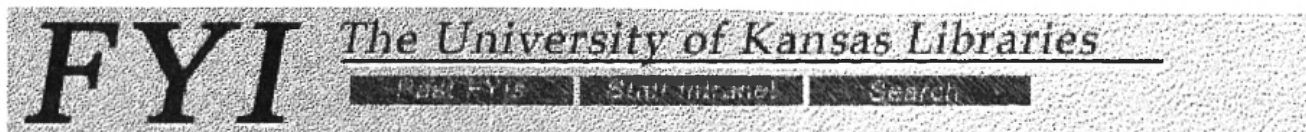


Neeley, Kathleen L

From: Wilson, Rita [owner-KULIB-L@listproc.cc.ku.edu] on behalf of Wilson, Rita
Sent: Friday, January 09, 2004 1:56 PM
To: kulib-l
Subject: FYI - January 2004



The University of Kansas Libraries Newsletter Number 1598 | Jan. 8, 2004

Personnel Announcements

Lynn Koenig, LAll in Spahr Engineering Library, received her MLS degree from Emporia State University on December 20, 2003. Congratulations, Lynn!

Chris Martin, a long-term student in the KU Info Center (Anschutz Library) has been appointed as Interim Manager of KU Info, effective January 4th. This appointment has been made to cover the temporary absence of Susan Elkins who is on leave during the Spring 2004 semester.

Ana Moreira Jorge has been appointed to as a Spanish and Portuguese Cataloger to replace Gail Krotky who is on leave until August 1st. Ana has been employed in the Libraries as a student assistant in the Cataloging Department. Her appointment became effective January 5, 2004 and will end August 1, 2004.

Christopher Rathmel and **Tammy Weatherholt** have been appointed to Library Assistant I positions in the Cataloging Department, effective January 20th. Chris is presently employed by MV Transportation in Lawrence. He has held previous employment in the KU Libraries Preservation Department, the KU Graduate School, and Borders Books. Chris plans to complete a degree in Philosophy from KU in May. Tammy was most recently employed with Mabee Library, Washburn University and worked previously in KU's Department of Student Housing. She earned an undergraduate degree from Washburn University in 2003.

Three Library Assistant II positions in the Cataloging Department were recently approved for reclassification to the Library Assistant III level. Staff who occupy these positions are: **Geri Slater**, **Kerry Chapman**, and **Daniel Sadders**. The reclassifications became effective December 21, 2003.

The following announcements were made by Stella Bentley via e-mail to all staff, on January 6, 2004:

01/09/2004

"I am pleased to announce that **Susanne Clement** has been appointed Head of Collection Development, to replace Brad Schaffner. In order for Brad and Susanne to have time to work together on the transition before he leaves for Harvard, her appointment is effective immediately. We will also begin an external search for a new Slavic Librarian fairly soon.

As Head of Collection Development, Susanne will report to Richard Fyffe. Sue Hewitt will report to Susanne. Susanne will be responsible for leadership for the development, promotion, and management of print and licensed electronic library collections. She will represent KU with the Kansas Regents Libraries Database Consortium and the Greater Western Library Alliance Collection Development Committee. Among Susanne's many priorities this year and next will be developing a storage selection policy and then coordinating the selection for remote storage (the Annex). Susanne will continue as liaison for Communications Studies and Sociology, and will maintain a reduced reference desk schedule.

In addition, several reporting lines are changing as we continue the integration of digital content development into the Library program. Effective immediately, Holly Mercer and Sarah Goodwin Thiel will also report to Richard Fyffe."
Sandy Gilliland

Sandy Gilliland

Recruitment begins for Associate Dean of Libraries

Applications and nominations are now being accepted for the position of Associate Dean of Libraries. The Associate Dean will provide leadership in redesigning library services to enhance a user-centered environment, and will play a key role in system-wide planning, development and innovation. This is a key administrative position with responsibility to lead a complex, diverse and dynamic organization at a time of profound change. For a complete position description, please see: <http://www.lib.ku.edu> A highly competitive salary and excellent benefit package are offered. Requirements include a Master's degree from an ALA-accredited program; strong record of leadership and accomplishment in an academic or research library setting; understanding of public service functions, best practices/current trends in the provision of information services and research needs in an academic environment; excellent interpersonal/analytical/written/oral communication skills; demonstrated ability to manage a large and complex organization in a rapidly changing environment, while serving the information needs of a diverse population of students and scholars; strong record of scholarship, service and leadership in the profession; capacity to thrive in an environment of change and to foster that capacity in others. Leadership on a national and international scale is preferred. Must be eligible for tenure upon appointment. To apply, submit a letter of application addressing the position qualifications, a current c.v., and names/contact information for three references to: Associate Dean Search Committee; University of Kansas Libraries; 502 Watson Library. Applications may be sent electronically to: rcwilson@ku.edu, or faxed to: 785-864-5311. Questions about the position may be addressed to Barbara Gorman, Asst. to the Dean, bgorman@ku.edu. Applications received by February 9, 2004 will receive

first **consideration**; applications will be accepted until the position is filled.

The **University** of Kansas is an Equal Opportunity/Affirmative Action Employer. The University encourages applications from underrepresented group members. Federal and state legislation prohibits **discrimination** on the basis of race, religion, color, national origin, ancestry, sex, age, disability, and **veteran** status. In addition, University policies prohibit discrimination on the basis of **sexual orientation**, marital status, and parental status.

Sandy Gilliland

Staff Development Committee Announces Teleconference

The **Libraries'** Staff Development Committee invites staff to attend a teleconference sponsored by the College of Dupage (Soaring to Excellence Series), entitled: "A **Technology Toolkit: Survival Skills for Everyone**".

When: **Friday, Jan. 23rd, 11:00 a.m. - 1:00 p.m.**

Where: **Relays Room, Burge Union**

1. **This teleconference** will offer up-to-the-minute information on **computer** and Internet skills that every library assistant needs. **Donna Fryer***, the facilitator, provides an entertaining look at office **technology**, and gives practical information on online information **retrieval**, communicating electronically, and software programs you should know.

Program outline:

1. **Harnessing E-Mail Technology:** From basics to advanced
2. **Organizing E-Mail Techniques**
3. **Dealing with Issues:** Spam, Privacy, and Cookies
4. **Efficient Search Techniques on the Internet**
5. **Reliable Software Downloads:** Where to find them

Registration is not required. For additional information, please go to the website:
http://www.cod.edu/teleconf/SOARING/toolkit_tech.html

*Donna Fryer

Ms. Fryer has been in the Information Industry for 15 years. After obtaining her stock **broker's** license, she was recruited to help LexisNexis' Legal and Accounting clients **find information** on finances, public records, businesses, taxes, and laws. She also helped produce video training material for LexisNexis' Sales Force and trained **professionals** on how to conduct efficient research. Donna has spoken before **numerous** groups, including WebSearch University, on Web tools that can make **life easier**.

Sandy Gilliland

The FYI is published electronically every month for the KU Libraries at <http://www2.lib.ku.edu/FYI>. Articles for the next issue of FYI may be submitted to Rita Wilson, rcwilson@ku.edu or Rm. 502, Watson Library.

01/09/2004

An Equal opportunity/Affirmative Action Employer.

last updated:

url: <http://www2.lib.ku.edu>

Neeley, Kathleen L

From: Wilson, Rita [owner-KULIB-L@listproc.cc.ku.edu] on behalf of Wilson, Rita

Sent: Thursday, February 05, 2004 11:26 AM

To: kulib-l

Subject: FYI - February 2004

FYI *The University of Kansas Libraries*
Past FYIs | Staff Intranet | Search



The University of Kansas Libraries Newsletter Number 1599 | Feb. 5, 2004

Personnel Announcements

(none at this time)

Sandy Gilliland

Recruitment continues for Associate Dean of Libraries

Applications and nominations are now being accepted for the position of Associate Dean of Libraries. The Associate Dean will provide leadership in redesigning library services to enhance a user-centered environment, and will play a key role in system-wide planning, development and innovation. This is a key administrative position with responsibility to lead a complex, diverse and dynamic organization at a time of profound change. For a complete position description, please see:

<http://www.lib.ku.edu> A highly competitive salary and excellent benefit package are offered. Requirements include a Master's degree from an ALA-accredited program; strong record of leadership and accomplishment in an academic or research library setting; understanding of public service functions, best practices/current trends in the provision of information services and research needs in an academic environment; excellent interpersonal/analytical/written/oral communication skills; demonstrated ability to manage a large and complex organization in a rapidly changing environment, while serving the information needs of a diverse population of students and scholars; strong record of scholarship, service and leadership in the profession; capacity to thrive in an environment of change and to foster that capacity in others. Leadership on a national and international scale is preferred. Must be eligible for tenure upon appointment. To apply, submit a letter of application addressing the position qualifications, a current c.v., and names/contact information for three references to: Associate Dean Search Committee; University of Kansas Libraries; 502 Watson Library. Applications may be sent electronically to: rcwilson@ku.edu, or faxed to: 785-864-5311.

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Sandy Gilliland

Who's Who in the KU Libraries

The Classified Conference Personnel Committee is planning a new edition of "Who's Who in the KU Libraries", last produced in 1993. For newcomers and those who may be unfamiliar with this, the "Who's Who..." publication lists the name, title, and department of all library classified, librarian and unclassified employees. In addition, staff are invited to include a short statement regarding background hobbies, family, interests, aspirations, etc. The CCPC will be sending an email soon to gather your info for Who's Who...2004. Until then, get inspired by perusing the attached sample issue: "Who's Who...1990".

Your comments are welcome at anytime to the CCPC: Bob Marvin, Brenda Owens, Angie Rathmel, Janet Revenew.

Angie Rathmel

Attachments

- "Who's Who....1990"

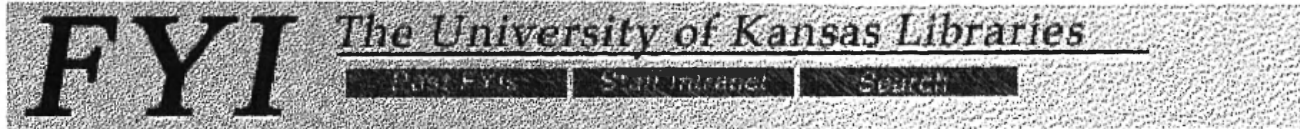
The FYI is published electronically every month for the KU Libraries at <http://www2.lib.ku.edu/FYI>. Articles for the next issue of FYI may be submitted to Rita Wilson, rwilson@ku.edu or Rm. 502, Watson Library.

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last updated:
url: <http://www2.lib.ku.edu>

Neeley, Kathleen L

From: Wilson, Rita [owner-KULIB-L@listproc.cc.ku.edu] on behalf of Wilson, Rita
Sent: Thursday, March 04, 2004 2:29 PM
To: kulib-l
Subject: FYI - March 2004



The University of Kansas Libraries Newsletter Number 1600 | Mar. 4, 2004

Personnel Announcements

The following position reclassifications have been approved recently by KU Human Resources, all within the Retrieval Services Department:

Lois Bauer and Jo Anna Traxler: to Accountants I

Sarah Richardson: to Administrative Specialist

Heather Krasovec, Mike Rusche and Joel Cooper: to Library Assistant II

Rita Wilson

Classified Conference Personnel Committee

Our call for responses for the *2004 University of Kansas Library Who's Who* has been met with much enthusiasm from across the Library. The last chance for your submissions is in 1 week! Please fill out the form and send to Bob Marvin, Retrieval Services or by email to bm Marvin@ku.edu by next Thursday, **March 11th**.

Thanks again to all for your interest.

Bob Marvin, Brenda Owens, Angie Rathmel, Janet Revenew.

Angie Rathmel

The FYI is published electronically every month for the KU Libraries at <http://www2.lib.ku.edu/FYI>. Articles for the next issue of FYI may be submitted to Rita Wilson, rcwilson@ku.edu or Rm. 502, Watson Library.

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last updated:

03/11/2004

Neeley, Kathleen L

From: Wilson, Rita [owner-KULIB-L@listproc.cc.ku.edu] on behalf of Wilson, Rita
Sent: Friday, April 02, 2004 9:49 AM
To: kulib-l
Subject: FYI - April 2004

FYI *The University of Kansas Libraries*
Past FYIs | Staff Intranet | Search



The University of Kansas Libraries Newsletter Number 1601 | Apr. 1, 2004

2004 Classified Employee of the Year

Congratulations to **Doug Hatton**, Mail Room and Facilities, who was the recipient of the 2004 Libraries Classified Employee of the Year Award. Doug was presented with the award on March 31st by a Surprise Patrol led by Stella Bentley, members of the selection committee (Barb Woodruff, Toni Taylor, Kurt Blythe, Angie Rathmel, and Billie Conway), and Kent Miller, Doug's supervisor. Jeff McAdams, chair of Libraries Classified Conference, and Scott McEathron, selection committee member, were unable to attend.

Recipients of the Libraries Classified Employee of the Year Award receive a check for \$500 and will have their names permanently inscribed on a plaque in the lobby of Watson Library. Doug will be recognized during the Libraries Spring Recognition Reception in May.

Stella Bentley

Personnel Announcements

Welcome to **Sharon Bullard** who has joined Information Services as the Human Resources Librarian effective March 29th. Sharon will work within the libraries as the human resources professional and also will coordinate some human resources activities across Information Services units. Sharon joins us from the University of North Carolina-Greensboro where she held the position of Administrative Services/Personnel Librarian. She also has extensive library experience in access and technical services. Sharon will report to Marilu Goodyear, VP for Information Services.

Eleonora Drury has been appointed as a Library Assistant II in the Interlibrary Loan/Document Delivery Unit, Retrieval Services Department, effective March 8th. Eleonora has been employed as a cataloger and reference librarian in Technikon Pretoria Library, Faculty of Arts and Performing Arts Division, Pretoria, South Africa. She earned her Library Degree from University Potchefstroom, South Africa.

Her supervisor is Monica Claassen-Wilson.

Kristin Wilson has been appointed as a Library Assistant II, Access Services, effective March 8th. She will serve as the Local Delivery Coordinator and Public Service Supervisor. Kristin has been employed as a Library Assistant I for the Public Library in Eugene, Oregon. She has also been employed as a Library student assistant while attending both the University of Oklahoma and the University of Kansas. Her supervisor is Sarah Couch.

Resignations:

Kye Baxter, LAI in the Cataloging Dept., has resigned effective March 19th, so that he may pursue a law degree at Drake University, Des Moines, Iowa. He began employment September 3, 2002.

Angel Unfred, LAI in Preservation (Marking/Binding), has resigned effective March 9th. Angel has been employed with the Libraries since October 18, 1987.

Kalletta Lofts, Licensing Program Coordinator, has transferred to NTS. Her last day for the Libraries was March 14th. Kalletta's employment began on May 13, 2002.

Sandy Gilliland

Promotion & Tenure Recognition

John Stratton, Librarian II and Co-coordinator for Reference Services in Anschutz has been granted tenure.

Michiko Ito, East Asian Librarian and **Lars Leon** in Retrieval Services have been promoted to Librarian II, with tenure.

Congratulations to these staff members on their promotions and tenure.

Sharon Bullard

Recognition for Years of Service

The University of Kansas 30th annual employee recognition ceremony honoring faculty and staff for their years of service will be held Wednesday, April 28th, at 1:30p.m. in the Kansas Union ballroom. Library staff honored are as follows:

45 Years: **James Helyar**, Special Collections, SRL

35 Years: **Linda R. Copp**, Retrieval Services

30 Years: **Bayliss Harsh**, Reference, Watson

25 Years: **Jan Altenbernd**, Art & Architecture Library; **Susan B. Case**, Reference, Anschutz; **Richard L. Crank**, Retrieval Services; **Richard R. Ring**, Collection Development; **Stephen J. Shartran**, Retrieval Services; **Sheryl Williams**, Kansas Collection, SRL

20 Years: **Verna Froese**, Retrieval Services; **Ken Lohrentz**, Reference, Anschutz

15 Years: **John Richardson**, Cataloging; **Bradley L. Schaffner**, Slavic Librarian; **Julie Waters**, Reference, Anschutz

5 Years: Peggy Bell, Circulation, Anschutz; **Billie N. Conway**, Retrieval Services; **Lea H. Currie**, Instruction Coordinator; **Matthew Grafel**, Cataloging; **Michiko Ito**, East Asian Library; **Bill Myers**, Dir. Lib. Development, Admin. Office; **Keith Russell**, Regents Center Library/Human Resources; **Beth Forrest Warner**, Information Services, Strong Hall; **Rita Wilson**, Administrative Office.

Sharon Bullard

Vacancy Notices:

Slavic Librarian

The University of Kansas Libraries invite applications for a Slavic Librarian, a full-time, tenure-track library faculty position in the premier Slavic collection in the Great Plains region serving a Title VI Comprehensive National Resource Center for Russian and East/Central European Studies. The Slavic Librarian will develop Slavic- and East European-studies collections in a variety of languages (Slavic, English, and European), provide reference services, and provide liaison services to faculty and students in the University's Slavic Languages and Literatures and Russian and East European Studies programs. A highly competitive salary and excellent benefit package are offered. For a complete position description please see <http://www.lib.ku.edu>. Required qualifications include an MLS from an ALA-accredited program; significant experience in Slavic Studies librarianship in a research university; familiarity with the East European and Slavic book trade; experience in providing academic or research library reference service; knowledge of and experience with a wide range of information resources, both print and digital, in the Slavic area; strong and effective communication skills, both oral and written, in Russian and English; demonstrated supervisory skills; strong commitment to instruction and public service. Submit a letter addressing experience in relation to each of the required and preferred qualifications, a curriculum vita, and names, addresses, telephone numbers and email addresses of three references to Slavic Librarian Search Committee; University of Kansas Libraries; 1425 Jayhawk Boulevard; Lawrence, KS 66045-7544. Applications may be sent electronically to rcwilson@ku.edu, or fax to 785-864-5311. Questions may be addressed to Barbara Gorman, Asst. to the Dean, bgorman@ku.edu. Applications received by April 23rd will be given first consideration; applications will be accepted until the position is filled.

Library Assistant

Retrieval Services. Unclassified, full-time position, excellent benefits and competitive salary. Duties: processing bibliographers' purchase requests for library materials in all subject areas and languages, especially Chinese (as well as Japanese, and Korean language materials, depending upon qualifications). Require experience with serial and/or monograph acquisitions and/or cataloging in an integrated library system environment; high level of proficiency in reading and writing Chinese. A complete description and full list of qualifications is available at <http://www.lib.ku.edu/>. *Must have current authorization to work in the U.S.* Applicants must provide a letter indicating how their experience relates to each of the required and preferred qualifications, curriculum vita, and the names, addresses, telephone numbers, and email addresses of three references. Send to: Library Assistant Search Committee; University of Kansas Libraries; 502 Watson Library; 1425 Jayhawk Blvd.; Lawrence, KS 66045-7544. Phone: (785)864-3601.

Fax: (785)864-5311. E-mail: rcwilson@ku.edu. Application review begins April 2, 2004.

Library Assistant I

This classified position is assigned to the Cataloging Dept., Watson Library, KU Libraries. Catalogs books and items requiring special handling. Trains and revises part-time student catalogers. Coordinates flow of "on-demand" cataloging. Prefer knowledge of one or more western European languages, such as Spanish, German, French or Italian. Requires job knowledge at an entry level in library support work. \$10.51/hr, excellent benefits. Contact Human Resources, Employment Office; University of Kansas; 1246 West Campus Road, Room 101; Lawrence, KS 66045-7505 (785-864-7417), or <http://www.ku.edu/~kuhr> for an application form & instructions. Deadline: Friday, April 2, 2004.

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Sandy Gilliland

Search Committees Appointed

Staff appointments to the following search committees include:

Associate Dean of Libraries: Mary Roach, Chair; Susanne Clement, Rhonda Houser, Julie Warrick, and Donna Liss (Assoc. V.P., Info. Svcs).

Slavic Librarian: Rachel Miller, Chair; Sue Hewitt, Scott McEathron, Erin Kidwell, Prof. Maria Carlson (Slavic Languages), and Prof. Paul D'Anieri (Political Science).

Library Assistant, Retrieval Services: Carol Jeffries, Miloche Kottman and Bob Marvin.

Sandy Gilliland

48th Annual Snyder Book Collecting Contest

The 48th annual Snyder Book Collecting Contest program and reception will take place at Oread Books in the Kansas Union on April 20, 2004. The program begins at 3:00 p.m. Everyone is invited to attend and join in celebrating the finalists. This year's judges will again include former contest winners.

Organized by the University Libraries and Oread Books, the contest features \$2,800 in total prizes for student entrants in undergraduate and graduate divisions. Contest winners receive a cash prize, as well as a gift certificate from Oread Books. The contest is supported by a Kansas University Endowment Association fund established by Elizabeth Morrison Snyder of Kansas City, MO.

The purpose of the contest is to cultivate student interest in book collecting. Contest finalists' collections will be on display during the program. Winning

collections will be on exhibit in the Oread Books display cases until the end of the semester.

Bill Myers

Purchasing Deadlines Requiring Bidding

The Purchasing Office recently distributed a memo to all faculty and staff regarding FY04 purchasing deadlines for orders requiring the bid process (i.e. competitive orders of \$5,000 or more). All purchases to be chargeable against FY04 funds which require competitive bidding must be submitted to Denise Swartz at least one week in advance of the following dates to insure that the orders will be processed and submitted to the Purchasing Office by the required deadline dates.

1. Monday, May 3, 2004 if the amount is estimated to be \$50,000 or more
2. Monday, May 24, 2004 if the amount is estimated to be more than \$25,000, but less than \$50,000
3. Monday, May 31, 2004 if the amount is estimated to be less than \$25,000, but more than \$5,000

IF PR involves a trade-in, the due date is one week EARLIER than stated above.

Purchase requisitions chargeable against fiscal year 2005 funds may be submitted at any time, however, fiscal year 2004 transactions will be given priority.

Thanks!

Denise Swartz

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last updated:

url: <http://www2.lib.ku.edu>

Neeley, Kathleen L

From: Wilson, Rita [owner-KULIB-L@listproc.cc.ku.edu] on behalf of Wilson, Rita
Sent: Friday, May 07, 2004 10:22 AM
To: kulib-l
Subject: FYI - May 2004

FYI

The University of Kansas Libraries

Past FYIS

Staff Intranet

Search



The University of Kansas Libraries Newsletter Number 1602 | May 6, 2004

Recognition to Several Staff

The annual KU Libraries' Recognition Reception was held Wednesday, May 5, from 9:30-11:00 a.m. in Watson Conference Rooms A&B, with a program at 10:00 to acknowledge the awards and accomplishments of several people in the last year.

Doug Hatton, the Libraries' 2004 Classified Employee of the Year

Rick Clement, 2003 Budig Distinguished Librarian

Michiko Ito, **Lars Leon**, and **John Stratton**, who have received notice of promotion and/or tenure effective FY2004-2005

Susan Craig, recently inducted into the KU Women's Hall of Fame
Library volunteers

Staff receiving KU service awards

and **Mike Rusche**, who achieved level one merit in the State Library's *Library Employee Education Program*.

Please extend congratulations to your colleagues!

Stella Bentley

Personnel Announcements

Appointments and Reassignments:

Peggy Bell has been appointed to the Spahr Engineering Library from Anschutz. Her expertise in working with projects will be a major asset in the work that will take place to transform the Spahr Engineering Library. Beginning May 9th, Peggy will be in Anschutz Sundays and Thursdays, and will work in Spahr on Mondays through Wednesdays until the end of the spring semester. Effective May 23rd, Peggy will be full time in Spahr.

LeRoy Dagg, who was working on cataloging the Map Collection backlog in Anschutz while Matt Grafel was on military leave, has had his appointment extended for another year.

Matt Grafel has returned from military leave and has taken up residence in his new position in Copy Cataloging.

Tahira Mullen will begin in Copy Cataloging on May 10th. Some of you may remember Tahira when she worked here several years ago, also in Cataloging.

Goodbyes:

Brad Schaffner, Slavic Librarian, has left KU Libraries for an appointment with Harvard University where he is Head of the Slavic Division in Widener Library.

Activities:

Erlin Kidwell, **Channette Kirby** and **Julie Warrick** attended the National Diversity in Libraries conference in Atlanta, GA May 4-5. They will provide a presentation to exchange what they learned later this month or in early June.

Sharon Bullard

Shelley Miller Memorial

Many of you will remember former SPLAT librarian Shelley Miller. There will be a reception and dance in her memory on Saturday May 15 at Liberty Hall. Proceeds will go to serving Lawrence's homeless. For additional information please contact Margaret Wilson, Jana Krentz, or Rachel Miller.

(Flyer Attached.)

Margaret Wilson

48th Annual Snyder Book Collecting Contest

The winners of the 48th Snyder Book Collecting Contest were honored in a ceremony April 20 at Oread Books in the Kansas Union. Dean Stella Bentley presided.

Undergraduate Division:

First Prize - Joe Morgan, "Writing for No One: Zines and the Literature Underground"

Second Prize - Diana Weaver, "In Search of Mary Magdalene"

Honorable Mention - Jennifer Klingensmith, "A Bibliophile's Bookshelf"

Graduate Division:

First Prize - Jennifer Heller, "On Being and Becoming a 'Total Woman:' Bestselling Books on Christian Marriage, 1972 to 1979"

Second Prize - Andrew Moulton, "Russian Orthodox Church Singing"

Honorable Mention - Kristin Bovaird-Abbo, "King Arthur Through the Ages"
Honorable Mention - Molly Mackinnon, "Polish Literature in Translation With a Few
Originals Thrown In"

Judges:

Joe Algaier, 1976 undergraduate prizewinner
Alyson Burnett, 1988 undergraduate prizewinner
Joy Richmond, 2001 graduate prizewinner
Stephen Weller, 1998 undergraduate prizewinner
Brad Mayhew, 1975 & 1980 undergraduate/graduate prizewinner

Visit the Contest web site to see photos of this year's winners, their collections, and the judges: <http://spencer.lib.ku.edu/snyder/2004/ceremony.htm> or visit the exhibition of the winning collections on level 2 of the Kansas Union in the display case adjacent to Oread Books.

Thanks to contest coordinating committee members Lisa Eitner, Angie Rathmel, and Sarah Goodwin Thiel.

Bill Myers

Vacancy Notices:

Library Licensing Specialist and Program Assistant

Unclassified Professional, review of applications begins June 15, 2004. Please refer to <http://www2.lib.ku.edu/vacancies/vacancies.htm> for details.

Head, Special Collections/Archives Processing Unit

Librarian, review of applications begins June 15, 2004. Please refer to <http://www2.lib.ku.edu/vacancies/vacancies.htm> for details.

Sharon Bullard

Search Committees Appointed

Staff appointments to the following search committees include:

Licensing Specialist and Program Assistant (Unclassified)

Search Committee Members:

Carol Zumbrunn (Chair)

Gaele Gillespie

Angie Rathmel

Head, Special Collections/Archives Processing Unit (Librarian)

Search Committee Members:

Holly Mercer (Chair)

Sheryl Williams

Richard Crank

Channette Kirbv

Internal Announcement of Position Vacancy

Library Assistant II - Technical Services Assistant
School of Law, Wheat Law Library, Green Hall

This position reports to the Associate Director. It involves creating item records for the purpose of copy cataloging and original cataloging, adding bibliographic holding information to the online catalog, supervising the law library circulation desk on Sundays from 9 a.m. to 5 p.m. and other times as needed, assisting with shelving and shifting the collection, processing the associated paperwork for offsite storage and preparing the boxes of storage books for shipping.

Qualifications include ability to work with details and work independently. High School degree and library experience or course work equaling one year required.

Position is available June 7, 2004.

Contact Joe Custer, Associate Director, School of Law Wheat Law Library, 864-9262

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Gale Troth

Purchasing Deadlines Requiring Bidding

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2. Monday, May 24, 2004 if the amount is estimated to be more than \$25,000, but less than \$50,000
3. Monday, May 31, 2004 if the amount is estimated to be less than \$25,000, but more than \$5,000

~~IF PR involves a trade-in, the due date is one week EARLIER than stated above.~~

Purchase requisitions chargeable against fiscal year 2005 funds may be submitted at any time, however, fiscal year 2004 transactions will be given priority.
Thanks!

Denise Swartz

Neeley, Kathleen L

From: Wilson, Rita [owner-KULIB-L@listproc.cc.ku.edu] on behalf of Wilson, Rita
Sent: Thursday, June 03, 2004 12:01 PM
To: kulib-l
Subject: FYI - June 2004

FYI

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The University of Kansas Libraries Newsletter Number 1603 | June 3, 2004

Personnel Announcements

Goodbyes:

Heather Krasovec, Library Assistant II in Interlibrary Loan, will be leaving KU Libraries July 16th to attend graduate school.

Stefanie Warlick, Library Assistant I in Watson Access Services and the night supervisor will be leaving June 30th. She will be attending a graduate program at the University of North Carolina.

New Hiring Process:

Human Resources/Equal Opportunity implemented a new software called PeopleAdmin on May 24th after months of development and training. The web-based system has been designed specifically for KU to electronically handle position descriptions and the search processes for classified, unclassified professional staff, student hourly and student work study employees. If you hire people for these categories, or if you are interested in applying for positions in these categories, check out the HR web page or contact Rita, Barb or Sharon in the Administration Office.

Sharon Bullard

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