SABBATICAL LEAVE APPLICATION APPROVED
I'm pleased to announce that Bill Crowe's application for Sabbatical Leave has been approved. During his sabbatical, Bill will continue his research on the life of Verner W. Clapp, a prominent librarian who was involved in several issues of continuing importance to the profession during the middle years of the 20th century. (Bill’s doctoral dissertation focused on Clapp’s role as an opinion leader and change agent in attention to the preservation of library materials.) The dates of Bill's sabbatical leave, as well as interim leadership for the Spencer Research Library during the sabbatical leave period, will be announced later.

Julia M. Rholes, Interim Dean of Libraries

PERSONNEL ANNOUNCEMENTS
During the past few weeks we have appointed several new staff to various library positions, as follows:

Robert Szabo has been appointed to a Library Assistant III position in Anschutz Library. Robert had been serving as a temporary Library Assistant II in Anschutz for the past several months, and resumed his new duties on December 23, 2001. Jessica Bryson has been appointed to a Library Assistant I position in Retrieval Services (Interlibrary Loan/Document Delivery Unit), effective December 26, 2001. Jessica is a KU graduate and worked as a student assistant in the KU Libraries while attending school. She replaces David Bagsby. Holly Wilson has been appointed to a Library Assistant I position in the Cataloging Department effective January 6, 2002. Holly, also a KU graduate, worked as a student assistant in the Periodicals/Microforms Reading Room, Watson Library, while attending school. She replaces Matt Grafe.

Also, Christy Kulp, Library Assistant II in Anschutz Library, has been on leave the past five months for a military assignment in Kosovo. Christy's military leave has been extended until March 3, 2002.

VACANCY ANNOUNCEMENTS
We have begun recruitment for the positions described below. Copies of the full vacancy announcements are available from Sandy Gilliland, 4-8922 (sgilliland@ku.edu).

GIS & Data Services Specialist. This is a full-time position available for three years. The GIS & Data Services Specialist is responsible for providing consultation, spatial data resources identification, and basic electronic mapping assistance for Library clients. Required qualifications: bachelor’s degree in a relevant field, such as the social sciences, geography, urban planning, or engineering. Working knowledge (continued)

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of personal computers and Windows. Significant training and experience indicating a working knowledge of GIS tools (ArcView and/or MapInfo). This requirement may be satisfactorily met by substantial educational experience and training. Demonstrated experience using supporting application tools (PhotoShop, Excel, Access, SPSS, and/or SAS). Significant public service experience. Experience working with database development or management. **Preferred qualifications:** Significant public service experience, preferably in a library, including reference or other public service desk work. Graphics and report writing experience. Web editing or website management experience. Program development and assessment experience. Teaching experience. Experience with numeric data resources. **Annual salary range:** $35,000 - $43,000 dependent upon qualifications. Excellent benefits. **To apply,** please submit a letter indicating how your experience relates to each of the required and preferred qualifications. In addition, please provide a current resume and the names, addresses, telephone numbers, and email addresses of three references. Please send this material to: Sandy Gilliland, 502 Watson Library. Review of applications begins January 28, 2002. Applications will be accepted until the position is filled.

**Science Librarian:** a full-time, tenure-track library faculty appointment with the University of Kansas, Lawrence. A highly competitive salary commensurate with experience and qualifications (minimum $35,000) is available, along with an excellent benefits package. The Science Librarian is one of 22 staff who provide services in Anschutz Library, a multidisciplinary research library comprised of collections including the sciences (non-engineering), government information, business and economics, and the T.R. Smith Map Collection. Anschutz houses approximately 750,000 volumes, 2.2 million government publications, and 3,500 active serial subscriptions, and offers a comprehensive array of services and facilities, including a new digital services office, a writing consultation service, and a wireless instruction classroom.

Responsibilities include collection management, liaison, and instructional responsibilities for the physical or life sciences. Participates in the Libraries’ active instruction program and shares responsibility for reference desk service for the collections within Anschutz, including some evening and weekend hours. Librarians at the University of Kansas are members of the University faculty, and are expected to participate in professional service and scholarship. The position reports to the Coordinator for Reference and Instruction in Anschutz Library. **Required qualifications:** MLS from an ALA-accredited program; subject background in or demonstrated knowledge of the sciences; recent academic or research library experience; knowledge of information resources pertinent to the sciences; awareness of new technologies and their applications for library services; strong commitment to innovative and effective user-centered services; excellent oral and written communication skills; demonstrated initiative and ability to work effectively as part of a team in a rapidly changing environment. **Preferred:** Academic or library background in the physical sciences; reference experience in the sciences; experience with instruction and collection management. **To apply,** submit a letter indicating how your experience relates to each of the required and preferred qualifications. In addition, please provide a current resume, and the names, addresses, telephone numbers, and email addresses of three references. Review of applications begins February 11, 2002. Please send this material via mail, fax, or email to Sandy Gilliland, 502 Watson Library.

(continued)
The University of Kansas is an Equal Opportunity/Affirmative Action Employer. The University encourages applications from underrepresented group members. Federal and state legislation prohibits discrimination on the basis of race, religion, color, national origin, ancestry, sex, age, disability, and Veteran status. In addition, University policies prohibit discrimination on the basis of sexual orientation, marital status, and parental status.

**SEARCH COMMITTEES APPOINTED**
The following staff have been appointed to search committees for the above-listed positions:

**GIS & Data Services Specialist:** Greg Raschke, Chair; Loretta Spurling, Donna Koepp, Geoff Husic, Beth Warner.

**Science Librarian:** Brad Schaffner, Chair; Laura Horne, Cindy Pierard, Rich Crank, Greg Raschke, and Prof. Erik Floor (Molecular Biosciences).

**ATTACHMENTS**

**Travel Reports:** Gina Matestic

**Committee Minutes:**
- Executive Committee, LFA, 12/10/01
- Diversity, 12/13/01
- Instruction Council, 10/29/01, 11/15/01, 12/13/01
- Planning and Resources, 11/26/01, 12/10/01
- Law School’s Library Hours for Spring Semester, 2002
- Libraries Schedule for Spring 2002 Orientation Tours

Sandy Gilliland
The University of Kansas Libraries
Staff Development Committee

Travel Report

Name: Gina Matesic
Department: Watson Reference

Name of Event: Virtual Reference Desk Conference
Location: Orlando, FL

Date(s) of Travel: Nov 10-13, 2001

Please provide below a brief report of your activities during this period of travel. This report will be published in the FYI.

At the Virtual Reference Desk Conference in Orlando, librarians from North America met to learn about virtual reference initiatives. Most of the libraries were currently engaged in email reference however sessions that highlighted libraries that were successfully operating chat reference service were heavily attended.

The conference topics ranged from training to competency standards to marketing virtual reference services. The conference was divided into 6 tracks: Track A was Research in Digital Reference, Track B was Digital Reference Case Studies, Track C concerned Evaluating Digital Reference, Track D was Real-Time Reference, Track E was Collaborative Reference Efforts, Track F focused on Special Issues in Digital Reference and Track G highlighted particular digital reference products. Each of these tracks had at least 4 sessions on both days and I could have filled my days along just one track. I tried to sample from a variety of tracks so I attended sessions on implementing real-time reference, user-centered reference, current chat practices and a comparison/analysis of GWILA libraries’ current email reference services.

The conference was an excellent opportunity to hear about other libraries’ activities and services. As indicated, most libraries were still offering email reference and learning about chat was interesting and certainly cutting-edge for many libraries that are working through the growing pains of email. The conference was extremely valuable and I wish I had at least two other people with me so we could cover all of the excellent sessions available. I am very grateful for the financial assistance from the Library Staff Development Fund that made my attendance at this conference possible.

(Return this report to the Library Administrative Office, 502 Watson Library)
Minutes of the Executive Committee
Library Faculty Assembly
Monday, Dec. 10, 2001, 3:00-3:45 p.m.
Conference Room A, Watson Library

Present: N. Burich (Chair), M. Brown (UP), G. Gibbs (LIII), D. Pardue (Secretary), J. Stratton (LII)

Absent: G. Raschke (LL), B. Schaffner (VC-Chair Elect)

Guests: Code and Bylaws Committee (K. Lohrentz [Chair], S. Case [Secretary], J. Bischoff)

LFA Exec did not meet on Dec. 3. Today's meeting included the members of the Code and Bylaws Committee, who requested to speak with Exec for clarification on one of this year's special charges. The charge in question instructed Code and Bylaws to "propose to Exec. revised wording for the LFA Code and Bylaws reflecting the voting status of ex officio members of governance committees (Committee on Research and Scholarly Activity, Planning and Resources Committee, Staff Development Committee, and Salaries and Benefits Committee)."

Lohrentz began by noting that the committee thought it was advisable to seek clarification because there are various interpretations possible. After consulting the current edition of Robert's Rules of Order (10th ed., 2000), the committee's interpretation is that ex officio members have voting rights, provided that they are members of the organization. The LFA Code does not specifically address this question, except in one case: article 3.3.10.4 stipulates that the Grants/Research Coordinator is a non-voting ex officio member of the Committee on Research and Scholarly Activities.

Burich agreed that there is discrepancy in the Code because current -- and past -- LFA practice is that ex officio committee members are non-voting. Typically, they have served an informational function and are there as "experts" from the Library Administration who can provide advice if needed. She stated that Exec's intent in formulating this charge was that the Code be internally consistent, except in instances in which we do not want consistency, i.e., there may be situations in which ex officio members of some committees have voting rights and other committees in which they do not.

Case raised the question that if ex officio members serve an informational/consultative function, then is there a reason for them to be a voting member? Or a non-voting member?

Burich suggested that Code and Bylaws explore this issue and make a recommendation. A logical starting point would be for the committee to talk with the
individuals affected by this (George Gibbs, Sandy Gilliland and Shannon Royer) to get their impressions and input. She also recommended double-checking the Classified Conference's Code as well to see if there are any conflicts. Lohrentz raised the possibility of consulting a registered parliamentarian to make certain there are no ramifications we overlook.

Burich reported that she met with Julia Rholes on Friday (12/7) but that she had no news on the decision regarding the Libraries' new Dean.

Respectfully submitted,

David Pardue
Secretary

Meeting Notes from the Diversity Committee meeting on Thursday, December 13, 2001:

**Review of plans for Diversity program at 11:30 a.m., December 30, 2001**
Gina confirmed with speakers, Lorraine Bayard de Volo and Mohammed El-Hodiri, that they would arrive between 11:30 and 12 noon. Kevin has taken care of refreshments. Gina will introduce the speakers at noon.

**Report on the Diversity Committee’s contribution to the Libraries’ holiday party**
Elizabeth and Kevin have collected photographs from KU Libraries staff members and Helen is scanning the images for a PowerPoint presentation.

**Report on status of Diversity buttons**
Helen has the button-making equipment borrowed from the KU Student Development Center. Members of the Diversity Committee have begun work on Diversity buttons to be given out at today’s program and future programs.

**Confirmation of future Diversity programs**
Helen has invited Akira Yamamoto to speak on indigenous languages in February. Lea has invited Tone Mendoza, director of the DOW Multicultural Resource Center at the Hale Library at Kansas State University, to speak in April on diversity initiatives at her university. Rich Crank has asked BeEtta Stony, of K-State University, to come to KU Libraries to give a program on diversity in the workplace. She will be busy until the middle of March. The committee is thinking of inviting her to speak in May. Deborah will give a talk on the concept of diversity in March. Sandy announced that Danielle Dempsey-Swopes, interim director of the KU Equal Opportunity office has offered to work with the Library Administration on a sensitivity and diversity workshop, tentatively scheduled for the Spring semester.

**Review of Diversity Survey Report**
The committee approved a final draft of the survey report. Deborah will send it to Julia for her review. The committee plans to share the report with the library staff after the first of the year. The committee also thinks this report will be an important document to share with the new dean.
Cindy thanked everyone for agreeing to serve on the Instruction Council. This group did not meet during the last year due to strategic planning and she is glad to have it active once more.

We reviewed the charge to the committee, noting special charges involving working with other bodies such as SDC and CMC to establish some “basic training” programs on electronic resources for public service staff, working with groups such as KUDLI and WAC to help ensure that library web environments are user-friendly, and reviewing the Libraries’ Instruction Plan to consider how we might assess the effectiveness of our instructional programs and services.

Cindy asked everyone to review the Instruction Plan to see if they had any questions or concerns. This document will need to be updated during the coming year. This may also provide us with some ideas for staff workshops.

A question was raised about the terms for IC members. Cindy will check with Julia.

We established our meeting schedule for the fall semester. IC will use 10:00-11:30 on Thursdays as our regular meeting time. We will meet on 11/15, 11/29, and 12/13 this semester at which point we will begin work on a spring meeting schedule.

For our next meeting, we will review the data on this fall’s Workshop Series to consider attendance trends and future planning issues. We will also review the Instruction Plan.

Submitted by Cindy Pierard
Instruction Council
Minutes November 15, 2001
Present: Michiko Ito, Mary Miller, Cindy Pierard, Lyn Wolz, and Bayliss Harsh, ex officio
submitted by Bayliss Harsh

Instruction Council Terms
Cindy Pierard consulted with Julia Rholes about the length of terms for Instruction Council (IC) members. We will draw lots at the next meeting to see who will serve one year and who will serve for two years.

Style Sheet Guides
Mary Miller told us that the KU Writing Center will take over the production of the style sheet guides that she has currently been producing and making available at the Watson reference desk. The Writing Center staff will send her electronic versions of these guides so that extra copies can be made as needed.

netLibrary
Cindy reported that netLibrary is for sale, however, we have been told that they will honor the contract that we have with them. Richard and Julia would like IC to assist in promoting this resource to staff and the public. Cindy has written a KUILS guide for netLibrary that she would like for IC members to review at our next meeting. She also suggested that IC offer several staff workshops on netLibrary before its public debut, perhaps in December. We believe that it should be available in staff test mode by the end of November.

E-Journal Catalog
Another new resource coming soon is an electronic journals catalog that we are developing using information from our Voyager OPAC and data that we are purchasing from the Seattle-based company, Serial Solutions. The new ejournal catalog should be popular with users looking for full text resources; however, it can be complicated to use and we will need to provide some kinds of assistance to the public. Cindy will ask Julia if she would like IC to assist in any way with help screens, or if there is another group that will be working on that. At the next meeting we will look at a draft version of the ejournals database and discuss what we think the instructional implications might be. We should also include some coverage of this resource in our proposed December training sessions for staff—perhaps half of the time could be devoted to netLibrary and half to the ejournal database.

Core Databases Study Group
Gina Matesic, Lyn Wolz and MM were appointed to a Core Databases Study Group. They will soon give a report to the Electronic Information Council (EIC). Many electronic database subscriptions expire or need to be renewed in July. We don’t know when an actual decision on their report and recommendations will be made by the consortia.

Tutorials
We need a better plan for maintaining our online tutorials. It was suggested that it would be a good idea to expand the Virtual Tour of Watson Library to be more of a library-wide introduction. This could help address the issue of meeting the needs of a large number of undergraduates at the beginning of the fall semester. If online tutorials are to be an instruction strategy for the Libraries, we need to have a plan in place. Automation staff needs to be a part of this if we are talking about long-term maintenance of such resources. Blackboard may or may not provide some options for us. What should we develop? What will be used? What will help us? What works? These are questions to address in the future. Cindy mentioned that Johan Oberg has also expressed some interest in this topic. She will talk with him about his interests and ideas.

Instruction Council Mission Statement and Instruction Plan
Cindy’s goal is to update these documents on a yearly basis. She would like this group to review and revise them next spring.
IC Staff Development Workshop
Cindy would like for IC to sponsor a workshop for staff in the spring. A variety of topics, including assessment, were considered.

Fall Workshop Series
Cindy reported on the Fall Workshop Series. Fewer sessions were offered this fall than in the past. Attendance patterns remained about the same for the Lawrence campus. Attendance was minimal at the sessions offered at the Regents Center. Staff has found that RC students will not come to a workshop unless required to do so. RC staff plan to urge patrons to schedule individual reference appointments as one alternative to workshops.

Cindy surveyed colleagues on the BI-L list (and instruction listserv) last spring and learned that many other libraries have experienced similar drops in attendance for their workshop programs, possibly due to people becoming more comfortable with databases and web resources. Another factor is that everyone has limited time and it is difficult to get people to surrender time for extra training.

We had some changes to our publication plan for the fall workshops because ACS was not able to publish their printed guide to the workshops. As an alternative, we promoted the workshops via the ACS web site, the Libraries web site, the ACS training listserv, some promotional flyers in the Libraries, and via a postcard that was sent to all faculty and GTAs. However, we know that many people relied upon the ACS “ACSess Guide” to learn about all of our workshops and it may be that some drop in attendance was related to the lack of that publication. ACS reported that they experienced a considerable drop in their attendance that they attribute to the fact that the printed publication was not distributed. Cindy is reluctant to offer many workshops in the spring unless ACS does a publication. She will contact Jeree Catlin at the ACS about their plans for the spring. Cindy is undecided as to whether or not we should offer a Fall Workshop Series in Fall 2002. We must consider the cost to the Libraries (staff time, reservation of classrooms, etc.) versus the return in terms of people we are able to reach. We will wrap up the discussion of this topic at our next meeting.

Next Meeting
Our next meeting will be November 29, 2002, in the Watson Training Lab.
Instruction Council  
Minutes December 13, 2001  
Submitted by Mary Miller

Present: Michiko Ito, Mary Miller, Cindy Pierard, Rebecca Schulte, Lyn Wolz (by phone), Loretta Spurling (guest), and Bayliss Harsh, ex-officio

Minutes of October 29, 2001 were approved. The process for submitting minutes to KULIB-L and FYI was clarified. Each minuter will send approved minutes to KULIB-L and to Rita for FYI.

Loretta Spurling presented information about current discussions regarding subject bibliographer web pages. CMC recently asked Loretta to investigate what might be done to encourage development of subject bibliographer pages. It was noted that, when thinking about this process, there is a difference between subject bibliographer pages and subject collection pages. The Digital Library Initiative will present opportunities to include subject bibliographer pages, but web page creators will need to work within infrastructure created by the DLI project. Until that project is further along, Instruction Council should consider how to encourage creation of content which can later be transferred to DLI-compatible subject bibliographer pages, such as printed Guides for Readers. In addition to helping patrons, the printed Guides help staff to aid users in subjects with which staff aren’t familiar. When the Digital Library infrastructure is in place, all existing print and web guides will need to be integrated into the new web site. When Loretta has finished a draft report, she will request additional feedback from Instruction Council.

The committee discussed the netLibrary KULIS guide that is in the works. When the guide is finished, an electronic version will be sent out library-wide, with print copies to follow.

Training sessions for library staff on netLibrary and the Electronic Journals Catalog were scheduled for Thursday, January 10, 11:00-noon and for Monday, January 14, 2:00-3:00 in Watson Conference Room A.

The next meeting of Instruction Council will be January 3, 10:00-noon, Watson Conference Room B.
In attendance: Lea Currie, Gaele Gillespie, John Richardson, Shannon Royer

Absent: Helen Dee, Sue Hewitt, Bob Marvin

Gaele Gillespie volunteered to be the "presiding officer" for PRC this year, with the understanding that the group as a whole will take responsibility for keeping on task and making progress on our charges. The agenda for the following meeting will be established at the end of each meeting, as will the individual responsible for leading the meeting and facilitating the discussion. Members will take turns assuming this role. All members agreed to this arrangement.

We then discussed what information had been gathered from members questioning specific staff as to progress made on the Strategic Plan. Although Bob Marvin was not in attendance, he had forwarded to Gaele a write-up of his discussion with John Miller. Lea read responses from Cindy Pierard and Sandy Gilliland. Lea also intends to discuss with Susan Craig her role as ½ time coverage for the Staff Development Officer. The group agreed that once the initial round of information-gathering was complete, we would probably have more questions or find other areas to inquire. Additionally, it was thought that a discussion with Julia and Richard might help to identify other areas of activity.

The group agreed that each member would be responsible for writing up their discussions and circulating them, either in hard copy or electronically, to all PRC members for review prior to the next meeting. We discussed briefly how the information might be compiled into a format for reporting, but the group decided to seek additional guidance from Julia and Richard on what would be most helpful to Dean’s Council and the future Dean.

It was decided that PRC would invite Julia Rholes and Richard Fyffe to the next meeting to discuss:

1. Suggestions for other folks to contact or other activities to include, as well as asking them to share what they think has been accomplished or not accomplished in line with the Strategic Plan.
2. Input concerning the approach and format that the report might take.
3. Input on how PRC can be most helpful to Dean’s Council in the library’s current budget development/management process.

Shannon will send a note to Julia and Richard asking them to join us at our next meeting and letting them know what we want to cover. Gaele will facilitate the discussion.

Meeting adjourned.
Planning and Resources Committee
Meeting Notes
December 10, 2001

Next Meeting: Monday, January 7th
3:00pm – 4:30pm
Conference Room A
Discussion Leader – Shannon Royer

(Group will work to consolidate information collected into the Strategic Plan framework and begin report development.)

NOTE: All members are asked to e-mail written summaries of the information they collect from various staff (or forward e-mailed info) to all PRC members. Please send it in advance of our next meeting, so that all will have the opportunity to read it and be prepared to discuss it.

In attendance: Lea Currie, Gaele Gillespie, Shannon Royer, Helen Dee, Sue Hewitt, Bob Marvin
Absent: John Richardson

Julia Rholes and Richard Fyffe joined us. Our discussions centered around PRC’s charge related to the Strategic Plan. In terms of the format that the report should take, they suggested that we use the general format of the strategic plan as a framework for reporting the progress that has been made to date. In terms of the level of detail to present, they suggested that we mention specifics but, where possible, include directions to further detail on a given topic. A ‘draft’ of our report will be forwarded to Dean’s Council for review, hopefully in January, 2002. They will then provide feedback to PRC on any suggested additions/modifications. Following this process we could distribute the document to the staff and include the topic for discussion at the next all-staff meeting that is held. Ultimately the document will help to inform the new dean as well. Julia and Richard then made several suggestions as to activities to include and individuals to contact for further information.

The group then moved on to asking them how PRC might assist in the internal budget development process this year. With the uncertain budget forecast coming from Topeka, and with the anticipation of a new dean’s arrival, it was suggested that the most helpful thing would be for PRC to concentrate on defining both the information and a format for departments to submit their budget requests for FY03. This would help Dean’s Council to compare and prioritize the various needs submitted. PRC will work on this after completing the Strategic Plan report.

Julia and Richard then left, after the grouped thanked them for their time and input. The committee then went on to discuss who would be able to follow up on the additional items suggested. The following is a summary:

Gaele: Lars – enhanced ILL capabilities; Rachel/Mary Roach – vendor records going into OPAC
Lea: e-journal catalog; reorganizing subject groups; wireless proposal; Anschutz Instruction Center
Helen: Watson Improvement Task Force; Spencer renovation
Sue: net library; KUMed aligning resources more closely, progress on consortial front, GWLA, joint licensing agreements, etc.
Bob: Consolidation of Reserves & Periodicals; movement of collections (i.e. Watson to Anschutz)

In addition to the above, information will be obtained at an upcoming all-staff meeting to update us on Digital Library Initiatives and Portal Design working group. George Gibbs recently sent out an e-mail with an update on retrospective conversions and Richard Fyffe sent one with information on NetLibrary.

Shannon will be creating in Word an outline framework of the Strategic Plan and will distribute it to all PRC members. In preparation for our next meeting, members should try to identify where the information they have collected fits into the overall framework.

Meeting adjourned.
**DEADLINE FOR FYI ARTICLES IS NOON ON WEDNESDAYS**

**DISTINGUISHED LIBRARIAN NOMINATIONS DUE FEBRUARY 22ND**

As a reminder, nominations for the KU Distinguished Librarian Award are due in the Libraries Administrative Office Friday, February 22, 2002. A nomination form is attached. Any member of the library faculty on the Lawrence and Edwards Campuses who has at least five years of service at KU may be nominated. The primary criterion for selection is a strong record of professional performance. In addition, a record of active professional service and scholarship is expected. It is also expected that the librarian has attained a strong reputation among his/her colleagues, achieved on the basis of an established record of distinguished librarianship. Contact the Administrative Office for a copy of the award guidelines and criteria. Questions regarding the award may be addressed to Sandy Gilliland, Asst. to the Dean.

Sandy Gilliland

**VACANCY ANNOUNCEMENTS**

**Electronic Licensing Program Coordinator:** A full-time, professional position with the University of Kansas. A highly competitive salary and benefits package is offered. The Coordinator supports the electronic licensing program of the University of Kansas including licenses for central information technology and library functions. The coordinator also supports the licensing function of the Kansas Regents Library Database Consortium (RLDC), which provides electronic products to public higher education communities in the state. Time will be allotted equally between the University of Kansas and the Kansas RLDC. (A complete position description is available at http://www.lib.ku.edu or from Sandy Gilliland, 4-8922, sgilliland@ku.edu). **Required qualifications:** Baccalaureate degree from an accredited college or university or five years of managerial experience in a library, information technology or university environment. Experience with project management in an information technology or academic library setting. Familiarity with or experience in contract law or other legal field. Familiarity with issues of intellectual property, electronic publications, licensing. Demonstrated ability to work cooperatively and effectively in a team environment. Excellent interpersonal and communications skills. Demonstrated ability with analytical tools. **Preferred qualifications:** Supervisory experience. Familiarity with software and content databases in a university setting. Master of Library Science degree. Review of applications will begin February 22, 2002. Applications will be accepted until the position is filled. To apply, send a letter indicating how your experience relates to each of the required and preferred qualifications. Please also include a resume and the names, addresses, telephone numbers, and email addresses of three references. Please send this material to: Sandy Gilliland, 502 Watson Library.

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Copy Cataloging Unit Head. Review of applications begins March 1, 2002. A full-time unclassified professional staff position in the KU Libraries Cataloging Department. Highly competitive salary & benefits package is offered, dependent upon qualifications. Responsibilities include management of the Copy Cataloging Unit services and staff (six staff members), planning and organizing activities related to receipt and cataloging of new materials received for the collection. Coordinates activities with other library departments. Serves on Cataloging Department management team. Assists with system-wide documentation and training in use of the Voyager Cataloging Module and other cataloging software applications. Additional duties are described in the full vacancy announcement available from Sandy Gilliland, 4-8922 (sgilliland@ku.edu). Required qualifications: undergraduate degree or substantial direct relevant experience. Demonstrated leadership, planning and organizational skills. Successful supervisory experience. Strong analytical and problem-solving skills. Demonstrated initiative and commitment to innovative approaches for improving operations and services. Proven commitment to positive, solution-oriented problem solving. Strong interpersonal skills. Ability to work effectively and cooperatively as part of a team as well as independently in a changing work environment. Commitment to diversity. Preferred qualifications: Experience in using AACR2, OCLC, LCSH and the MARC 21 Bibliographic and Holdings formats. Experience in using the various bibliographic tools found in LC's Catalogers' Desktop. Knowledge of the Voyager Cataloging Module. Solid knowledge of microcomputers and standard desktop applications. Ability to provide effective individual and group training. Effective oral and written communication skills. Broad educational background and knowledge of foreign languages. To apply: send a letter indicating how your experience relates to each of the required and preferred qualifications. In addition, please provide a current resume and the names, addresses, telephone numbers, and email addresses of three references. Please send this material to: Sandy Gilliland, 502 Watson Library.

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DON'T DESPAIR, YE WRITERS OF SCHOLARLY ARTICLES....
I thought this might make people feel better about the length of time it takes for their articles to be published. An article I wrote about composer/folk music collector Annabel Morris Buchanan was accepted by the editor of the Dictionary of Virginia Biography in 1991. The second volume of this reference book (Bland-Cannon) was published late in 2001—I'm sure glad I didn't write about somebody named Zyg mund! Another article of mine that was accepted by an editor in 1998 is finally scheduled to be published in 2002. So, those of you who turned in articles years ago that still have not seen the light of print, don't despair. Your time, too, will come.... Lyn Wolz

ATTACHMENTS
Committee Minutes:
  CCEB, 02/23/02, 02/06/02
  Executive Committee, LFA, 01/14/02
  Instruction Council, 01/03/02
Distinguished Librarianship Award Form

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Classified Conference Executive Board – Meeting Minutes for 1/23/02 & 2/6/02

January 23, 2002 2:00-3:30 Watson Conference Room B

Present – Jan Altenbernd (Ex-officio), Jana Borchardt (SEC), Kevin Fussell (GII), Nancy Hawkins (Chair), Josh Nichols (GIV), Janet Revenew (GIII)

Guests – Kurt Blythe

The CCEB’s Future
Nancy Hawkins announced her resignation as chair of the CCEB, which necessitated a dialogue regarding the CCEB’s future. Being short three members - a chair, vice chair, and representative to Group I (Retrieval Services) – we discussed our options, which boiled down to three: 1) taking a hiatus until June when a new board can be elected, 2) disbanding the CCEB, and 3) meeting as usual and distributing the responsibility for leadership to the whole, i.e. governing by committee. After a lengthy discussion, which included the idea of emailing the Classified Conference for suggestions, we decided to seek Julia Rholes’ advice to see what importance the CCEB has to the Administration.

CEYAC
There will be two recipients for the Classified Employee of the Year award (both 2001 & 2002), and according to Josh, who is on the CEYAC committee, their work in determining the recipients is progressing smoothly.

Coke Machine
We discussed the inclusion of diet/caffeine coke in lieu of diet coke and Janet will look into getting both products offered. Also we will investigate the possibility of having the KU Recycling Center come to pick up the used plastic bottles.

February 6, 2002 2:00-3:30 Watson Conference Room B

Present – Jan Altenbernd (Ex-officio), Jana Borchardt (SEC), Kevin Fussell (GII), Sue Hewitt (PRC Rep & KU CS Rep), Josh Nichols (GIV), Janet Revenew (GIII)

Report from Classified Senate
Sue Hewitt our Representative to the University’s Classified Senate mentioned the following recent news: 1) A change in our official classified sub category from EEO4 to EEOS, which labels us as “Library Clerical Assistants.” This practically changes little, but feels like two steps back due to the terminology. Sue will talk to Sandy Gilliland about this. 2) Provost Schuleberger’s mention of KU being a pilot program in exploring a “University Employee” model as a replacement to the current State classified system. This was mentioned in conjunction with the tuition increase, although there are many unknowns to be explored before this will take place. 3) The upcoming survey from the Classified Senate to classified employees, which will explore the feelings of classified employees regarding the “University Employee” model. 4) The results of the HR Climate Survey which Ola Faucher says points to the need for more staff recognition at KU. Specifically she said more money should be put into University wide recognition programs, although recognition on a smaller scale was also seen as important.

Meeting with Julia Rholes – Interim Dean
Jana and Josh met with Julia 2/25/02 and discussed the lack of staff involvement with the CCEB and the current “crisis.” She encouraged us to remain together, because the future holds important possibilities in which classified employees will need a voice, including Stella Bentley’s arrival in April and the potential change of the current classified system. She also said she saw no reason we couldn’t change the CCEB charter if needed in order to govern by committee in the absence of a chair and vice-chair. On a different subject, the Administration is supportive of classified staff getting time off for development events and Julia shared what she knew of ALAs new outreach strategy to get more support staff involved in their activities.

CCEB Next Steps
We will work toward planning a Classified Staff Meeting in March in which we discuss staff development opportunities and the possibility of a University Employee system. Also we will possibly prepare a document outlining classified issues for Stella Bentley and look at the Staff Involvement Document written by the former CCEB. Finally if there is no objection from Retrieval Services staff Kurt Blythe will be appointed as the GI Rep, replacing David Bagsby.

Next Meeting – 2:00-3:30, Tuesday, February 19th, 2002, Watson Conference Room B

Agenda – Brainstorming for the Classified Staff Meeting & Discussion of Staff Involvement Document

Respectfully submitted by Jana Borchardt, Secretary KU Libraries Classified Conference
Minutes of the Executive Committee
Library Faculty Assembly
Monday, Jan. 14, 2002, 3:10-3:30 p.m.
Conference Room A, Watson Library

Present: N. Burich (Chair), B. Schaffner (VC-Chair Elect), M. Brown (UP), G. Gibbs (LIII), D. Pardue (Secretary), G. Raschke (LI), J. Stratton (LII)

LFA Exec worked on a letter of welcome for the Libraries' newly appointed Dean, Stella Bentley, the draft of which was prepared by George Gibbs. The Committee suggested some minor wording changes; Burich will prepare a final version and send it out by e-mail for final comments.

In addition, there was some discussion of what sort of information Exec might want to prepare for Ms. Bentley. In the initial packet of documentation which the Dean candidates received, there was an overview of library governance prepared by Burich and Gordon Anderson; it included a bulleted list of important library issues. Burich will revise this document with an eye towards making sure that these issues are still current and appropriate. She will e-mail this to Exec members for comments. It was also decided that it would be useful to include a copy of the LFA Code in this informational packet.

Exec will be scheduling an initial meeting with Ms. Bentley shortly after her arrival, likely in a Monday afternoon time slot. (The Dean has traditionally held part of Monday afternoons open for meetings with library staff). We will begin thinking of questions and/or other issues which will need input from her.

As the final item of business, it was decided that since Burich, Schaffner and Gibbs will be attending the ALA mid-winter conference, John Stratton will serve as the contact person in case any library governance crises arise.

Respectfully submitted,

David Pardue
Secretary
Instruction Council
Minutes, Jan. 3, 2002
Submitted by Becky Schulte

Present: Michiko Ito, Mary Miller, Cindy Pierard, Becky Schulte, Lyn Wolz, Bayliss Harsh (ex-officio), Gina Matesic (guest)

Minutes of Dec. 13 were approved.

Mary distributed copies of *Databases w/ Links in KU Electronic Journals Catalog*.

A new meeting time was set: alternating Tuesdays from 9:00-10:30 in Watson Meeting Room B. The following dates were set to meet Jan. 15, 29; Feb. 12, 26; Mar. 12, 26.

Discussion centered on the 2 all staff sessions on netLibrary and the E-Journal Catalog that IC is sponsoring. The dates and times are Jan. 10th, 11:00-12:00 and Jan. 14th, 2:00-3:00.

Cindy will write a simple outline for each resource. Becky will do the demo for netLibrary during the first session and Mary Miller will demo the E-Journal Catalog. Cindy will demo netLibrary during the second session and Mary will again demo the E-Journal Catalog. Each demo will be about 15 minutes, leaving 15 minutes for questions. Copies of the KUILS guide for netLibrary and Mary’s database list will be available for the participants.

Cindy encouraged Council members to attend at least one of the sessions (both if possible) and will send out an e-mail notice notifying staff of the sessions.

Richard Fyffe was drawn into the meeting at this point to answer a few questions that we had about netLibrary. When asked about the future of netLibrary he responded that netLibrary has declared bankruptcy but that OCLC has entered into negotiations to purchase the system. When asked about how the books were chosen he said that the Kansas Virtual Collection Consortium selected this first group of titles. The Consortium includes the libraries at Cloud County Community College, Emporia State University, Fort Hays State University, Johnson County Community College, Kansas City Kansas Community College, Kansas State University, Pittsburg State University, Washburn University, Wichita State University, the Kansas Library Network Board, and the Kansas State Department of Education. Other titles will be added in the future. He commented that this is an example of cooperative collection development.

The next meeting will be Jan. 15th from 9-10:30 in Watson, Conference Room B.
DISTINGUISHED LIBRARIANSHIP AWARD

NOMINATION FORM

Please provide the following information for the librarian you wish to nominate for the Distinguished Librarianship Award. To be eligible for this award, the nominee must have completed five years of service as a member of the library faculty at the University of Kansas, Lawrence or Edwards campuses, by the date nominations are due.

Nominee: ___________________________ Nominated by: ___________________________

* Attach a letter explaining the nominee's achievements and credentials

* Attach a current copy of the nominee's curriculum vitae

* Please provide names and full addresses of individuals and colleagues (no more than five), from the University of Kansas and beyond, who have close personal knowledge of the nominee's career. These people will be asked to provide evaluations of the nominee:

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Return this form, along with a letter of recommendation and the nominee's current c.v. by February 22, 2002 to:
Sandy Gilliland, Assistant to the Dean (for Personnel)
University of Kansas Libraries
Watson Library, Rm 502

Additional information regarding the Distinguished Librarian Award, extra copies of nomination forms, and a complete set of award guidelines are available from the KU Libraries Administrative Office, 502 Watson Library.
PRIZE TO HONOR BILL MITCHELL

We are delighted to receive word that Bill Mitchell, librarian emeritus, has been honored by the Bibliographical Society of America with the creation of the William L. Mitchell Prize for Bibliographical or Documentary Work on Early British Periodicals or Newspapers. The prize honors Bill’s work as associate special collections librarian and curator of the Bond Periodical and Newspaper Collection at Spencer Research Library. The Mitchell Prize will be awarded for the first time in 2003 and will carry a cash award of $1,000. It is intended to encourage scholars, particularly young scholars, in the bibliographical study of British newspapers and periodicals of the 17th and 18th centuries. Congratulations to Bill!

Julia Rholes

ATTACHMENTS

Travel Reports:
  Susan Case, Gordon Anderson

Committee Minutes:
  Diversity Committee, 2/14/02
  Executive Committee, LFA, 02/11/02
  Instruction Council, 01/29/02
  Planning and Resources Committee, 2/4/02
THE UNIVERSITY OF KANSAS LIBRARIES
STAFF DEVELOPMENT COMMITTEE

TRAVEL REPORT

Name: Susan B. Case  
Department: Anschutz Library  
Name of Event: ALA Midwinter Meeting, 2002  
Location: New Orleans, LA  
Date(s) of Travel: Jan. 19-20, 2002

Travel Report

I traveled to New Orleans to meet with other members of the ACRL Science & Technology Section's [STS] Research Committee [RC]. RC members review proposals for presentations and select those which will be presented at the annual ALA/ACRL national meeting. Before the midwinter meeting, each proposal is evaluated by each member of RC. At the midwinter meeting, proposals are evaluated by the committee as a whole. The review process provides RC members an excellent opportunity to learn from experienced researchers on the committee, discuss research protocols, and share information pertaining to research evaluation.

After extensive discussion by RC members, three proposals which best met RC’s criteria for relevance to sci/tech librarianship and which demonstrated clear evidence of scholarship in the research summarized in the proposals were selected for presentation at the upcoming annual ALA national meeting.

The research proposals selected for presentation at ALA 2002 will be developed by the proposal authors into presentations which relate to the STS 2002 program theme: Science and Intellectual Property Issues in the Digital Age. Proposals which did not fully meet RC criteria for presentation were assigned to individual RC members, who will contact proposal authors and offer to mentor the proposal through further development phases. RC members discussed mentoring plans tailored to each individual author’s needs.

This year, RC also solicited proposals for poster sessions to be exhibited in conjunction with the STS Section’s program at the 2002 ALA Annual Conference. This was a new adventure for RC members, and we spent quite a bit of time discussing criteria for the evaluation of poster presentation proposals.

Many thanks to the Staff Development Committee for providing funding which supported my attendance at the midwinter STS Research Committee meeting.
THE UNIVERSITY OF KANSAS LIBRARIES
STAFF DEVELOPMENT COMMITTEE

TRAVEL REPORT

Name: Gordon Anderson
Name of Event: ALA midwinter meetings
Dates of Travel: 18-22 January 2002

Department: Reference
Location: New Orleans

As vice chair/chair-elect of the Western European Studies Section of the Association of College & Research Libraries, American Library Association, my work at ALA midwinter and annual conferences is intense. The 100+ WESS members who attend Midwinter are involved in a wide range of committees and discussion-groups, and the officers are responsible for attending as many of these meetings as possible, which extend over four days. In addition, section officers are encouraged/required to attend ACRL sections council, leadership council, and as many other ACRL meetings as possible.

On my agenda were these above named ACRL council meetings on Friday the 18th, followed by a hearty round of WESS meetings the rest of the time. The WESS Membership Committee handles the planning of WESS's famous cruise at the summer conference. This year WESS and SEES (Slavic & East European Section) will host a steamboat cruise on Stone Mountain Lake, just to the southwest of Atlanta. (Note: as you renew your ALA membership, consider joining WESS or SEES. As a new member you'll be eligible to sail for free (the cruise includes dinner and live music), thus recouping your first year's membership dues right away (for more details see http://www.lib.duke.edu/ias/WESS/Atlanta.htm).

The first priority of the vice chair is to put together a committee for the section's annual program at ALA for the following year. Our 2003 WESS Program Committee (for Toronto) met twice at ALA to sketch out a topic and develop a list of participants. Helen Spaulding, Associate Director of Libraries, UMKC, is the 2002-2003 ACRL President. Her theme for 2003 is "New Realities, New Relationships", and around that theme we have developed our conference topic, which will relate to the changing roles for European research libraries and their new relationships within Europe and between Europe and North America. We hope to have a Canadian librarian as featured speaker, along with one or more librarians from Europe.

The WESS Executive Committee discussed a number of projects coming up in the next few years, including planning for the ACRL/WESS exhibit at the Frankfurt Book Fair from 9-14 October 2002, for which I will be the coordinator of planning and travel. In addition, many WESS members are actively involved in planning for WESS's second conference in Europe, which will take place in Paris in March of 2004, during the Paris book fair, the Salon du Livre. I am a member of the budget and fund-raising committee for that conference.

Among the other meetings on my agenda were the WESS Germanists discussion group, which featured a report by Beau Case and Richard Hacken (husband of Marianne Siegmund) on collection development in linguistics; the Scandinavian discussion group, whose guests were Geri Laudati, Director, music librarian at the University of Wisconsin-Madison and Vanessa Kam assistant art librarian at Stanford University. They gave presentations on key reference resources (including web resources) for music and art in Scandinavia.

I was also able to visit some vendors, such as the Paratext company, and their exhibits. Paratext produces 19th Century Master File, the sequel to Poole's Plus, which is the online version of Poole's
index to 19th-century periodical literature. Because the product covers several other key indexes of 19th-century books and periodicals (such as the New York Times index, 1865-1906), the name change seems appropriate, maybe even relevant. Paratext is also developing an online reference-work aggregating tool called Reference Universe.

Norman Ross gave a great party for SEES and WESS on Sunday night at the Hotel Monteleone, with a fine band, and of course the host leading us all in singing his favorite Pete Seeger songs. I had to leave early to attend the Paris Conference planning meeting (honestly!), and as I walked through the Monteleone's first-floor dining room, I happened on a meeting of the Watson Library Reference Department! Greetings from Jeff Bullington, and many thanks to certain Reference Department colleagues for their helpful fashion-coordination suggestions.

And again, many thanks for SDC support to take the edge off the travel expenses.

Gordon
Notes from the KU Libraries Diversity Committee meeting on February 14, 2002:

Committee members present: Deborah Dandridge, chair; Lea Currie; Helen Dee; Carmen Doering; Kevin Fussell; Sandy Gilliland; Gina Matesic; Elizabeth Mendoza
Excused: Lynn Koenig

Distribution of Committee's Diversity Climate Survey
Deborah announced that Julia has agreed to the release of the survey report. The Dean's Council reviewed the report. The Diversity Committee is considering recommendations that result from the survey findings. Deborah will send out an electronic version of the report through KULIB-L.

Report on the Diversity Committee's Web page
Kevin passed out copies of his changes to the Web page design. The Web page design will be submitted to Jim Dryden.

Report on the upcoming Indigenous Language Preservation program
Helen reported that she has met with Akira Yamamoto to discuss his introduction and what to name the program. Helen has announced the program to library staff with a flyer and Kevin will send out an announcement via KULIB-L. Helen has also announced the program to Indigenous Nations Studies students and faculty, and to students at Haskell Indian Nations University.

Report on the progress of the Committee's thank you cards
Helen passed out cards she has designed using Printshop. The Committee chose a design using the Diversity Committee logo.

Recruiting Committee members for the upcoming ARL Diversity Conference
Sandy announced that Administration would pay for two members to attend the conference in Iowa City. The Committee will decide who to send to the conference.

Discussion to finalize plans for March program
The Committee agreed to have a round-table discussion forum as a brown bag lunch in March. The title will be "Diversity and Public Service." Attendees will be encouraged to share their experiences and problems while working at a public service desk in the Libraries. The Committee hopes to sponsor a meaningful discussion of diversity issues that affect all public service personnel, in an honest, confidential environment. Carmen, Helen, Gina, and Lea agreed to meet in a week to think up discussion topics to lead the meeting. The program will take place Wednesday, March 27, 2002 from 11:30-1:00pm.

Lea also announced that Tone Mendoza from Kansas State Libraries has cancelled her presentation on April 18, 2002. She has taken a new position at the Dykes Library at the KU Medical Center and will leave Kansas State on March 1. The Committee tentatively agreed to sponsor a program in April on internal relationships within an institution like the KU Libraries.

These notes were respectfully submitted by Lea Currie on February 14, 2002.
Minutes of the Executive Committee  
Library Faculty Assembly  
Monday, Feb. 11, 2002, 3:00-4:00 p.m.  
Conference Room A, Watson Library

Present: N. Burich (Chair), B. Schaffner (VC-Chair Elect), M. Brown (UP), G. Gibbs (LIII), D. Pardue (Secretary), G. Raschke (LI), J. Stratton (LII)

Burich began by announcing that the LCPT Code change ballot will need to be distributed soon. LCPT proposed revisions to Sections 2.2.2.1 and 3.3.4 of the LFA Code in order to bring it into conformity with recent changes in University policy. At LFA's Fall meeting in Nov. 2001, it was moved that the proposed revisions be put forward for a vote by mail ballot and that it be sent to the appropriate voting members of LFA. Burich has asked the Code & Bylaws Committee to review the wording; if no changes are needed, the Nominating & Ballot Committee will prepare and assemble the ballot. Pardue presented a near-final draft of the new voting procedures developed by the Nominating & Ballot Committee, which will now be used for mail ballots. Burich requested that Exec members submit any comments on these guidelines by this Friday.

Next, Exec briefly discussed a possible new procedure for pre-tenure review. Burich also distributed copies of the two-page document "An Overview of KU Library Faculty Governance," which will be shared with Stella Bentley when she arrives. A few minor revisions were made in its wording. Burich will send out the new version by e-mail and ask for comments on it no later than Friday. As a final item of business, Burich asked Exec liaisons to check with their committees and see how they are progressing on their special charges for this fiscal year.

Respectfully submitted,

David Pardue  
Secretary
Instruction Council
Minutes of 01/29/02 meeting

Present: Bayliss Harsh (ex officio), Michiko Ito, Mary Miller, Cindy Pierard, Becky Schulte

Excused: Lyn Wolz

Minutes approved
Minutes from the meeting of 01/15/02 were approved.

netLibrary
Mary will revise the KUILS guide to reflect changes in netLibrary.

EndNote
It was suggested that ACS and the Libraries might consider offering a workshop on EndNote, the software product for preparing bibliographies. Cindy says there have been requests.

Library Workshop Series
We are using ACS’ online registration module for the Workshop Series. Attendance continues to be light. The future of this workshop series is under consideration.

Tours in Selected Languages
A program offering library orientation tours in selected languages was initiated a number of years ago by the Diversity Committee. For the last three years Michiko has been the coordinator. Cindy suggested that we set up a meeting with the heads of various campus libraries to discuss this program and to consider preparing written tours for most campus library locations.

IC Membership Terms
We decided the length of membership for the current members. The results are: Becky- 1 year, Lyn- 1 year, Mary- 2 years, Michiko- 2 years, and the Anschutz slot (currently filled by Cindy)- 1 year. Cindy has a standing appointment on this committee as Instruction Coordinator.

Spring Workshop for Library Staff
We discussed potential topics for a spring staff workshop. We will continue this discussion at our next meeting. Some web sites to consult for ideas about staff instruction programs are www.baylor.edu/LIRT/program/html and www.ala.org/acrl/is.

IC Site Visits
Early on in her tenure as Instruction Coordinator, Cindy visited most public service units in the Libraries to discuss their instruction concerns. It might be useful for IC to do this in the future. We will discuss this further at our next meeting.

Next Meeting
Our next meeting is at 9:00 am on Tuesday, Feb. 12, in Watson Conference Room B.

Minutes submitted by Bayliss Harsh
Planning and Resources Committee
Meeting Notes
February 4, 2002

Next Meeting: Monday, February 18th
3:00pm – 4:30pm
Discussion Leader – Bob Marvin

(We will go over the revised draft of the Strategic Plan report, in order to develop a version which we can then forward to Dean’s Council for feedback before final distribution.)

NOTE: All members are asked to e-mail revised portions of their input to Lea Currie by Friday 2/8 at 5pm. Lea will then revise the draft report and redistribute it to all PRC members before our next meeting.

In attendance: Lea Currie, Gaele Gillespie, John Richardson, Shannon Royer, Sue Hewitt, Bob Marvin

Absent: Helen Dee

The group gathered and went over the draft report on Strategic Plan progress. Many suggestions were made relating to reorganizing and editing the text.

Where applicable, members were asked to update their areas and resubmit the revised text to Lea for incorporation into the main document.

Shannon will prepare first drafts on the cover letter to accompany the report itself, and the cover letter which will submit the draft report to the Dean’s Council.

We will all review and edit the updated drafts at our next meeting.

Meeting adjourned.
**PERSONNEL ANNOUNCEMENT**
Sandi Miller, Library Program Assistant, Anschutz Library, has announced that she will be taking early retirement this Spring. Sandi has worked with the government documents collections since her employment began in September, 1998. Her last day at work is March 31st. Please join me in congratulating Sandi!

Sandy Gilliland

**CLASSIFIED VACANCY ANNOUNCEMENT**
Applications are now being accepted for a full-time Library Assistant II position in Anschutz Library, presently assigned to the Reference & Instruction Unit, Maps/Geomedia services. This position was previously held by David Bunch until his resignation last December. For a complete position description, please contact Sandy Gilliland, 4-8922.

Responsibilities: 1) 20% - General operations including statistics, supplies, processing income received from copying operation. 2) 20% - Student personnel management. 3) 25% - Public services. 4) 15% - Technical processing. 5) 5% - Development, training and projects. Minimum qualifications (required by the State of Kansas): Job knowledge at an advanced level in library support work. Preferred qualifications: Public service work experience. Demonstrated ability to facilitate and accept change. Excellent interpersonal, and communication skills. Ability to lift and carry heavy, bulky map folders, some weighing at least 20 pounds. Experience with microcomputers and Windows operating systems, the Internet, and office software. Ability to supervise the work of others. Ability to provide on-time reporting/completion of assignments. Proven commitment to positive, solution-oriented problem solving. Ability to work effectively and cooperatively in a changing work environment. Prefer a person who values diversity and recognizes the benefits that come from many perspectives and cultures. Preferred knowledge of geography or other discipline that enhances work with maps. Familiarity with library research methods and tools. Hourly wage rate: $11.41.

Application procedures: Contact Sandy Gilliland for application instructions (sgilliland@ku.edu, 4-8922).

The University of Kansas is an Equal Opportunity/Affirmative Action Employer. The University encourages applications from underrepresented group members. Federal and state legislation prohibits discrimination on the basis of race, religion, color, national origin, ancestry, sex, age, disability, and veteran status. In addition, University policies prohibit discrimination on the basis of sexual orientation, marital status, and parental status.

**ATTACHMENTS**
Committee Minutes:
   Executive Committee, LFA, 03/04/02

An Equal Opportunity/Affirmative Action Employer
**PERSONNEL ANNOUNCEMENTS**

Three staff have recently announced their retirements:

**Luceil Hamlin**, Library Assistant III in Retrieval Services, began working in the KU Libraries 43 years ago! Her first position was as a clerk in what was then the Acquisitions Dept. In the early 1960's, Luceil worked a few years in the Library Dean's Office, followed by about two years in Watson Circulation. She moved to the Serials Department (now part of Retrieval Services) in the mid 1960's. In 1998, Luceil was named the Libraries' Classified Employee of the Year in recognition of her many valuable contributions she has made to the Libraries. Luceil's retirement is effective July 19, 2002.

**Sandi Miller**, Library Program Assistant in Anschutz began employment with the Libraries in September, 1998 as Library Operations Manager in the Government Documents and Map Library, which was then housed in Malott Hall. During the Summer of 2000, Sandi assisted in the move of the documents and maps collections to Anschutz Library. Also at that time, Sandi was named Documents Processing Supervisor. Sandi’s retirement is effective May 31, 2002.

**Donna Koepp**, Head of The T.R. Smith Map Collection and GeoMedia Services, Anschutz Library, will be retiring from KU. However, she will continue working, having accepted a position with Harvard University as "Head of Government Documents and Microforms and Coordinator of Reference and Instruction for the Social Sciences Program". Donna began employment with the Libraries as Head of the Map Library in November, 1985. In May, 1986, Donna was appointed as Head of the Government Documents and Map Library, which was then housed in Spencer Research Library. In 1987 the first of several successful grant proposals submitted to the National Endowment for the Humanities was approved and the project to index and preserve historical maps contained in the U.S. Congressional Serial Set (1789-1969) began. This project ultimately resulted in a 16-volume index and carto-bibliography, published in 1995-1997. Donna earned tenure in 1990 and was granted a sabbatical leave in the fall of 1994. In 1992 she served as a Visiting Program Officer with the Association of Research Libraries to work on the ARL GIS Literacy Project, and in 1998-2001 she served on the Depository Library Council to the Public Printer. Donna's retirement is effective May 17, 2002.

Sandy Gilliland

(continued)

An Equal Opportunity/Affirmative Action Employer
UNIVERSITY'S ANNUAL EMPLOYEE RECOGNITION CEREMONY
This annual event, which recognizes KU staff for their years of service to the University will be held on Thursday, May 2nd, at 1:30 p.m. in the Kansas Union Ballroom. Several library staff will be honored during this event. Additional information will be forthcoming.

Sandy Gilliland

TUITION ASSISTANCE APPLICATION DEADLINE ANNOUNCED
Applications for funding from the University's Tuition Assistance Program are due in KU Human Resources by 5:00 p.m Friday, April 12th for the Summer semester. The Tuition Assistant Program, if awarded, will pay for the cost of tuition for one course (books and other fees are not funded). Any part-time or full-time regular staff member who has six months of service with KU may apply (classified staff must have completed their initial probationary period to be eligible). Student employees and members of the faculty are not eligible for funding. For additional information and an application form, please consult the KU Human Resources webpage: http://www.ku.edu/~kuhr/ and click on the Faculty/Staff menu; then on "Tuition Assistance" at the top of the page.

Sandy Gilliland

ATTACHMENTS
Travel Reports:
  Johan Oberg, Susan Craig
Committee Minutes:
  Classified Conference Executive Board, 3/20/02
  Executive Committee, LFA, 03/04/02
  Planning and Resources Committee, 3/18/02
Anschutz Library Contact List (rev 3/27/02)
Report from Computers in Libraries Conference
Johan Oberg, Watson Reference
Email: joberg@ku.edu

Computers in Libraries 2002, Information Today’s annual conference for librarians, web developers, and information managers happened in Washington, D.C., March 13-15. The conference had approximately 1,400 people registered, and covered many aspects of information technologies in libraries. The 4 main tracks included sessions on:

- Searching and using the web for research.
- Web design and web development (e.g. usability, databases and dynamic websites, trends).
- Creating and managing digital content (e.g. digital libraries; organizing web content).
- Systems track (e.g. computers and security; e-acquisitions; partnering; knowledge management).

Many of the conference speakers were well known people in the community of library web wizards and web librarians. Included in the web development track were Darlene Fichter who, for example, writes a column on user-centered web design in the magazine Online, and Gary Price (KU alum), who maintains a great website at GWU and who is also the author of many books on Internet-related issues.

Highlights and issues from some of the presentations:

1. **Sticky Sites.** Libraries are facing tough competition from other websites and are battling the Googles of the web. Why go to the library website when it is difficult and confusing to use? Libraries need to have better sites that are sticky and has content that makes you stay and come back again later. An example of a sticky site is the New York Times on the web. Library websites are more likely to be used if they are visually enticing, interesting, and do a good job of marketing the library.

2. **Ease of Use Better.** Users are more satisfied with an appealing and easy to use site, rather than a site that is difficult to navigate and hard to find needed information on, even if the site contains useful information.

3. **Navigating Library Websites.** A librarian at UPenn, Leslie Moyo, presented her very thorough and interesting research on how usable navigation is on twenty or so university library websites around the country. The tested subjects often had trouble with confusing site organization and library-centric jargon. Examples of sites that scored high on organization included Princeton U. Library and U. of Arizona Library.

4. **Usable Not Equal Boring.** As mentioned earlier, people are more satisfied with usable AND appealing websites. Usable does not have to mean boring. In other words, dynamic content, supporting graphics, and other fun stuff can be used as long as the site works in some way without all the bells and whistles.

5. **Verbots = Verbal Robots.** Verbot is a web-based information desk that consists of an animated female face, a text box, and a Submit-button that fits in the header of a website. The Verbot is made by a company called Virtual Personalities and they have a version that has been tailored for library purposes. A user can ask a question such as: “Were is book on cats” (sic!), and the Verbot can connect you to the catalog and do a keyword search for books on cats. This is accompanied by a spoken and written statement, e.g. “Why don’t you have a look in the library catalog. Note the call number and the location.” If a question is asked that the Verbot doesn’t know an answer to, you can have it say, for example, “I don’t know. Try asking a reference librarian. After all, they went to school for this kind of stuff!”

The verbal robot can be substitute for an information desk geared towards answering short questions, and it doesn’t involve worries about staffing or desk equipment. However, all good things come with a price tag and this one has yet to be determined.
6. **Tools Keep Track of Sites.** Infominder.com is a website that alerts the user when something new has been added to a website. GWU librarian Gary Price uses this type of tool to get alerted when a new government document has been added on a particular government website. More web-tracking sites can be found at, e.g., http://www.sais-jhu.edu/cse/links/tutorials.htm (under Alert Services).

7. **Share Knowledge Using Web Logs.** Creating a web log where library staff can discuss matters of interest can be useful for sharing staff knowledge. A library that tried it found that reference librarians used it to enter questions and problems that occurred. This way they ended up having a searchable resource that could show problem areas or help somebody working at the desk find a solution to a problem.

**Overall impression.** Libraries are facing increasing competition from well-designed and user-centered websites available elsewhere on the World Wide Web. Library websites are library-centric and do not focus enough on the needs and knowledge of the user. They are often hard to navigate, less appealing, and does not motivate users to come back and spend more time at the site. Having websites designed with the user in the center is crucial as more people use the web for research and begin to establish information-seeking patterns in the Internet world.

**Cassettes available.** I’ve got 2 keynote addresses and 2 sessions available on tape (audio) if anybody is interested. They are:

- **Keynote session:** Customization, Personalization, and On Target Delivery. Lisa Mitnick (Lexis-Nexis).
- **Session:** The Research Wizard Experience: An Award-Winning Reference Service. Karen Hein, Marc Davis.
THE UNIVERSITY OF KANSAS LIBRARIES
STAFF DEVELOPMENT COMMITTEE
TRAVEL REPORT

Name: Susan Craig
Department: Art & Architecture Library
Name of Event: Joint ARLIS/NA - VRA Annual Conference
Location: St. Louis
Dates of Travel: March 19-26, 2002

The Art Libraries Society of North America and the Visual Resources Association chose to hold their first joint conference this year with the theme "Gateway to the Future: Visual Information in a New Age". This blending of the "book librarians" with the "slide librarians" focused on the digital age through panels, seminars, workshops, and plenary sessions in a city known as a gateway to the frontier. Attended by over 600 members, the conference mixed programs with tours, receptions, workshops, and business meetings.

Although I was able to attend several of the programs, this year my primary conference role was to assist with registration and special events. As Chair of the host ARLIS chapter, I took tickets, directed people onto buses, led tours, and handed out registration packets. I've been a member of ARLIS/NA for 30 years and have attended 29 ARLIS/NA conferences so I have lots of friends and acquaintances among the membership and lots of experience with the conferences.

Among the highlights of the conference for me was a Saturday tour to Principia College in Elsah, IL. Principia was designed by Bernard Maybeck, a renowned Berkeley architect, and 11 of his buildings are still in use. The Christian Scientist college normally has a closed campus but they provided a full tour for our group led by a professor from Georgia Tech who did his dissertation on Maybeck and Principia.

Two of the program sessions that I attended focused on digital images. "Changing Identities/Changing Environments" featured speakers who offered their experiences integrating new technology as part of a digital workforce. The Visual Resources specialist from James Madison University spoke about the Madison DID© (Digital Image Database) that has received excellent grant support and results. The second plenary session, "The 3Vs: Visual Technology, Visual Culture, and Visual Literacy" included representatives from AMICO and ArtStor as well as a VR curator and an architecture professor. It was particularly useful to learn that ArtStor will be Beta testing in 2002/03, that they will be using Luna Imaging software, that they have no idea of costs, and will be marketing to institutions rather than individuals.

ARLIS/NA's conferences have a well-deserved reputation for exceptional receptions and parties and this year did not disappoint. On Friday night we had a Welcome Party in the Great Hall of Hyatt Union Station. This 1894 railway waiting room has been restored to its sumptuous glory providing an appropriate space for conference to meet & greet. On Saturday night the Conference banquet featured good food as well as a keynote address by Daniel Greenstein, current director of the Digital Library Federation, and soon-to-be director of the California Digital Library. Sunday night was the Conference Convocation at the Sheldon Concert Hall (built in 1912 and known as the "Carnegie Hall of St. Louis") where writing, research, and distinguished service awards were announced and a cocktail reception followed. My favorite event was the Anniversary party at the City Museum. ARLIS/NA was celebrating its 30th conference and VRA its 20th so the setting of a multi-level enchanted forest, giant aquarium, architectural museum with tunnels, slides, and mosaic sculpture along with an open bar and excellent food led to lots of comradery and an unforgettable experience.

My thanks to the Library Staff Development fund and the Murphy Travel Fund for their support so I could attend this conference.
 Classified Conference Executive Board Meeting

Wednesday, March 20, 2002 2:00-3:30 Watson Conference Room B

Present – Jan Altenbernd (Ex-officio), Mary Ann Baker (Senate Library Committee), Kurt Blythe (GI) Jana Borchardt (SEC), Helen Krische Dee (Webmaster), Kevin Fussell (GI), Josh Nichols (GIV) Janet Revenew (GIII)

Guests – Nancy Hawkins, Mary Ann Baker

Planning for the General Meeting

The Watson conference rooms have been reserved for Wednesday, April 17th from 10-11:30. After introducing Stella Bentley, the Classified Employee of the Year(s) recipients, and new classified staff members, the meeting will be organized into a presentation and discussion of the classified Conference in terms of its Past, Present, and Future. In light of the recent news from Topeka regarding furloughs, a tentative speaker will include a representative from KU Human Resources, as well as someone from the Classified Senate regarding their latest survey and the University Employee model. The PowerPoint presentation will include information found in the Spencer archives by Mary Ann Baker and Nancy Hawkins as well as a year in review from the various committees in which classified employees participate. The information presented in the PowerPoint will also hopefully be available on the CC website maintained by Helen Dee. The URL is: http://www2.lib.ukans.edu/~staff/committees/ccwb/

Senate Library Committee

Mary Ann Baker handed out materials as presented by Richard Fyffe at the 3/15/02 Senate Library Committee meeting. The information was a review of how KU ranked in different categories as compared to other ARL institutions. In terms of support staff salaries and wages, Fyffe had pointed out the we rank 67 out of 112 institutions and that this was our lowest ranking among the various measures. Contact a CCEB member if interested in seeing these statistics. There was also some discussion of possibly increasing the number of participants on the Senate Library Committee by including a representative from all Academic schools.

CEYAC Update

Joshua Nichols, Classified Employee of the Year Award Committee member, said that the two recipients had been chosen. Al Mauler would soon be drafting a proposal to be sent to Julia Rholes for her approval. Once signed it will take another two weeks to cut the check.

Press Releases

Given the recent news from Topeka regarding the possibility of furloughs several of the CCEB members felt it was important to discuss this. We also decided that having someone speak about this at the General Meeting would be of interest to Classified Staff. Kurt volunteered to call Ola Faucher in Human Resources and see if someone would be available during the April 17th meeting. Also he said he would send out an informational email to the kulcc listserv.

Next Meeting – 2:00-3:30, Wednesday, April 3rd, 2002, Watson Conference Room B

(Meetings will generally be on the 1st and 3rd Wednesday of each month from 2:00-3:30.)

Agenda – Finalizing the Classified Conference General Meeting Agenda
Minutes of the Executive Committee
Library Faculty Assembly
Monday, Mar. 4, 2002, 3:00-3:35 p.m.
Conference Room A, Watson Library

Present: N. Burich (Chair), M. Brown (UP), G. Gibbs (LIII), D. Pardue (Secretary), G. Raschke (LI), J. Stratton (LII)

Absent: B. Schaffner (VC-Chair Elect)

Pardue began with a brief update on the LCPT Code change ballot. The Nominating & Ballot Committee met on Feb. 22 (Fri.) to assemble and distribute the ballot; it has a return deadline of Mar. 8 (Fri.) at 5:00 p.m. A total of 60 ballots were sent to Librarians I through III with tenure-track or continuing appointments. The Committee sent out an e-mail notification on kulfa-l to alert voters that we are now using a different procedure for mail ballots. Thus far 30 ballots have been returned.

Next, Exec continued its discussion on a possible new procedure for pre-tenure review, which has been mandated by the Provost’s Office in order to standardize the process throughout the University. At our previous meeting on Feb. 11, Burich asked Exec liaisons to check with their committees and see how they are progressing on their special charges for this fiscal year. Burich reported that the special ad hoc committee to examine LFA participation in library committee work has not yet met, but that she is encouraging it to convene and begin its task. She also noted that the Code & Bylaws Committee had examined the proposed language of the recent Code change ballot and approved it. Code & Bylaws was given permission to function with just two members (S. Case and K. Lohrentz) as a result of the recent resignation of J. Bischoff. Bischoff had to resign because on Mar. 1 her reporting line changed, and she is now part of the Dole Institute staff rather than the Library staff.

Stratton reported that the Staff Development Committee had four substantive special charges and that they have fulfilled all of them. Although the open meeting on staff development issues has not yet taken place, it is in the planning stages and once it happens, the Committee has requested that this particular charge become a standing charge. It has been working on revising the language of Sect. 3.3.5.1 of the LFA Code, which will eventually necessitate the review and approval of the LFA membership. It has been evaluating the programming and providing an ongoing analysis of the programs offered. Last, SDC offered a program on managing organizational change and transition (presented by Kathleen Ames-Oliver of KU’s Human Resources Dept.).

Brown reported that the Committee on Planning & Resources (PRC) is working in conjunction with the Library Administration on a draft document for communicating progress on the implementation of the Strategic Plan. Gibbs noted that there had been a meeting of the Committee on Research & Scholarly Activities (CRSA) while he was
attending the Music Library Association (MLA) conference. One of the special charges the Committee has been working on is the expansion of the CRSA website. L. Wolz and the other members sent Pardue an initial list of changes which needed to be made to the website. (Those revisions were made on Feb. 15).

Raschke indicated that the Committee on Salaries & Benefits has nearly completed its special charges. It analyzed the recently published Provost’s report on gender equity at KU, provided a brief summary and concluded that the Libraries did not need to take further action. The Committee also analyzed how the Libraries fared in comparison with other state institutions which have suffered significant budget cuts and concluded that, overall, the Libraries are not doing too badly. In addition the Committee agreed with the findings of the previous salary compression study and is preparing to address salary issues with Stella Bentley.

Pardue reported that the Nominating & Ballot Committee has made progress on three of its four special charges. The Committee has developed written guidelines for the new mail-ballot procedure, and has notified the LFA membership both via e-mail as well as mounting a draft of the new procedure on the LFA intranet site. It is in the process of trying to establish some guidelines on how to interpret questionable votes.

Respectfully submitted,

David Pardue
Secretary
Planning and Resources Committee
Meeting Notes
March 18, 2002

Next Meeting: Monday, April 15th
3:00pm – 4:30pm
Conference Room A

(Group will reassess where things stand in terms of the FY03 budget prep and see if there is something PRC can do to help.)

NOTE: Meeting previously scheduled for Monday, April 1st is cancelled (no fooling!)

In attendance: Gaele Gillespie, Bob Marvin, Shannon Royer

Absent: John Richardson, Lea Currie, Helen Dee, Sue Hewitt (many gone due to spring break)

Those in attendance discussed the final draft of the Strategic Plan report which was returned by Dean's Council. No further recommendations for change were noted. Shannon indicated that the document had been forwarded to Fran Devlin, who will work with LITS staff to get it put on the Intranet. Once this has been accomplished, an e-mail will be sent to staff from Julia and PRC jointly, letting them know of the document and where to find it. Shannon forwarded Dean's Council's sincere appreciation to PRC members for the time and effort involved in the preparation of this report.

As for our other charges related to the budget inquiry process, it appears that currently there is little more that we can accomplish. With both the grim forecasts of legislative cuts, and with Stella coming on board in April, there's just not much that can be anticipated and/or planned for at this point. Dean's Council does not want to assume a certain budgetary process before Stella gets here and has a chance to weigh in on how she would like to proceed. Nor do they think it would be wise to ask departments for future needs before we know what the funding picture is.

Therefore, members in attendance decided that we should cancel the meeting currently scheduled for April 1st. We will regroup at the next meeting (April 15th) and reassess the situation with respect to the budget.

Meeting adjourned.
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JAN ALTENBERND AND TONI TAYLOR NAMED CLASSIFIED EMPLOYEES OF THE YEAR

In a surprise announcement during the April 17th Classified Conference General Meeting, Stella Bentley presented the 2001 and 2002 Classified Employee of the Year awards to Jan Altenbernd and Toni Taylor, respectively. Each were presented with a floral arrangement and a check for $500. Jan and Toni will be recognized during a staff reception on May 7th (see FYI article "KU Service Awards Announced/Reception Scheduled", in this issue).

Jan Altenbernd is a Library Assistant in the Art & Architecture Library. She is recognized for her dedication, excellent service to the public, expertise with the Voyager system, attention to detail, and her involvement in committee work. Jan has served recently as the Chair of the Libraries' Classified Conference and was the classified staff representative on the Libraries Strategic Planning Committee.

Toni Taylor is a Library Assistant in the Anschutz Library. She is recognized for her high standards of service; "phenomenal" knowledge of the collections and work processes in Anschutz; background in the sciences; cheerful, sensitive and caring manner with staff and patrons; and her positive attitude which often helped staff cope with the many changes occurring in Anschutz Library.

Congratulations to Jan and Toni!

Sandy Gilliland

FYI IS GOING ELECTRONIC

This is the last printed issue of FYI. Future issues will be issued electronically and available to all staff via the internet. We hope to launch the first electronic issue in late May. During the interim, staff announcements and other KU Libraries news may be sent to Rita Wilson electronically for distribution to staff via the KULIB listserv.

Sandy Gilliland

KU SERVICE AWARDS ANNOUNCED/RECEPTION SCHEDULED

Several of the Libraries staff are among University staff to be recognized for their years of service to the University during the annual KU Employee Recognition Ceremony, scheduled for Thursday, May 2nd, 1:30 p.m. in the Kansas Union Ballroom. All staff are encouraged to attend. Library staff to be honored include:

25 years: Carol Jeffries and Kathy Lathrom, Retrieval Services; Jim Neeley, Electronic Information; Ann Snow, Art & Architecture Library.

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20 years: Lois Bauer, Retrieval Services; Vickie Doll, East Asian Library; Nancy Hawkins, Music & Dance Library.

15 years: Rick Clement, Special Collections; Judith Emde, Anschutz Library; Geoff Husic, Slavic Dept.; Miloche Kottman, Cataloging; Kathy Lafferty, Reader Services, SRL; Malcolm Lodwick, Art & Architecture Library.

10 years: Pamela Bonham, Retrieval Services.

5 years: Adonia David, Preservation; Barbara Gorman, Administration; Jenny Mehmedoic, Office of Vice Chancellor for Information Services; Daniel Sodders, Cataloging; Loretta Spurling, Anschutz Library.

(Please let us know if we have omitted any staff from these service awards.) These same staff and the Libraries’ volunteers will be recognized during a reception in the Libraries, to be held on Tuesday, May 7th, 3:30 p.m. in 502 Watson, Conference Rooms A & B (additional info. to follow). All Libraries staff are invited to attend the reception.

Sandy Gilliland

PERSONNEL ANNOUNCEMENTS
Fran Devlin has been appointed on a full-time basis to Watson Reference, as Reference Librarian/Bibliographer. Fran began a part-time internship in Reference earlier this semester. Her previous assignment was as an Assistant to the Dean in the Administrative Office.

Joshua Nichols, Library Assistant, Engineering Library, has accepted a position with the Environmental Protection Agency in Kansas City. He began his employment with the Libraries first as a student assistant in 1997. In April, 2000 he was hired as a Library Assistant in Retrieval Services. He promoted to his present position in October, 2000. Joshua's resignation is effective May 17th.

Sarah Vantuyl, Document Delivery/Interlibrary Loan manager at the Regents Center Library, has accepted a position with Fretwell-Downing, a library software development company located in Overland Park, Kansas. Sarah began working for the Libraries in September 1999. Her resignation was effective April 19th.

Meg Brown, Conservator, has accepted a position as Collections Conservator for North Carolina State University. Meg joined the Libraries staff in October 1997. Meg's resignation is effective July 12th.

Greg Raschke, Engineering Librarian, has accepted a position with North Carolina State University as Coordinator of Collection Management. Greg joined the Libraries staff in April, 2001. His resignation is effective June 28th.

Three staff have recently incurred changes in their positions:
Carmen Orth-Alfie has been appointed Head, Support Services (an unclassified professional staff position), in the Cataloging Department. The positions held by Miloche Kottman, Head, Authorities Unit (Cataloging Department) and Carol Jeffries, Head, Firm Order/Approvals Unit (Retrieval Services) have been changed to unclassified professional staff positions.

Sandy Gilliland

(continued)

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DONNA KOEPP RETIREMENT RECEPTION SCHEDULED
As announced previously, Donna Koepp will be retiring from the University in mid-May. She has taken a position at Harvard. Please join us in wishing Donna well in her new position and recognizing her many contributions while at KU. A reception has been scheduled for Wednesday, May 15th, 4:00 - 5:30 p.m., 502 Watson Library, Conference Rooms A/B.

MARY M. ROSENBOOM RECOGNIZED AS OUTSTANDING WOMAN
Mary Rosenbloom, who was employed with the University of Kansas Libraries from 1988 - 2001, was inducted into the KU Women's Hall of Fame during a ceremony held April 23, 2002. The Hall of Fame is intended to recognize outstanding women at the University of Kansas and has been a KU tradition since 1970. The award is sponsored by the Commission on the Status of Women and the Emily Taylor Women's Resource Center. Ann Cudd, professor of philosophy and director of women's studies, accepted the award on Mary's behalf. A complete listing of award winners is expected to appear in the Oread, the University Daily Kansan, and the Journal-World. Mary held several key positions with the Libraries, first as Reference and Instruction Librarian/ Bibliographer (1988-1998), Asst. to the Vice Chancellor/Dean of Libraries (1998-99), External Relations Officer (1999-2001) and she had just begun her role as Interim Music Librarian at the time of her death, on April 30, 2001.

WORKING GROUP ON ELECTRONIC RESERVES
A working group on electronic reserves has been appointed and charged with developing an organizational framework for offering a centralized electronic reserve service to the KU community. This approach should integrate existing services, such as Voyager, Blackboard and XanEdu. The working group should also recommend procedures for observing copyright policy, staffing support, equipment and possible software. It is desirable that a pilot version of the service be available for the Fall 2002 semester.

Steering Committee: Nancy Burich (chair), Deb Ludwig, Mark Lasnier, Jennifer Mellenbruch, Joe Orosco.
Primary consultants: Sarah Couch, Beth Warner, John Miller, Lars Leon, Kent Miller, Richard Fyffe, Susan Zvacek, Sarah Goodwin Thiel, Jenny Mehmedovic.
Issues to be addressed:
• How to make electronic reserves work within a centralized environment
• How to include both non-copyrighted and copyrighted materials
• How to integrate the new service with distance learning initiatives
• How to integrate the new service with existing reserve services
• Identify the tools to make the service work
• Identify next steps

Timeline:
February - March determine membership, charge, & process
April - May group gathers, organizes & integrates the information gained into a preliminary report
June preliminary report is presented to primary consultants group for reaction and improvement

(continued)

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FYI #1578

July 1-13 write final report
July 14 deliver written report to Asst. Dean Rholes

Documents to consult:
- "XanEdu Taskforce Report" delivered to V.C. Goodyear (Jan. 2, 2002)
- "Electronic Reserves Pilot Project" (outlines possible workflow for processing materials to be included)

Stella Bentley

CLASSIFIED VACANCY ANNOUNCEMENT

Applications are now being accepted for the Library Assistant II position in the Engineering Library. Responsibilities include: 1) Serials maintenance, 30%; 2) Bindery assistance, 15%; 3) Technical reports/standards/documents processing, 10%; 4) Book processing and reserves, 20%; 5) Interlibrary loan and document delivery, 5%; 6) Supervising and training, 10%; and 7) Reference/circulation assistance, 10%. Required qualifications: library work experience and/or coursework in library science. Strongly prefer: Effective organization, interpersonal and communication skills; demonstrated successful attention to detailed work and problem solving; demonstrated ability to prioritize work and function independently; ability to supervise the work of others; ability to provide effective public service; ability to maintain a regular work schedule; accurate keyboard skills; basic knowledge of PC's and Windows. Prefer: Experience with library technical services procedures; experience with serial processing; experience with the KU Libraries Voyager online catalog and acquisitions -serials modules. Application instructions/ deadline: Contact Sandy Gilliland, 4-8922, for application instructions. Applications are due by 5:00 p.m. Friday, May 3, 2002.

The University of Kansas is an Equal Opportunity/Affirmative Action Employer. The University encourages applications from underrepresented group members. Federal and state legislation prohibits discrimination on the basis of race, religion, color, national origin, ancestry, sex, age, disability, and veteran status. In addition, University policies prohibit discrimination on the basis of sexual orientation, marital status, and parental status.

ATTACHMENTS
Travel Reports:
- Michiko Ito, Lars Leon, Gina Matesic, John Stratton, Kathy Graves
Committee Minutes:
- Instruction Council, 2/12/02, 3/12/02, 4/9/02
- Promotion and Tenure (LCPT), August-December, 2001
- Planning and Resources Committee, 4/15/02
School of Law Library Summer Hours

An Equal Opportunity/Affirmative Action Employer
I traveled to Washington, D.C., to attend the following conferences: Chinese and Japanese Rare Book Cataloging and Art Book Cataloging Workshop, held in conjunction with the Council on East Asian Libraries (CEAL) Pre-Conference; CEAL Annual Meeting; and OCLC-CJK Users Group Meeting. I selected some of the meetings I attended and made a brief report on each meeting.

**Chinese and Japanese Rare Book Cataloging and Art Book Cataloging Workshop**

This workshop was co-sponsored by the Library of Congress and CEAL. We learned the basic concepts of Japanese rare book cataloging as well as how to solve problems unique to Japanese rare book cataloging. For example, what if the cataloger cannot read the *kanji* in the title or some other important parts of the materials? What if the material at hand lacks important source information? Should classic *kanji* characters be replaced with modern *kanji*? Old Japanese books with traditional Japanese style binding present situations not ordinarily encountered in the cataloging of modern books and require details of description beyond what is required for ordinary books. I found this workshop very useful since KU has several old Japanese books in need of cataloging.

In the session on art book cataloging, Library of Congress policy specialists discussed AACR2 rules and LC Rule Interpretations. I have been cataloging art books, so this session was a good review. Interestingly, heated discussion occurred when the LC representatives explained the interpretation and use of the subject headings “Art, Japanese” and “Art -- Japan.” According to the LC specialists, “Art, Japanese” represents art produced by Japanese artists but does not necessarily indicate the style of the art. Therefore, this subject heading does not reflect the stylistic characteristics commonly associated with Japanese, Chinese, or Western arts. Also, “Art -- Japan” is used for arts currently located in Japan, irrespective of origin. Some argued that such an interpretation may be understandable only to LC subject heading specialists and that most library users would not understand the subject headings if they are used in this way. In my opinion, adding multiple subject headings may help users to interpret a record properly; but there’s no avoiding the fact that there are many difficulties in properly interpreting subject headings.


In this meeting, around ten Japanese Studies librarians gathered and discussed cooperative collection development of books on the history of Japanese companies. This meeting was a sequel to a previous meeting held in 2001. Many companies in Japan
publish their own history. They are not usually available in regular bookstores, since such company history books are used as gifts to their companies’ special customers and/or educational materials for their employees. These books include such valuable information as the origin and chronological development of the company, statistics, and other sources not available otherwise. Several libraries voluntarily agreed to collect company history books in specified fields. The University of Kansas will collect company history materials for the food industry, general trading firms, and home electronics.

**CEAL Technology Committee Meeting**

Last year CEAL and the North American Coordinating Council on Japanese Library Resources (NCC) launched a pilot project called “Ask an East Asian Studies Librarian,” a web-based reference service to assist researchers whose institutions may not have adequate resources to support their research and teaching. The pilot program coordinator made a short progress report on this project and encouraged the active participation of CJK librarians. ([http://askvrd.org/askeasl/mainpage.asp](http://askvrd.org/askeasl/mainpage.asp))

In this meeting, Vickie Doll made a report on the CEAL statistics database. Vickie initiated the creation of this database to store statistical data electronically and allow online data entry. The launch of this database allows the CEAL participating institutions to enter their statistical data electronically and to access the digital information according to year, institution, and form topic. In her talk Vickie explained the design of the database as well as the challenges she has encountered with it.

**North American Coordinating Council on Japanese Library Resources (NCC) meeting (Part of CEAL Annual Meeting)**

The NCC meeting was held at the University of Maryland at College Park. There we had the privilege of seeing the Gordon W. Prange Collection, the most comprehensive collection in existence of publications issued in Japan from 1945-1949. This collection comprises virtually everything published on all subjects during this period -- books, pamphlets, newspapers, periodicals, news agency photos, political posters, maps and related archival materials. Many researchers on modern Japanese history, in particular the Occupation period, find the collection invaluable. However, because of the poor quality of paper and the lack of proper storage conditions, many materials require immediate preservation. The staff at the Prange Collection explained the on-going project, including preservation, and showed the variety of materials archived in this special collection. ([http://www.lib.umd.edu/PRC/splash.html](http://www.lib.umd.edu/PRC/splash.html))

This year, the NCC meeting held a special round-table discussion session on electronic materials. KU recently subscribed to a Japanese-language online database, MAGAZINEPLUS. I made a short report on the licensing agreement between the distributor and KU, and discussed the revisions we made. I am very thankful to Jim Neeley who kindly provided me a copy of licensing agreement and explained how and why KU changed the agreement. Interestingly, I was informed later that the distributor decided to revise its licensing document based on our revision.

Many thanks to the Staff Development Committee for providing funding that supported my attendance at these conferences.
I enjoyed one of the best Tri-Conferences I have ever attended. It was a wonderful opportunity to see some colleagues again, meet new librarians, talk with vendors, give a presentation, and listen to a range of programs which were good to excellent.

Many of us share the same challenges, so it was good to touch base with others to find out what they were doing to survive. I was also able to talk with our Autographics sales rep about some of the enhancements that are needed in the state of Kansas catalog/ILL system (e.g. KICNET).

I was honored to be a panelist at the *From Codes to Copies: Effective Policies, Procedures & Practices* KLA ILL Roundtable program. I presented information on the new ALA ILL Code for the United States. I included some references to practices in Kansas along with specific actions that everyone should consider. We then had some good break-out sessions where we further discussed the U.S. ILL Code and the Kansas ILL Code.

One of the best programs I ever attended at any conference occurred on Friday morning. This one program kept me in Wichita versus getting back to work in Lawrence. Jane Hatch provided an outstanding presentation titled *Leadership in Absurd and Chaotic Times*. She discussed two books written by Sally Helgesen. This author seems to have really hit the nail on the head when she wrote her first book *The Web of Inclusion*. Jane related some aspects of this book to the world we live in now whether it is our home or work lives (including the fact they are more intertwined). Jane then talked about aspects of *Thriving in 24/7: Six Strategies for Taming the New World of Work* and how relevant the information in this book is to our lives. Several observations by the author makes one question some of the traditional structure.

I also heard about the Emporia State University SLIM partnership with libraries in Nigeria, curriculums and diversity, and serving the needs of distance education students. I also attended a presentation by Lawrence Public Library’s very own Joyce Steiner, Linda Clay, and Jane Johnston on *Good Ways to Tell Good Stories*. This fun, informative presentation probably will mainly help when I try to tell stories to my daughter Jordyn, but it was a good break from everything else.

Thanks to SDC for the financial support in attending this worthwhile conference.
Last week, I traveled with two colleagues to Iowa City for the Diversity in Academic Libraries conference. Having heard great things about previous years, I looked forward to this conference. The drive was long to Iowa City however there were no unplanned detours and we arrived to catch the end of the opening reception on Wednesday night.

Thursday began with an inspiring keynote speaker who spoke about libraries as public goods that are goods no one entity owns but everyone needs. She included universities as public institutions that are seen as centres of access to opportunity, entities which provide access to opportunity. She also discussed the fundamental lesson of diversity that is that excellence and creativity are built on variety, novelty and challenge inherent in the "mixing up" of people and ideas. With this talk by Dr. Nancy Cantor, Chancellor at the University of Illinois at Urbana-Champaign, the conference began.

Over the next two days, my colleagues and I naturally gravitated to different sessions so we were able to cover most of the conference material. Early on, I attended a session describing the ARL Leadership Diversity Program conducted by Camille Hazeur from the Association of Research Libraries and our own Stella Bentley. The most interesting information from this session came from the free flowing discussion in the room regarding the benefits and challenges of the mentoring relationship that is at the foundation of this program. I also learned that participants of this program spent some days at KU this past summer. One woman reported that she had not appreciated scholarly communication until her visit to KU.

Other sessions I attended focused on the expanding positions and roles of multicultural librarians and other diversity committees. This latter session was extremely useful because of its practical nature. Five members of the Multicultural Affairs committee from Bowling Green State University described their 10-year program history and sessions to a very interested group. I left this session with many ideas and potential contacts.

Even though the sessions were extremely informative, the highlight of the conference was the dinner on Friday evening. We were asked to select a cultural group and I chose the foods of the Amana colonies that are a 30-minute drive from Iowa City. Our host was the husband of a new librarian at Iowa State and he kept us laughing for the whole evening. I shared a table with the director of the Rhode Island library school and a librarian at the University of Illinois at Chicago. Their government documents library is on contract with the State Department and it seems they receive many emails about conspiracy theories. The food was of German heritage and it arrived on huge platters which we passed around the table; it felt like an April Thanksgiving meal. I returned to the hotel room full of great food and laughter.

This conference was an excellent opportunity to learn about diversity issues and meet many enthusiastic and committed librarians in this area. I look forward to sharing these ideas with Diversity Committee members and other staff. I would like to thank the Library Staff Development Fund for providing the financial assistance that made my attendance at this conference possible.
On April 4 and 5 I attended the Kansas Library Association Tri-conference in Wichita, Kansas. This annual meeting is held in conjunction with the Kansas Association for Educational Computing Technology (KAECT) and the Kansas Association of School Librarians (KASL). Attendees at this year’s conference numbered about 950 individuals.

On Wednesday morning the 4th, I attended a meeting of the KLA “Survival” Committee, wherein fundraising issues and ideas were discussed. Following that meeting, I attended the KLA Council Business meeting and luncheon and made two committee-related reports: one concerning recently held KLA elections and another about the KLA Presidential Awards to be given at this year’s Triconference. Following that I attended the KLA Annual Business and Membership meeting. During the course of that event, I updated the membership on the status of the KLA strategic planning initiatives that commenced last spring and again reported the results of the KLA elections held this spring.

In the afternoon, I attended a presentation by Nancy Burich (KU Libraries) and Terri Sumney (Emporia State University Library) entitled “The Invisible Patron: Serving the Needs of Distance Education Students.” Both Nancy and Terri provided attendees with an overview of services and trends for distance students in their respective institutions. At the end of the day the annual “Exhibitor’s Bash” was held and attended by a significant number of conference attendees.

On Thursday the 5th I attended the KLA Presidential Award presentations. Presidential awards this year were given to Lt. Governor Gary Sherrer, Mona Carmack, Johnson County Librarian, and Helen Hokanssen, Branch Manager of the Lackman Branch Library of the Johnson County Library. At noon I attended the College and University Libraries Luncheon and Business meeting and heard an excellent presentation about the legacy of John Brown made by KU Professor of History Dr. Jonathan Earle. I departed the conference in midafternoon.

One of the best things about Triconference is the opportunity to informally mix and mingle with colleagues from libraries around the state. That opportunity, coupled with the sessions I attended, made this a very good conference to attend.

I would like to thank the Staff Development Committee for their support.

(Return this report to the Library Administrative Office, 502 Watson Library)
TRAVEL REPORT

Name: Kathy Graves  
Name of Event: Tri-Conference  
Date(s) of Travel: April 3-4, 2002  
Department: Watson Reference  
Location: Wichita, KS

I attended the KLA/KAECT/KASL Tri-Conference in Wichita, KS on April 3-4, 2002. I participated in a wide range of sessions each day. “Library Partnerships and Global Civil Society: A Report and Proposal” introduced me to the three-year educational partnership between Emporia State University’s School of Library and Information Management and three peer institutions in Nigeria. “Arms Wide open: Cyber Diversity” was an interactive discussion of computers and diversity, demographics and diversity, and the schools and diversity.

I attended a session presented by Nancy Burich, KU’s Distance Education guru (sorry, Nancy, I can’t remember your long title) and Terri Summey, Nancy’s counterpart at ESU. They discussed “The Invisible Patron: Serving the needs of distance education students.” Also related to “invisible patrons,” I attended a session “Virtual Reference: Can it be a ‘reality’?” presented by two KSU library faculty. In this very informative session, Marcia Stockham and Beth Turtle discussed a pilot project they are leading at KSU Libraries, offering virtual reference/chat sessions to patrons. They discussed planning, funding, vendors, assessment, and recommendations.

I also attended the KLA Annual Business and Membership Meeting. After serving on the KLA Strategic Planning Committee over the past year, I was extremely interested in the most current budget information related to the fact that LeRoy Gattin is retiring from his longtime Executive Secretary role and the fact that KLA plans to hire a fulltime Executive Director.

At the CULS lunch, I heard an informative lecture by Jonathan Earle of KU’s History Department. His presentation was entitled “Madman, Prophet, Martyr: The Legacy of John Brown.” I also visited the Exhibit area and the poster session area sponsored by the Library Instruction Round Table (one of the poster sessions was presented by Sherry Hawkins Backhus, formerly of Watson Microforms and Reference).

Despite the full two-day schedule, Judith Emde and I managed to make a brief visit to Wichita’s Dusty Bookshelf (unlike the Lawrence store’s resident cat Alice, this DB disappointed me by having no cat).

I appreciate the financial assistance that the Staff Development Committee could give me to help me to attend this conference.
Instruction Council Minutes: 2/12/2002
submitted by Michiko Ito
Present: Michiko Ito, Mary Miller, Cindy Pierard, Lyn Wolz, Bayliss Harsh, ex-officio

Minutes
Minutes from the meeting of 1/29/02 were reviewed and approved.

Follow-up: Library tours in selected languages
Cindy will hold a meeting with representatives from the branch libraries on Lawrence campus at 9:00 on 2/22. [The meeting has been postponed and not re-scheduled yet.]

Staff Workshops
IC would like to sponsor a workshop for staff this spring. We discussed the following topics as possibilities for a workshop:

- Information literacy and critical thinking
- Assessment and presentation skills/teaching style
- Needs of special learners (e.g., first-year students, remote users, aged users)
- Web page design for tutorial, digital library users
- Web as archive/ invisible web

We decided that information literacy would be the first topic we would like to tackle. The Staff Development Committee and IC agreed to co-sponsor a workshop “Information Literacy and Critical Thinking” in April (possibly on 4/15 or 4/22).

The College and University Libraries Section (CULS) of the Kansas Library Association (KLA) will be hosting a summer workshop on assessment, part of which will concern assessment of instructional services. The workshop will be presented by Deb Gilchrist from Pierce College (Washington state). Deb is a nationally-known speaker on the topic of assessment, and we believe that the workshop will be held in Lawrence on July 11-12. IC will encourage staff to attend this workshop as a training/development opportunity.

IC may also host a fall workshop for staff on reaching individuals with different learning styles.

Approach
Participation-oriented workshops are preferred.
Cindy will send the rest of IC members her PowerPoint presentation and outline on information literacy by 2/19.
Mary will search BI-L (Bibliographic Instruction Listserv) and report findings by 2/19.

Review of IC charges 2001-2002
After the April workshop, IC will review its charges to check on progress made on fulfilling them.

IC Visits of Library Units
IC would like to visit various units within the Libraries during May and June. Visiting the Area Studies unit has high priority. IC is planning to discuss organizing visits after reviewing its charges for 2001-2002.

Meeting schedule (tentative)
2/26, 3/12, 4/9
Instruction Council
Minutes March 12, 2002

Present: Michiko Ito, Mary Miller, Cindy Pierard, Rebecca Schulte, and Bayliss Harsh, ex-officio

Minutes of February 12, 2002 were reviewed, and revisions were suggested.

The committee discussed the chart of library patron types and related services. The committee consensus was that most instruction services depend less on patron type than on time of year, availability, and facilities use policies.

Most of the meeting was spent working to develop the information literacy workshop in April. Cindy will present an overview of information literacy for approximately 25 minutes, case studies discussion and report back (30 minutes), and summary with information on the KU current situation (with an administrator – Julia?). The workshop will take place April 26 from 10:30 to noon. [This date has changed to May 2 due to conflicts with other library presentations] Michiko will talk with SDC about how they can help with this workshop.

The next meeting of Instruction Council will be April 9, 9:00-10:30, Watson Conference Room B.

Submitted by Mary Miller
Instruction Council
Minutes
04/09/02

Present: Michiko Ito, Mary Miller, Cindy Pierard, Becky Schulte, Bayliss Harsh, ex officio

Excused: Lyn Wolz

Minutes Approved
Minutes of the 3/12/02 meeting were approved.

Upcoming Workshop
The date for the upcoming workshop on information literacy was changed to Thursday, May 2, from 10:30 am –12 noon. A flyer for the workshop will be prepared by Michiko for distribution early next week. Bayliss will ask Al Mauler about LEEP forms, and Michiko will work with SDC to provide refreshments. We will ask staff to register with Rita Wilson. Michiko will make arrangements with Rita.

Next Meeting
The next meeting will be on April 23 at 9:00 am in Conference Room B, Watson Library.

Submitted by Bayliss Harsh
LIBRARY COMMITTEE ON PROMOTION AND TENURE (LCPT)
MINUTES, AUGUST – DECEMBER 2001

Members: Bill Crowe (term ended 11/14/01), Judith Emde (Secretary), Lars Leon, Jim Neeley, Mary Roach (Chair), Beth Warner (term began term 11/14/01), Sherry Williams, Lyn Wolz

The first meeting of the fiscal year was held August 30th to select officers and to review the documentation outlining the sabbatical and promotion/tenure process for submission of files and the responsibilities of the committee. Anticipated work for the coming year was discussed.

One sabbatical file was submitted to LCPT. The committee met on 9/26, 9/27, 10/1, and 10/10 to discuss the file and to review drafts of evaluative statements.

LCPT was assigned a special charge by LFA Exec to investigate the implications of the University wide policy of disallowing supervisors to be members of promotion and tenure committees if a member of their staff is going up for promotion and tenure. The committee met on November 1st and 2nd to determine how this policy would influence the libraries' P&T process and recommended changes to the code. Minutes from those two meetings were distributed library wide. A draft of proposed changes to the Code was presented at the LFA meeting on November 26th.

Due to the university policy previously mentioned, Beth Warner, a LIII representative, replaced Bill Crowe in November per LFA code.

On November 14th, the committee held preliminary discussions on procedures for reviewing a promotion file submitted by a candidate. The committee met six times to discuss the file, assign ratings to each section, and review drafts of evaluative statements for professional performance, service, and research. The final review was on December 10th.

Submitted by Judith Emde
Planning and Resources Committee
Meeting Notes
April 15, 2002

Next Meeting: Monday, May 20
3:00pm – 4:30pm
Conference Room A

(Group will reassess where things stand in terms of the FY03 budget prep and discuss the preparation of our final report for FY02.)

NOTE: Meetings previously scheduled for Monday, April 29th and May 13th are cancelled

In attendance: Gaele Gillespie, Bob Marvin, John Richardson, Lea Currie, Helen Dee, Sue Hewitt
Shannon Royer

We reviewed where things stand currently in terms of the budget development process for FY03. Until the current state legislature dismisses, there will be little or no information as to the amounts or nature of anticipated budget cuts for the University. Therefore, there will be no requests sent out for departmental needs, as the Dean doesn’t want to waste folks time by having them prepare documents that may or may not be of any use. Once the actual FY03 budget figures for the University are known, then the dean will decide how best to proceed.

Hence, members in attendance decided that we should cancel the meeting currently scheduled for April 29th and May 13th. We will regroup at the next meeting (May 20th) and reassess the situation with respect to the budget. We will also discuss the preparation of PRC’s final report at that meeting.

Meeting adjourned.
UNIVERSITY OF KANSAS
SCHOOL OF LAW LIBRARY
HOURS

Summer Hours, 2002

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<th>Date</th>
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<td>May 19, Sunday</td>
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<td>May 20 - July 3</td>
<td>REGULAR HOURS</td>
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<td>(OPEN June 20 - June 21 until 11 pm, June 22 until 6 pm.)</td>
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<td>July 4</td>
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<td>July 5 - July 28</td>
<td>REGULAR HOURS</td>
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<td>July 29 - August 18</td>
<td>INTERSESSION</td>
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Online FYI Debut

This is the first issue of FYI online. Future issues will be published monthly, the first Thursday of each month. As we gain experience, additional enhancements will be made. Suggestions for improvements and enhancements may be made to Rita Wilson.

Sandy Gilliland

Personnel Announcements

As everyone knows, several bibliographer and public services assignments are coming vacant in the next few weeks. We are pleased to announce some changes to help cover these, and to thank all these individuals for their flexibility and interest in taking on new challenges:

**Tami Albin:** New assignments: HDFL; Psychology (shared with Julie Waters); Women’s Studies (replacing Gina Matesic). Tami will be moving from the Regents Center Library to Anschutz sometime in the summer.

**Keith Russell** will have a split assignment during 2002/03. His appointment will be divided among the following responsibilities: Coordinator of Employee Development, KU Department of Human Resources; Public Services Librarian at the Regents Center Library; and Coordinator of the Libraries/IT Organizational Development Group.

**Fran Devlin:** New assignments: French (replacing Rich Ring); Theater (replacing Faye Christenberry).

**George Gibbs:** New assignment: Film (replacing Faye Christenberry); continuing: Music and Dance.

**Jim Neeley:** New assignment: Engineering & Computer Science

**Rich Ring:** New assignment: English (replacing Faye Christenberry); continuing: Classics, non-US History.

**Julie Waters:** New assignment: Physics; continuing: Math; Psychology (shared with Tami Albin)

**Lyn Wolz:** New assignment: Indigenous Nations Studies (replacing Gina Matesic).
In addition, the following assignments are interim arrangements until new staff appointments can be made:

Karen Cook: Geography, as part of her interim half-time work as Map Librarian  
Richard Fyffe: Geology  
Kathleen Neeley: Chemistry

Vacancy Announcement

Applications are being accepted for a full-time Library Assistant I position in Watson Access Services. This position serves as the night/weekend supervisor of the Watson Circulation Desk. For additional information, go to http://www2.lib.ku.edu/vacancies/vacancies.htm. Please contact Rita Wilson or Sandy Gilliland for application instructions. Applications are due Friday, June 14, 2002. An EO/AA Employer

Updated Phone Directory

- June 6, 2002 Acrobat format | Word Format

The FYI is published electronically every month for the KU Libraries at http://www2.lib.ku.edu/FYI. Articles for the next issue of FYI may be submitted to Rita Wilson, rcwilson@ku.edu or Rm. 502, Watson Library.

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url: http://www2.lib.ku.edu
Applications are being accepted for two full-time classified Library Assistant positions in the Cataloging Department, Watson Library. For additional information, regarding these vacancies, please go to: http://www2.lib.ku.edu/vacancies/vacancies.htm. Please contact Rita Wilson or Sandy Gilliland for application instructions. Applications are due Friday, July 12, 2002. An EO/AA Employer

Updated Phone Directory

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