Personnel Announcements

Patricia (Pat) Miller, Licensing Specialist, retired in mid-December. Pat had transferred to the Libraries last Summer, from the Computer Center.

Joel Cooper has been appointed as Library Assistant I in the Retrieval Services Department (Firm Orders Unit), effective Jan. 5th. Joel was most recently employed by the Lawrence Public Library, and during the time Joel was an undergraduate at KU, he worked as a part-time student assistant in the former Retrospective Conversion Unit of the Cataloging Department. Joel earned a BFA from KU.

Sandy Gilliland

“Time Management - Getting Things Done”

Are you burning your candle at both ends?, too many irons in the fire?, feeling stressed and pressured by the demands of your work and home schedule? Then, you might want to attend "Time Management - Getting Things Done", a teleconference sponsored by the College of DuPage:

When: Friday, January 24th, 11:00 a.m. - 1:00 p.m.
Where: Computer Center Auditorium.

Debra Wilcox Johnson, Johnson and Johnson Consulting, will be the facilitator. The program explores practical techniques for managing your work, offering a wide range of suggestions for more effective use of your time, such as negotiating deadlines and work assignments, being more realistic about the time available, and maintaining a balance between work and home. Please feel free to bring your lunch, but be careful with your food and drink around the computer equipment in the room. Please pre-register by contacting Rita Wilson (rcwilson@ku.edu), 8920. This workshop is sponsored by the Libraries’ Staff Development Committee.
Customer Service Workshops Scheduled

In February, the Libraries will begin a series of workshops for all staff to attend (and as appropriate, student assistants are invited to attend). The first workshop to be scheduled is: "Customer Service". All staff and student assistants are encouraged to attend one of the many sessions that will be offered. Additional sessions will be scheduled as needed.

The dates/times for the Customer Service workshops are:

- Tues, Feb. 11th, 2-4 Carruth-O'Leary Hall
- Thurs, Feb. 13th, 10-12 Watson, room 502
- Thurs, Feb. 20th, 2-4 Carruth-O'Leary Hall
- WedrFeb. 26th, 10-12 Anschutz 4th floor conf. room

Additional information about the Customer Services workshop, including registration instructions, will follow in future announcements. In the meantime if you would like to register now, you may do so by contacting Rita Wilson (rcwilson@ku.edu), 4-8920.

Sandy Gilliland

Vacancy Announcements

Map Librarian, a 12-month, tenure-track appointment with the University of Kansas Libraries, Lawrence. Review of applications begins February 10, 2003. (A full description is available at [http://www.lib.ku.edu](http://www.lib.ku.edu)) Responsibilities: manages the T.R. Smith Map Collection, located in Anschutz Library on the University's main (Lawrence) Campus. Collaborates closely with the reference specialist for data services and the GIS and Numeric Data Specialist to support GIS activities. Reports to the Co-Coordinators of Reference Services. Required qualifications: Master's degree from an ALA-accredited program. Academic coursework in geography, cartography, or related fields. Demonstrated knowledge of maps and cartographic resources. Knowledge of computing technology as it applies to map collections. Excellent written and oral communication skills. Preferred Qualifications: Experience or course work related to geographic information systems (GIS), and digital spatial data. Understanding of regional depository requirements for map collections. Experience in the acquisition, organization, management, and preservation of cartographic materials within a research library setting. Experience with staff training and/or user instruction. Experience providing public service for map collections. Collection development experience. Supervisory experience. Reading knowledge of at least one foreign language. Excellent benefits and competitive salary ($35,000 minimum, dependent upon qualifications and experience). To apply, forward a letter describing experience as related to each of the required and preferred qualifications. In addition, please provide a current resume and the names, addresses, telephone numbers, and email addresses of three professional references. Please send this material to: Sandra

01/17/2003
Gilliland, Asst. to the Dean; University of Kansas Libraries - 502 Watson Library; 425 Jayhawk Boulevard; Lawrence, KS 66045-7544; phone: (785)864-8922 fax: (785)864-5311; email: sgilliland@ku.edu An Equal Opportunity/ Affirmative Action Employer.

The University of Kansas is an Equal Opportunity/Affirmative Action Employer. The University encourages applications from underrepresented group members. Federal and state legislation prohibits discrimination on the basis of race, religion, color, national origin, ancestry, sex, age, disability, and veteran status. In addition, University policies prohibit discrimination on the basis of sexual orientation, marital status, and parental status.

Search Committee Appointed

Staff appointments to the Map Librarian search committee include: Judith Emde, Chair; Rhonda Houser, Karen Cook, and Susan Case.

Sandy Gilliland

Attachments

Several items are attached for your use:

- Spring 2003 Orientation Tours schedule
- Spring 2003 Tours in Selected Languages (for international students & faculty)
- Watson Cataloging Dept (2 attachments): Staff Assignments; dept. phone list

The FYI is published electronically every month for the KU Libraries at http://www2.lib.ku.edu/FYI. Articles for the next issue of FYI may be submitted to Rita Wilson, r.cwilson@ku.edu or Rm. 502, Watson Library.

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last updated:
url: http://www2.lib.ku.edu

01/17/2003
Former Cataloging Librarian's Collection Recognized

The Collins Library of Baker University (Baldwin City, KS) has recognized the contributions of Barbara Knisely Gaeddert (University of Kansas Libraries Catalog Department 1974-1999, Oberlin College '64, Case Western Reserve University School of Library Science '65) and her husband William to the music collections of Baker University by naming a portion of the new library "The William and Barbara Gaeddert Music Collection." A reception and ceremony was held February 25, 2003 to commemorate this event.

Michael Palij Publishes Article


47th Annual Snyder Book Collecting Contest

Please encourage students to participate in this year's Snyder Book Collecting Contest. Last year's contest attracted 26 entries—the most since the mid-1960s—and we hope to surpass that total this year.

This year's contest features $2,800 in total prizes, thanks to funds generated by the Snyder Book Collecting Contest endowment and merchandise gift certificates provided by Oread Books in the Kansas Union. This year's judges will include five former contest prize winners.

The contest entry deadline is March 31, 2003 at 5:00 p.m.

Final judging and the awards program and reception will be April 22, 2003 at Oread Books in the Kansas Union. Winning collections will be exhibited thereafter on level 2 of the Kansas Union between Oread Books and the KU Bookstore.
Personnel Announcements

We are pleased to announce the appointments of two Social Science Librarians: Jeff Bullington and Susanne Clement. Jeff and Susanne will begin work on Monday, March 31st. Although Jeff’s office will be located in Anschutz Library, and Susanne’s office in Watson, both Jeff and Susanne are members of the combined Reference Department. Jeff is presently the Coordinator of Reference Services with the University of Houston. He is no stranger to KU; Jeff was previously employed as a Social Sciences Librarian with the KU Libraries, from 1999-2001. Prior to this, he was Social Sciences Librarian at Trinity University (1996-1998). Jeff earned the M.S. in Library and Information Science from the University of Illinois.

Susanne Clement is presently the Senior Librarian and Curator of the Golf Course Superintendents Association of America. She has previous employment as a Cataloger with a KU Libraries’ grant project, processing materials in the Wilcox Collection of Contemporary Political Movements (1988-89), as a Serials Processor with the Regenstein Library, University of Chicago (1984-86), and as a Library Assistant with the Eudora (KS) Public Library. Susanne earned the MLS degree from Emporia State University; she has a M.A. degree in History from Illinois State University.

We are also very pleased to announce the appointment of Gail Krotky as Spanish and Portuguese Cataloger (an unclassified professional staff position), effective February 16th. Gail will complete the MA degree in Latin American studies in May. She has been employed as a GTA in the KU Women’s Studies program, and as a teacher at Colegio Bennett, Bilingual Education K-12, in Cali, Columbia, South America. With Gail’s appointment, we now have two full-time staff cataloging Spanish and Portuguese language materials. Adrienne Sanders is also a Spanish and Portuguese Cataloger; her position was recently changed from classified to unclassified professional staff.

A special "Welcome!" to Holly Mercer, Metadata Coordinator, who began work on Monday, March 3rd. Holly’s office is located in the Cataloging Department.

Sandy Gilliland

PURCHASING DEADLINES REQUIRING BIDDING
The Purchasing Office recently distributed a memo to all faculty and staff regarding FY03 purchasing deadlines for orders requiring the bid process (i.e. competitive orders of $2,000 or more). All purchases to be chargeable against FY03 funds which require competitive bidding must be submitted to Denise Swartz at least one week in advance of the following dates to insure that the orders will be processed and submitted to the Purchasing Office by the required deadline dates.

1. Monday, April 28, 2003 if the amount is estimated to be $50,000 or more
2. Monday, May 19, 2003 if the amount is estimated to be more that $25,000 but less than $50,000
3. Monday, June 2, 2003 if the amount is estimated to be less than $25,000 but more than $2,000

IF PR involves a trade-in, the due date is one week EARLIER than stated above.

Purchase requisitions chargeable against fiscal year 2004 funds may be submitted at any time, however, fiscal year 2003 transactions will be given priority. Thanks!

Shannon Royer

Reminder: Customer Service Workshops Scheduled

There is still space available in the Customer Service workshops being held for all Libraries staff. Please register if you have not already done so by contacting Rita Wilson (rcwilson@ku.edu), 4-8920.

The dates/times for the Customer Service workshops for which space remains available are:

Tuesday, March 11th, 9-11, 102 Carruth-O'Leary Hall
Thursday, March 27th, 2-4, 102 Carruth-O'Leary Hall

Terry Proctor, KU Human Resources Professional Development Specialist, will facilitate both sessions

Sandy Gilliland

The FYI is published electronically every month for the KU Libraries at http://www2.lib.ku.edu/FYI. Articles for the next issue of FYI may be submitted to Rita Wilson. rcwilson@ku.edu or Rm. 502, Watson Library.

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3/06/2003
Fran Devlin Receives New Faculty Fund Award

The KU Center for Research has awarded Fran Devlin, Reference Librarian/Bibliographer, a $3500.00 research grant for her New Faculty General Research Fund proposal, "The Virtual Information Commons". Nancy Burich is Fran's senior faculty mentor.

Congratulations, Fran.

Stella Bentley

Personnel Announcements

Congratulations to Julia Rholes who has been appointed as Dean of Libraries, University of Mississippi. Julia has been the Assistant Dean for Information Services with the KU Libraries since her appointment began in January, 1998. When the KU Libraries deanship became vacant in January 2001, Julia agreed to serve as Interim Dean, a post she held for approximately 15 months. Julia's start date in Mississippi is still being negotiated and will be announced as soon as possible. We will soon also announce plans for a farewell event for Julia. Stay tuned!

Sandy Gilliland

Call For Nominations - Distinguished Librarianship Award

Nominations for the Gretchen and Gene A. Budig Distinguished Librarian Award are due Friday, May 2, 2003 in the Libraries Administrative Office. A copy of the Award guidelines and a nomination form are attached to this issue of FYI. Committee members include: Brian Baird, Susan Craig, Judith Emde, Joyce McCray Pearson (KU Law Library), Prof. Allan Pasco (French & Italian), Prof. Jim Carothers (Assoc. Vice Provost).

Any librarian who has completed five years of service on the KU library faculty (Lawrence or Edwards campuses), by the nomination due date, is eligible for nomination. Nominations require a letter explaining the nominee's contributions to the library profession.
achievements and credentials that qualify him/her for the award; a current copy of the nominee's c.v., and a completed nomination form suggesting names and contact information for evaluations (i.e., colleagues who can comment on the nominee's contributions to librarianship).

Additional information about this award and the nomination process is available from the Libraries Administrative Office.

Stella Bentley

47th Annual Snyder Book Collecting Contest

Dean Bentley cordially invites all library staff to the 47th Annual Snyder Book Collecting Contest award ceremony on Tuesday, April 22, at 3:00 p.m. The ceremony will be held in Oread Books, level 2, Kansas Union. Award winners will be announced, collections will be available for viewing, and a reception will follow. Contestants are KU graduate and undergraduate students. Please join us in recognizing their efforts.

Bill Myers

KU Employee Recognition Ceremony Scheduled

All staff are invited to attend the University's annual Employee Recognition Ceremony, scheduled for Wednesday, April 30th, 1:30 p.m. in the Kansas Union Ballroom. Several Libraries staff will be among other University staff to be recognized for their years of KU service (names will be announced soon on KULIB-L). In addition, the University's Classified and Unclassified Prof. employees of the year will be announced.

Sandy Gilliland

Spring Recognition Reception

All KU Libraries' staff and retirees are invited to the Spring Recognition Reception on May 1, at 3:30 p.m. in Watson Conference Rooms A and B. The event honors staff receiving KU Service Awards, the 2003 Classified Employee of the Year, our special volunteers, and possibly other surprises. Refreshments will be served. Please add this to your calendar now!

Barbara Gorman

Friends of the KU Law Library Lecture

The Friends of the KU Law Library would like to invite you to the second annual Paul W. Wilson Friends of the KU Law Library Lecture on Thursday, April 10, 2003 at 2:30 p.m. in the Rice Room on the 5th Floor of the Law School (Green Hall). Glee Smith will be discussing his memories regarding the History of the Law Library. There will be a reception following the lecture.

Rob Mead, Head of Public & Faculty Services
KU Law Library

04/03/2003
Law Library Welcomes Your Visit

We wish to invite librarians and staff from the other libraries on campus to visit the Law Library during National Library Week. You are welcome anytime, but April 9th, Wednesday morning, is our annual book sale, plus we can give you a brief tour of the library at that time if you're interested. Just come to the Reference Desk and say 'hi.' A schedule of the week's events is accessible from our library homepage at http://www.law.ku.edu/library/index.htm

Pamela M. Tull, Outreach Services Librarian
KU Law Library

Purchasing Deadlines Requiring Bidding

The Purchasing Office recently distributed a memo to all faculty and staff regarding FY03 purchasing deadlines for orders requiring the bid process (i.e. competitive orders of $2,000 or more). All purchases to be chargeable against FY03 funds which require competitive bidding must be submitted to Denise Swartz at least one week in advance of the following dates to insure that the orders will be processed and submitted to the Purchasing Office by the required deadline dates.

1. Monday, April 28, 2003 if the amount is estimated to be $50,000 or more
2. Monday, May 19, 2003 if the amount is estimated to be more than $25,000 but less than $50,000
3. Monday, June 2, 2003 if the amount is estimated to be less than $25,000 but more than $2,000

IF PR involves a trade-in, the due date is one week EARLIER than stated above.

Purchase requisitions chargeable against fiscal year 2004 funds may be submitted at any time, however, fiscal year 2003 transactions will be given priority.

Thanks!

Shannon Royer

Annual Student Assistant Picnic

Mark your calendars for the Libraries' annual Student Assistant Appreciation Picnic:

Thursday, May 8th, 11:00 - 2:00 p.m., Potter's Pavilion.

Additional information will be forthcoming!

Barb Woodruff

Attachments

04/03/2003
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last updated: 04/03/2003

url: http://www2.lib.ku.edu
2003 Libraries' Classified Employee of the Year

Congratulations to Barb Woodruff, Asst. Personnel Officer, Administrative Office, who has been named as the 2003 Libraries Classified Employee of the Year Award. Barb was presented with the award by a Surprise Patrol led by Stella Bentley, members of the selection committee (Al Mauler, Kevin Fussell, Jan Altenbernd, Rita Wilson, Toni Taylor and Brian Baird), the chair of the Libraries Classified Conference (Mary Ann Baker), and Barb's supervisor (Sandy Gilliland). Recipients of the Libraries Classified Employee of the Year Award receive a check for $500 and will have their names permanently inscribed on a plaque in the lobby of Watson Library. Barb will be recognized during the Libraries Spring Recognition Reception later today.

Stella Bentley

Lyn Wolz Awarded Tenure

Congratulations to Lyn Wolz, Regents Center Library, Edwards Campus, upon achieving tenure! Lyn is among several staff who will be recognized at today's Staff Recognition Reception.

Sandy Gilliland

John Stratton Receives KLA Presidential Award

Congratulations to John Stratton, Director, KU Regents Center Library, who was honored earlier this month with the Kansas Library Association's "Library Professional" award. This award was made in recognition of John's outstanding service to the Kansas Library Association and Kansas Libraries. He served as the Association's president from 2000-2001 and has held many other leadership positions in the KLA during the past several years.

Kathy Graves
Personnel Announcements

Susan Hamilton, Library Assistant II in Access Services (Periodicals) has announced her retirement. Susan began employment in the Libraries in September 1969 as a Clerk-Typist in what was then the Exchange and Gifts department. Later, as a member of the Acquisitions Department (Retrieval Services), Susan's position was reclassified to its current level. She transferred to Periodicals in 1997. Susan has been on leave since last September. Her retirement became effective April 1st.

The Library Assistant II position held by Ann Snow, Art and Architecture Library, has been reclassified to the Library Assistant II level, effective April 27th.

—Sandy Gilliland

Reminder of Two Library Assistant II Vacancies

Staff interested in applying for the Library Assistant II vacancies in the Cataloging Department are reminded to do so by 5:00 p.m. Friday, May 2nd. Application instructions, forms, and additional information are available from the Administrative Office.

—Sandy Gilliland

Nomination Deadline is May 2nd - Distinguished Librarianship Award

Final reminder: Nominations for the Gretchen and Gene A. Budig Distinguished Librarian Award are due Friday, May 2, 2003 in the Libraries Administrative Office. A copy of the Award guidelines and a nomination form are attached to this issue of FYI. Committee members include: Brian Baird, Susan Craig, Judith Emde, Joyce McCray Pearson (KU Law Library), Prof. Allan Pasco (French & Italian), Prof. Jim Carothers (Assoc. Vice Provost). Additional information about this award and the nomination process is available from the Libraries Administrative Office.

—Sandy Gilliland

47th Annual Snyder Book Collecting Contest

Congratulations to all winners of the 47th Annual Snyder Book Collecting Contest. For a list of the winners, with photographs, please see: http://spencer.lib.ku.edu/Snyder/2003/winners.htm

—Bill Myers

05/06/2003
**REMINDER: Purchasing Deadlines Requiring Bidding**

The Purchasing Office recently distributed a memo to all faculty and staff regarding FY03 purchasing deadlines for orders requiring the bid process (i.e. competitive orders of $2,000 or more). All purchases to be chargeable against FY03 funds which require competitive bidding must be submitted to Denise Swartz at least one week in advance of the following dates to insure that the orders will be processed and submitted to the Purchasing Office by the required deadline dates.

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2. **Monday, June 2, 2003** if the amount is estimated to be less than $25,000 but more than $2,000

**IF PR involves a trade-in, the due date is one week EARLIER than stated above.**

Purchase requisitions chargeable against fiscal year 2004 funds may be submitted at any time, however, fiscal year 2003 transactions will be given priority. Thanks!

Shannon Royer

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**KU Libraries Calendar of Events**

All staff are invited to attend the following programs and functions:

- **TODAY (May 1st):** KU Libraries Staff Recognition Reception, 3:30 p.m.-5:00 p.m., in 502 Watson Library, Conference Rooms A/B. Program begins at approximately 4:00 p.m.

- **Friday, May 2:** "Virtual Reference: A Leadership View", (a national teleconference), 11:00 a.m.-1:00 p.m. Location: Relays Room, Burge Union (flier attached).

- **Monday, May 5:** "Effective Library Surveys: Creating, Administering and Analyzing", 1:30 p.m.-3:30 p.m., with Susan Craig, KU Art/Architecture Librarian. Location: Clark Instruction Center, Watson Library (flier attached).

- **Wednesday, May 7, 10:00 a.m.-11:30 a.m.,** "Creative presentation for instruction, conferences, faculty meetings and more!", with Tami Albin, Reference Librarian. Location: Anschutz Instruction Center. Sponsored by the KU Libraries Instruction Council.

- **Wednesday, May 7:** "What Folk Songs Tell Us About Ourselves: A program of American ballads and songs", with Lyn Wolz, 11:30 a.m.-1:00 p.m.. Location: 502 Watson Library, conference rooms A and B. Sponsored by the KU Libraries Diversity Committee. **Bring your lunch; cookies and sodas will be provided.** (flier attached)

*05/06/2003*
Thursday, May 8: KU Libraries Student Appreciation Picnic, 11:00 a.m. - 2:00 p.m. Location: Potter's Pavilion. Please bring side dish; hot dogs & brisket provided. (flier attached).

Wednesday, May 14: Research and Grants brown bag luncheon seminar, 12:00 noon - 1:30 p.m., Johnson Room, Spencer Research Library, Sponsored by the Committee on Research & Scholarly Activities; Mentoring Committee; Staff Development Committee.

Wednesday, May 21: Classified Conference General Meeting, 1:00 p.m - 3:00 p.m., 502 Watson Library, Conf. Rooms A/B.

Attachments

- Budig Distinguished Librarian Award Guidelines and Nomination Form
- Fliers for workshops and seminars

The FYI is published electronically every month for the KU Libraries at http://www2.lib.ku.edu/FYI. Articles for the next issue of FYI may be submitted to Rita Wilson, rcwilson@ku.edu or Rm. 502, Watson Library.

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last updated: 05/06/2003
url: http://www2.lib.ku.edu
The University of Kansas

Gretchen and Gene A. Budig Distinguished Librarian Award

The Gretchen and Gene A. Budig Distinguished Librarianship Award is awarded to a meritorious individual selected from the ranks of University of Kansas librarians. The primary criterion for selection of the recipient is excellence in librarianship over a period of time. The award will be accompanied by a check in the amount of $2,500.

Criteria
Librarians at the University of Kansas are evaluated first and foremost on the performance of their professional responsibilities. Therefore, the primary criterion for selection of the recipient is a strong record of professional performance. In addition, a record of active professional service and scholarship is expected. It is also expected that the librarian has attained a strong reputation among his/her colleagues, achieved on the basis of an established record of distinguished librarianship.

Eligibility
To be eligible for nomination, a librarian must have completed five years of service on the library faculty of the University of Kansas, Lawrence or Edwards campuses, by the date nominations are due.

Nomination Procedures
A call for nominations will be made annually by the Libraries administration. Any person or group of persons affiliated with the University of Kansas may nominate an individual. Nominators are asked to supply the following information to the Selection Committee:

- a letter explaining the nominee’s achievements and credentials that qualify him/her for the award;
- a current copy of the nominee’s curriculum vitae;
- a completed nomination form suggesting names and contact information for evaluations, i.e. colleagues who can comment on the nominee’s contributions to librarianship.

It is recommended (but not required) that the nominator inform the nominee of her/his nomination, and consult the nominee for names of colleagues, both at the University of Kansas and beyond, who are knowledgeable of the nominee’s contributions to librarianship.

Nominations will remain active for two years. Librarians not selected in their first year of nomination will be reconsidered for a second time along with the newly nominated candidates.
Previous nominators will be asked to update their nominations to reflect any additional accomplishments by the nominee.

The Selection Committee, assisted by staff in the Libraries administration, will solicit evaluations from supervisors (both past and present) and from colleagues suggested by the nominator.

**Selection**

Each year the Dean of Libraries shall appoint a committee to review nominations and make a recommendation to the Dean. The Selection Committee will consist of the following: four librarians, one member of the teaching faculty, one Library administrator (ex officio, without vote), and one representative of the University administration. Neither a nominator nor any nominee (including previous year non-recipients being reconsidered), is eligible to serve on the Selection Committee. The committee membership will be publicly announced in the University Libraries’ newsletter, FYI.

In making its recommendation, the Selection Committee will apply the criteria stated in this description of the Award. Their written recommendation, together with the Dean’s recommendation, shall be forwarded to the Provost. All nominees will be informed of the Provost’s planned action prior to the announcement of the selected librarian.

All nomination materials will be considered confidential and will be retained in the Library Administrative Office files.

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Rev. April, 2003
DISTINGUISHED LIBRARIANSHIP AWARD

NOMINATION FORM

Please provide the following information for the librarian you wish to nominate for the Gretchen and Gene A. Budig Distinguished Librarianship Award. To be eligible for this award, the nominee must have completed five years of service as a member of the library faculty at the University of Kansas, Lawrence or Edwards campuses, by the date nominations are due.

Nominee: ___________________________________________ Nominated by: ___________________________________________

* Attach a letter explaining the nominee's achievements and credentials

* Attach a current copy of the nominee's curriculum vitae

* Please provide names and full addresses of individuals and colleagues (no more than five), from the University of Kansas and beyond, who have close personal knowledge of the nominee's career. These people will be asked to provide evaluations of the nominee:

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Return this form, along with a letter of recommendation and the nominee's current c.v. by May 2, 2003 to:
Sandy Gilliland, Assistant to the Dean (for Personnel)
University of Kansas Libraries
Watson Library, Rm 502

Additional information regarding the Distinguished Librarian Award, extra copies of nomination forms, and a complete set of award guidelines are available from the KU Libraries Administrative Office, 502 Watson Library.
Join us for a national teleconference, sponsored by the College of DuPage, with another view of the future of Virtual Reference Services. Two industry leaders, Frank Hermes, Vice President of Cooperative Discovery Services of OCLC and Phil Kesten, Chair of the Department of Physics at Santa Clara University and founder of Docutek will provide their perspectives and views of the future. John Berry, past president of ALA, will lead a panel of librarians to ask the kind of questions to give you the kind of information you need to plan for the future of reference services at your library.

For additional information about this program, including workshop materials, please go to:

www.cod.edu/teleconf/virtual

Registration is not required. Food services are available in the Burge Union. Parking is available in the parking garage located directly north of Allen Field House at a cost of $1.00 per hour, and is just a short walk from the Burge Union.

Questions? Contact Sandy Gilliland, KU Libraries, 785-864-8922 (sagilliland@ku.edu)
Effective Library Surveys: Creating, Administering and Analyzing

Susan Craig, KU Libraries Art & Architecture Librarian, and KU Libraries’ Assessment Coordinator, will present a two-hour workshop designed to provide library staff with information on various assessment methods.

Monday, May 5, 1:30-3:30, Clark Instruction Center (Watson)

Use of surveys by librarians to assess user services and query colleagues about practices and equipment is increasing. Unfortunately few of us have received training in survey preparation and analysis even though institutional decisions may depend on survey results.

This workshop provides an overview of effective strategies and tools including providing guidance on the purpose and cost of various survey techniques; offering advice on the pros and cons of dissemination options; assisting in structuring questions for comprehension and to make analyzing possible; providing tips for increasing responses; and discussing various software programs available to help analyze results.

REGISTRATION INSTRUCTIONS: Please pre-register by contacting Rita Wilson (rcwilson@ku.edu), 864-8920.

Co-sponsored by the Staff Development Committee and the Assessment Council
What Folk Songs Tell Us About Ourselves:
A program of American ballads and songs

Folk songs are part of the heritage of our country, a blending of traditions and cultures from many different ethnic groups, geographic regions, and periods of history. Songs and ballads that have been handed down from generation to generation help us understand what it was like to live in other places and times. They can also demonstrate, in sometimes humorous ways, how the same situation was often viewed very differently by men and women. By telling the stories of people from all walks of life, folk songs can give us a new perspective on our own lives. Join us for a lunch-time program history and fun!

Program by Lyn Wolz
(Reference & Instruction Librarian at the Edwards Campus)

When: Wednesday, May 7th 11:30-1:00
Where: Conference rooms A and B.

Refreshments served

BYOB!
("bring your own buddy")

Sponsored by the Libraries' Diversity Committee
You really, really do not want to miss the KU Libraries' ANNUAL SPRING PICNIC !!!!!

ESPECIALLY if you are a STUDENT ASSISTANT because this is to celebrate all that you do for the libraries!

PLEASE INVITE YOUR STUDENT ASSISTANTS— THIS PICNIC IS FOR THEM!

Annual Spring Picnic!

Thursday, May 8th, 11:00-2:00 a.m. p.m.
at Potter’s Pavilion (located between Carruth-O’Leary Hall & Potter’s Lake)

KULSA will provide DELICIOUS BBQ brisket, Hot Dogs and all the fixin’s, drinks and eating utensils. Library Staff are asked to bring a side dish, chips, or a dessert to share.

Now this is the FINE PRINT: In case of rain, it will be held in the staff lounge, 1st floor, Watson Library

Brought to you by KULSA (which is the Kansas University Library Staff Association)
From: Wilson, Rita  
Sent: Thursday, June 05, 2003 2:09 PM  
To: kulib-l  
Subject: FYI - June 2003

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**Frosted Windows Selected as Web Site of Week**

On behalf of all who had a hand in its creation, especially to Sally Haines who curated the exhibition and Sarah Goodwin Thiel who managed its digital dimension, but also to Rick Clement, Whitney Baker, Brad Schaffner, Marilyn Stokstad, and Maria Carlson, each of whom made a significant contribution to the effort over the past year, I am very pleased to note that KU has selected FROSTED WINDOWS as the web site of the week.

This special calling of attention to the site comes at the peak of international celebrations of the 300th anniversary of the founding of the city of St Petersburg and should attract even more attention to KU and the KU Libraries for our many connections to Russia and Eastern and Central Europe.

Enjoy a virtual walk through the exhibition catalog and, if your schedule permits, visit the physical exhibition and capture some of Sally's time to answer your questions.

Bill Crowe

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**Classified Conference Election Results Announced**

The KU Libraries Classified Conference is pleased to announce the recent election results for FY2003/2004: Chairperson - Jeff McAdams, Vice-Chairperson - Mike Rusche, Secretary - Kurt Blythe, Group I Rep - Monica Claassen-Wilson, Group II Rep - Kevin Fussell, Group III Rep - Denise Swartz, Group IV Rep - Mary Ann Baker and Grievance Committee: Laura Home, Kathy Lafferty, Nancy Rake, Alex Slater, Rita Wilson. Thanks to all who ran for offices and to those who voted! - Classified Conference Executive Board.

Mary Ann Baker and Kurt Blythe

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**Staff Development Committee Announces Workshop on**

06/05/2003
All staff are invited to attend "Getting the Horse to Water: Resource Discovery through ENCompass's Federated Search", a workshop facilitated by Beth Warner, John Miller, and Tami Albin. The workshop will be held on Wednesday, June 11th, 10:30-noon, in the Clark Instruction Center, Watson Library. A flier is attached.

Sandy Gilliland

Personnel Announcements

Retirements and Resignations (some previously announced):

Kathy Clodfelter, Library Assistant II in the Cataloging Department will retire effective July 1st. Kathy began employment in the Libraries March 6, 1972 as a Keypunch Operator in the Circulation Department. In 1977, she transferred to a Data Entry Equipment Operator position in the Cataloging Dept. In 1978 she promoted to the rank of Library Assistant I. Her position was reclassified to its current level in 1988. Kathy's last day at work is June 20th.

Ned Keen, Associate Archivist (Librarian III) has announced his retirement effective June 30th. Ned began employment with the KU Libraries on July 1, 1970 as Acting Assistant Regional History Librarian. In 1971, Ned was appointed as Acting Assistant Archivist, and for several months in 1972, Ned also served as Acting Assistant Reference Librarian in the Reference Dept. In 1973 Ned became the Associate Archivist and also was promoted in rank (to Librarian II). In July 1978, Ned was promoted to the rank of Librarian III. Throughout the years, Ned has been acknowledged by those using the Archives (KU departmental staff and library patrons) for his dedication to service, his knowledge of the Archives holdings, and his "no nonsense" approach to getting things done. His indexing of the UDK and other papers for KU related stories, and his processing of thousands of photographs, and university records has insured that KU's history is readily available for research. In recognition of his service to the KU Libraries and KU, Ned has been awarded Emeritus status upon his retirement. His last day at work is June 12th. At Ned's request, no farewell event is being planned.

Marilyn Landon, Library Assistant I in the Cataloging Department, has retired effective May 30th. Marilyn had been on an extended medical leave. She began employment with the Libraries on September 10, 1973 as a Clerk II in the Circulation Department. Marilyn transferred to the Cataloging Department in 1974. In 1977 her position was reclassified to Clerk III; in 1978 her position was reclassified to Library Assistant I.

Tyca Griggs, Library Assistant I in Cataloging, has resigned, effective June 2nd. Tyca had been employed in the department since June 26, 2000.

John Lynch, Library Assistant II in Preservation, resigned effective May 8th. John began employment in the Libraries on August 4, 1986 as a Clerk III in what was then the Serials Department (now Retrieval Services). He promoted to a Library Assistant I in August, 1988 in the Cataloging Department, and later transferred to the Interlibrary Loan (now Retrieval Services). For a while, John was part-time on
the Lawrence campus and part-time at the Regents Center Library. He later promoted to his current position in Preservation in 1999.

Cindy Pierard, Co-Coordinator of Reference Services, and her husband, Jim Dryden, Electronic Resource Specialist with Library Information Technology Services, have announced their resignations. Cindy has accepted a position as Head of Reference and Research Services with New Mexico State University. Cindy’s new position will begin in early July. She was initially hired in the KU Libraries as the Coordinator of Instruction in 1994. Jim was appointed in 1995 as a Reference Librarian at the Regents Center Library. He was appointed to his present position in 1997. The dates of their resignations are still being negotiated and will be announced shortly.

New Staff:
Carol Zumbrunn was been appointed as Licensing Specialist (Program Assistant), effective May 5th. Carol is officed on Level 2, Watson Library, and will assist in obtaining new software licenses and renewing existing licenses. Carol was previously employed with Sprint from 1997-2002, Olsten Health Services, and Hallmark Cards. Carol attended Washburn University; she received a paralegal certificate from the University of Missouri; Kansas City and is a Certified Software Manager. Carol reports to Kalletta Lofts, Licensing Coordinator.

Sandy Gilliland

Vacancy Announcement

Applications are now being accepted for the position of Social Sciences Librarian, a full-time, tenure-track library faculty appointment. A complete vacancy announcement is attached. Responsibilities: Provides reference assistance (including some evening and weekend hours) to faculty, students, and other patrons; participates in or leads portions of an active on-line and course-integrated instruction program, and assists with the planning of creative library services in an innovative team environment. The Social Sciences Librarian has responsibility for collection development in one or more areas of the social sciences, including implementation of an effective library liaison program with assigned academic units and participation in the identification and development of digital collections in support of those units. Required qualifications: MLS from an ALA-accredited program (completion required by appointment date); experience in providing academic or research library reference service; knowledge of and experience with a wide range of information resources, both print and digital; experience in teaching library and information research skills; experience in the design and delivery of instructional services and in the development of online tutorials and guides for digital resources; ability to interact effectively with University faculty and research staff in support of the scholarly enterprise; ability to work effectively with colleagues and a diverse clientele; strong commitment to public service; effective communication skills, both written and oral; ability to work independently and cooperatively in a rapidly changing environment. Preferred qualifications: Academic background or work experience in the social sciences. Experience in the use of various software and Web design techniques, including courseware such as Blackboard or WebCT; Familiarity with collection development methodologies,
trends in digital library development, and the principles of scholarly communications. Supervisory experience. Knowledge of a foreign language. Salary range: $34,000 minimum, dependent upon qualifications. Application procedures/review date: Applications received by June 30, 2003 will be given first consideration. Applications will be accepted until the position is filled. For full consideration, applicants must provide a letter indicating how their experience relates to each of the required and preferred qualifications. In addition, a curriculum vita, and the names, addresses, telephone numbers, and e-mail addresses of three references are also required. Please send this material to Sandy Gilliland, KU Libraries (sgilliland@ku.edu).

The University of Kansas is an Equal Opportunity/Affirmative Action Employer. The University encourages applications from underrepresented group members. Federal and state legislation prohibits discrimination on the basis of race, religion, color, national origin, ancestry, sex, age, disability, and veteran status. In addition, University policies prohibit discrimination on the basis of sexual orientation, marital status, and parental status.

Sandy Gilliland

Search Committee Appointed

Stella Bentley has appointed the following staff to the Social Science Librarian search committee: Susan Craig, Art & Architecture Library, Chair; Jeff Bullington, Reference; Lea Currie, Library Instruction; Laura Horne, Cataloging; and Sandy Gilliland, ex officio.

Sandy Gilliland

Summer Hours for KU Libraries and Law Library

Summer hours for the KU Libraries (and the Law Library) are attached. The URL for the School of Law summer hours is http://www.law.ku.edu/library/sum03hrs.pdf in case you wish to access this separately.

Rita Wilson

Attachments

- SDC ENCompass workshop flier
- Social Science Librarian vacancy announcement
- KU Libraries Summer Hours

The FYI is published electronically every month for the KU Libraries at http://www2.lib.ku.edu/FYI. Articles for the next issue of FYI may be submitted to Rita Wilson, rcowilson@ku.edu or Rm. 502, Watson Library.

An Equal opportunity/Affirmative Action Employer.
Getting the Horse to Water:
Resource Discovery Through ENCompass's Federated Search

A presentation by
Beth Warner, John Miller, & Tami Albin

Wednesday, June 11, 10:30-12
Clark Instruction Center, Watson Library

We all know the dilemma: so many databases, so little time. Does ENCompass provide the solution? Join us for an overview of KU's implementation of multi-database federated searching using ENCompass. Topics covered will include implementation approaches, problems encountered, decisions made; training; resource needs; timelines; reactions; and next steps.

Registration is not required

Sponsored by the Libraries Staff Development Committee
ANNOUNCEMENT OF PROFESSIONAL VACANCY
SOCIAL SCIENCES LIBRARIAN
Review date: June 30, 2003

The University of Kansas Libraries invites applications for a Social Sciences Librarian to join a team of individuals engaged in building print and digital collections and in providing in-depth reference services, instruction, consultation services and outreach activities in person and digitally for students, faculty, researchers and staff.

RESPONSIBILITIES: The Social Sciences Librarian actively supports the educational mission of the University of Kansas by providing reference assistance (including some evening and weekend hours) to faculty, students, and other patrons; participating in or leading portions of an active on-line and course-integrated instruction program, and assisting with the planning of creative library services in an innovative team environment. The Social Sciences Librarian has responsibility for collection development in one or more areas of the social sciences, including implementation of an effective library liaison program with assigned academic units and participation in the identification and development of digital collections in support of those units. Academically this position will be based in the social sciences, but will be involved in providing reference and research support across a broad range of disciplines and specialties. This position reports to the Co-Coordinators of Reference Services and works closely with the Coordinator of Collection Development and the Director of the Digital Library Initiatives.

REQUIRED QUALIFICATIONS: MLS from an ALA-accredited program (completion required by appointment date); experience in providing academic or research library reference service; knowledge of and experience with a wide range of information resources, both print and digital; experience in teaching library and information research skills; experience in the design and delivery of instructional services and in the development of online tutorials and guides for digital resources; ability to interact effectively with University faculty and research staff in support of the scholarly enterprise, ability to work effectively with colleagues and a diverse clientele; strong commitment to public service; effective communication skills, both written and oral; ability to work independently and cooperatively in a rapidly changing environment.

PREFERRED QUALIFICATIONS: Academic background or work experience in the social sciences. Experience in the use of various software and Web design techniques, including courseware such as Blackboard or WebCT. Familiarity with collection development methodologies, trends in digital library development, and the principles of scholarly communications. Supervisory experience. Knowledge of a foreign language.

SALARY & BENEFITS: Minimum $34,000, dependent upon qualifications. Benefits include 22 days paid vacation, 12 days paid sick leave annually; several paid holidays; group health and life insurance options; choice of four retirement programs; eligibility for sabbatical leave and research grant funds.

TERMS OF APPOINTMENT: Offer of employment is contingent upon successful candidate having current authorization to work in the United States. This is a tenure-track, library faculty appointment. Librarians at the University of Kansas are members of the University faculty and are appointed to the ranks of Librarian I, Librarian II, or Librarian III, dependent on professional experience in the field of librarianship. Librarians at the University of Kansas are members of the University faculty, with full
participation in the University Senate and the Faculty Senate, as well as the Library Faculty Assembly. Librarians are reviewed annually first and foremost on the performance of professional responsibilities. In addition, librarians are expected to participate in, and are annually evaluated on, professional service and research.

APPLICATION PROCEDURES: Applications received by June 30, 2003 will be given first consideration. Applications will be accepted until the position is filled. For full consideration, applicants must provide a letter indicating how their experience relates to each of the required and preferred qualifications. In addition, a curriculum vita, and the names, addresses, telephone numbers, and email addresses of three references are also required.

Please send this material to:

Sandra K. Gilliland, Asst. to the Dean
University of Kansas Libraries
502 Watson Library
1425 Jayhawk Blvd.
Lawrence, KS 66045-7544
phone: (785)864-8922  fax: (785)864-5311
email: sgilliland@ku.edu

ENVIRONMENT: The University Libraries constitute a major academic and research resource supporting approximately 26,000 students and 1,300 faculty. The Libraries' collections comprise approximately 3.3 million volumes and 27,000 current serial titles, housed in six library facilities in Lawrence and one library in suburban Kansas City. The Libraries have a budget of $14 million and a staff of 71 library faculty and professional staff, 76 paraprofessionals, and 80 FTE of student workers.

The University of Kansas is a leader in national efforts to reform and improve the scholarly communications system. The University of Kansas is a founding member of the Association of Research Libraries, the Center for Research Libraries, the Greater Western Library Alliance, and is a member of OCLC. The Libraries seek creative staff committed to active academic outreach and liaison, cooperative and collaborative collection development, and critical experimentation with new technologies.

Additional information about the University Libraries can be found at http://www.lib.ku.edu.

The University is located in Lawrence, a diverse community of approximately 90,000 set in the rolling hills of northeast Kansas, 40 miles from Kansas City. Lawrence is also home to Haskell Indian Nations University. Lawrence, KU and Haskell offer a wide range of cultural and recreational activities, and the Libraries play a vital role in the intellectual life of the community. Lawrence is a college town with a vitality and diversity uniquely its own. It offers the convenience and culture of a college town but is less than an hour's drive from Kansas City to the east, and Topeka (the State capital) to the west. There are excellent schools and daycare. More information about Lawrence, Kansas is available at http://www.visitlawrence.com

The University of Kansas is an Equal Opportunity/Affirmative Action Employer. The University encourages applications from underrepresented group members. Federal and state legislation prohibits discrimination on the basis of race, religion, color, national origin, ancestry, sex, age, disability, and veteran status. In addition, University policies prohibit discrimination on the basis of sexual orientation, marital status, and parental status.
### The University of Kansas Libraries Summer Schedule of Hours:

**TUESDAY, JUNE 3, 2003 - MONDAY, AUGUST 18, 2003**

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**Notes:**
- Hours during Class
- Holidays: Staffed: July 26 - Aug 18
- Mon - Fri 8am - 5pm
- Sat 9am - 5pm
- Sun 1pm - 5pm
- The schedule as posted may change.

**Sources:**
- Library Hours Line: 864-8900
- KU Information Center: 864-3506
- Library Web Page: http://www.lib.ku.edu