and Experience of New England School Superintendents"
 American School Board Journal
 March 1924, Page 55.
- 3. Coffman, Lotus D. "The Social Composition of the Teaching Population"
 Teacher's College, Columbia University, New York City.
- 4. Cubberley, "The Principal and his High School" P.P. 20-23.
- 5. Cubberley, "Public School Administration" P.P. 131-133.
- 6. Douglas, Bennet "The Status of the Superintendent"
 Department of Superintendence
 First Year Book, February 1923.
- 7. Ferriss, "Rural High School Survey of New York State. Page 105.
- 8. Truitt, W.J.B. "Distributing the Principal's Time"
 School Executive Magazine (48)
 July 1929, P.P. 498-499.
- 9. McClure, "The Function of the Elementary School Principal" Elementary School Journal Vol. 21, March 1921, PP 500-514.

- 10. "The Principal in a Program of Supervision" Research Bulletin N.E.A. Vol. 7, No. 5. P.P. 288-289-297.
- 11. U.S. Bureau of Education Bulletin 1922, No. 2, Administration of Schools in Smaller Cities P.P. 41-43.

Appendix

- A. Personal Letters and Questionnaire
- B. List of Third Class Cities Whose Superintendents of Schools Contributed to this Study.

845 Arkansas Street Lawrence Kansas November 4, 1929

Superintendent of Schools

Dear Sir:

As Superintendent of Schools in a third class city for the past four years I became interested in a study concerning administrators of similar schools.

During the present year while in attendance at the University of Kansas I am attempting to carry out this study which can only be made possible by your assistance. Therefore, I am asking you to cooperate by answering the enclosed questions and returning the questionnaire at your earliest convenience.

The data secured will be used in an entirely impersonal way and for strictly scientific purposes.

Your immediate cooperation will be greatly appreciated.

Wery sincerely yours,

HC:MR

Howard Cuer

November 23, 1929

Superintendent of Schools

Dear Sir:

On November fourth an inquiry blank like the enclosed copy was mailed to superintendents of third class cities of Kansas. To date replies have been received from 67 per cent of the superintendents to whom the sheets were sent.

I have not received your reply and am anxious to get as complete a return as possible.

A study of this kind, in order to be representative, should include practically all the schools concerned.

Will you kindly check and see whether you have returned your copy of the question-naire.

If your copy has been sent in please write "yes" on this letter and return it with your signature. If you have not sent in your copy with the desired information, please fill in the attached form and return at once.

Thank you.

Yours very truly,

HC :MR

Howard Cuer

Inquiry Blank to Superintendents of Schools of Cities of the Third Class of Kansas.

I. Indicate the number of years you	have taught fu	ll time as a class-room	m teacher pre	vious to this year in		
ch of the following:						
1. Rural Grade School	—years.	2. Elementar	y Grades	years.		
3. Junior High School	years.	4. Senior Hig	gh School	years.		
II. Indicate the number of years of e	experience you l	have had as Principal	in each of th	e following:		
1. Rural Grade School	years.	2. Elementar	y Grades	years.		
3. Junior High School	years.	4. Senior Hi	gh School	—years.		
III. Indicate the number of years of	experience you	have had as Superin	itendent in ea	ch of the following:		
County Supt. of Schoolsyea	rs.					
High School:						
1. First Class City	The second second	2. Second Clas				
3. Third Class City——years. 4. Consolidated——years.						
IV. Indicate the number of weeks ye	ou have attende	ed the following (cour	nt 36 weeks a	s one full year):		
1. University or 4-year Co	llege we	eks. 2. Norma	1 School	weeks.		
3. Junior Collegev	veeks.	4. Gradua	ate School	weeks.		
V. Give the following information i	n regard to deg	rees held:				
	Institution gran		Yea	r Granted		
시골 : [2] 역 : [1] (1) (1) (1) (1) (1) (1) (1) (1) (1) (1)						
VI. Indicate your undergraduate Ma	jor	1 V	Iinor			
Graduate Ma	or	. N	Iinor			
VII. Give total number of semester	hours or quart	er hours you have in	professional i	raining in education:		
. Undergraduate work, Semester hou	A STATE OF THE STA		Ouarter h			
. Graduate work, Semester hours			Quarter hours			
VIII. What type of certificate do ye	ou noid!					

Page 2

IX. Give an es	stimate of the perce	entage of each scho	ol day you spend in e	ach of the	following activities:
	1. Teaching	per cent	2. Supervision_	per c	ent
	3. Office Work_	per cent	4. Coaching Ath	letics	per cent
X. Check the	following education	al organizations of	which you are a men	nber and wr	ite in others not listed.
1. National Educa	tion Association	2. I	Kansas State Teachers	Association	전 경험 경험 사용 중앙 제휴 등학교 (1922) 임명시 전 기급 전 기급 기업 기업
	3				
XI. Check the	following education	nal periodicals to v	vhich you have access	re bbe bre	v others not listed
	National Education		2. Kansa	the property of the	
3. School Board J	onenal	4 School Precutiv	ve Magazine		m'a Sahaal
		4. School Axeeur	ve magazine	J. 118th	n s echool
6. School Review					
7.			8.		
9. ———		1	0		
			도 회에 발표 스토리스 등이 하는 것으로 보고 있다.		
XII. State nur	nber of years in pr	esent position inclu	ding this year.	—years.	
XIII. At what	time in your colle	ge career did you d	lecide to take up teac	hing as a pr	ofession?
XIV. Do you i following fields?:	intend to follow ed	ucational work as a	life profession? ——		If so, in which of the
TOMOWING MEMBER					
1. Administration		2. Supervision	3	. Teaching	
Remarks:					

Alma
Altavista
Andover
Arma
Arnold
Ashland
Alden
Elexander

Baldwin
Barnes
Bartlett
Blue Mound
Buffalo
Burden
Burr Oak
Burton
Brewester

Canton
Canerio
Cedarvale
Centralia
Cheney
Claflin
Clearwater
Clyde
Coldwater
Cedar Point
Clements
Coolidge
Conway Springs
Courtland
Cuba

Deerfield
Delphos
Derby
Dexter
Douglas
Downs
Dresden
Durham

Edwardsville
Elgin
Ellis
Elk City
Ellsworth
Elmdale
Elmo
Elsmore
Elwood
Englewood
Edna
Edson

Fowler Frankfort

Elk Falls

Galsburg
Galva
Gem
Geneva
Genda Springs
Greley
Grenola
Gypsum

Halstead Hanover Havana Hillsboro Howard Hudson Holcomb

Isabel

Jennings Jamestown

Kackley
Kanapolis
Kensington
Kenerado
Kiowa
Kingsdown

Lakin
Lamont
Lane
Lebanon
Lehigh
LeRoy
Lewis
Little River
Lincoln
Long Island
Lucas

Luray Lyndon Longton

McCracken McCune

Madison Mankato Marguette Medicine Lodge Modian Minneola Moline Moran Morganville Morrill Mound City Moundridge Mound Valley Mulvane Munden Muscotah Macksville Maize Mulford Monument

Natoma Neal Ness City Netawaka Neosho Falls Nortonville

Morehead

Oakley Oketo Olivet

Philipsburg
Pleasanton
Potwin
Prairie View
Princeton
Protection
Penalosa
Peru
Plains

Quenemo

Republic Rosalia Rose Hill Rozel Radium Reford Riverton Russell

St. John St. Mary's

Scottsville
Sedan
Sedgwick
Smith Center
Spearville
Speed
Stafford
Stockton
Shallow Water

Talmadge Tampa Thayer Towanda Turner

Udall

Valley Center Vermillion Viola Vesper

Waldo
Wallace
Washington
Walton
Waterville
Welborn
West Mineral
Wilson
Walnut
Weskan

Winona